

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, OCTOBER 7, 2004

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, approved minutes from September 16, 2004.

At 9:45 A.M., the County Commission met with Bob Newell, Temporary E-911 Director. Mr. Newell discussed the position of Duane Jones and the need for another employee. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby give Approval to hire another employee at the Wood County Central Telecommunications Center at the request of Robert D. Newell, Temporary Director of the Center. An Order was prepared regarding this matter. Ed Hupp, Emergency Services Director was also present. An Order was prepared regarding this matter.

Mr. Newell then presented to the County Commission of Wood County a 9-1-1 Emergency Call System – Short Term Marketing Plan in the amount of fourteen thousand nine hundred ninety-five dollars and 00/100ths cents (\$14,995.00) prepared by Salter and Associates. The breakdown of the cost is as follows: (1) Website Redesign and Upgrade in the amount of one thousand eight hundred twenty dollars and 00/100ths cents (\$1,820.00), (2) Media Purchase on Clear Channel Radio for a period of eight (8) weeks in the amount of four

thousand eight hundred sixty-five dollars and 00/100ths cents (\$4,865.00), (3) Newspaper Insert the second week in November, 2004, in the amount of three thousand three hundred fifty-five dollars and 00/100ths cents (\$3,355.00), and (4) Agency Services, management, development, supervision, in the amount of three thousand one hundred fifty-five dollars and 00/100ths cents (\$3,155.00), and (5) Media Purchase on Results Radio for a period of eight (8) weeks in the amount of one thousand eight hundred dollars and 00/100ths cents (\$1,800.00).

Documentation pertaining to the aforementioned Marketing Plan is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER the purchase of a Marantz Portable Cassette Recorder with installation to be completed by Miller Communications, Parkersburg, West Virginia. The cost of such portable cassette recorder is in the amount of three hundred twenty dollars and 00/100ths cents (\$320.00) with setup and installation, which includes tying into existing microphone and mixer combination, to be in the amount of fifty dollars and 00/100ths cents (\$50.00). The existing recorder is to be traded in on the new cassette recorder and such trade-in would be in the amount of seventy-five dollars and 00/100ths cents (\$75.00). Therefore, the total cost for the purchase of the cassette recorder and the installation of such cassette recorder would be in the amount of two hundred ninety-five dollars and 00/100ths cents (\$295.00). The said portable cassette recorder will be placed in the Office of the County Commission, Room 203 of the Wood County Courthouse. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby APPROVE the quote received from Welford Contractors Supply, Fairmont,

West Virginia. The aforementioned quote was for the purchase of caulking to be used at the County's Parking Lot located at Third and Market Streets, Parkersburg, West Virginia, in the amount of three hundred fifteen dollars and eighty cents (\$315.80). The caulking of certain seams at the said Parking Lot were not included in the bid specifications, hence, the need to purchase the aforementioned caulking to assure that all seams are sealed.

Jamie Gaucher of the West Virginia Development Office, Charleston, WV, and Keith Montgomery of i Town Communications, Vienna, WV, made a presentation to the County Commission of Wood County in regard to a Countywide Fiber Optic Network. The presentation included the concept of creating a viable community broadband public-use network solution for West Virginia communities, and further proposing that Parkersburg, Vienna, Williamstown, North Hills and Wood County become local sponsors along with the West Virginia Development Office and i Town Communications to establish a Local Community Public-Use Network (LCPN). i Town Communications has created a public/private partnership with the West Virginia Development Office to design and establish viable LCPN Projects for participating communities in West Virginia. The three (3) phases of the Project would be – Phase 1 – Feasibility Analysis which would be four (4) to six (6) months; Phase 2 – Design and Construction which would be two (2) to three (3) months for engineering phase, four (4) to six (6) months for the fiber ring and central office construction, nine (9) to eighteen (18) months to complete the fiber distribution network; and Phase 3 would be the Ongoing Network Operation. Following the presentation, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby take under consideration the request for five thousand

dollars and 00/100ths cents (\$5,000.00) which would be the County's twenty percent (20%) share for a feasibility study to be completed. An Order was prepared regarding this matter.

At 10:45 A.M., the County Commission met with Carole Jones, Circuit Clerk, to discuss the need for space for ballots for the General Election. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby give APPROVAL for the rental of a Hertz Truck to store the ballots for the General Election, which will be held on Tuesday, November 2, 2004. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission opened sealed bids for the purchase of fifty-five (55) digital APCO 25 portable radios, fifty (50) digital APCO 25 mobile radios, and APCO 25 repeater and site equipment for the Wood County Sheriff's Department. Receipt of the sealed bids is pursuant to a Legal Notice appearing in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on September 20, 2004. Sealed bids were received from the following companies.

1. Miller Communications, Inc.
Route 4, Box 474-A
Parkersburg, WV 26101

Bid: Portable Radios	\$213,895.00
Mobile Radios	215,604.20
Programming and keyloading packages	9,771.00
Repeater	14,820.00

2. E.F. Johnson
51 Lakeshore Drive
Newport News, VA 23608

Base Bid for Proposal Number GP08678-100504-01	\$155,905.75
Base Bid for Proposal Number GP08678-100504-02	\$177,409.40
Base Bid for Proposal Number GP08678-100504-03	\$ 16,149.60
Base Bid for Proposal Number GP08678-100504-04	\$ 40,394.75

Alternate Bid Number 1 for Proposal Number GPO8678-10054-05
\$130,743.25

Alternate Bid Number 1 for Proposal Number GP08678-100504-06
\$152,185.30

Alternate Bid Number 1 for Proposal Number GP08678-100504-07
\$13,465.00

Alternate Bid Number 1 for Proposal Number GP08678-100504-08
\$40,394.75

Alternate Bid Number 2 for Proposal Number GP08678-100504-09
\$155,905.75

Alternate Bid Number 2 for Proposal Number GP08678-100504-10
\$139,855.00

Alternate Bid Number 2 for Proposal Number GP08678-100504-11
\$16,149.60

Alternate Bid Number 2 for Proposal Number GP08678-100504-12
\$40,394.75

Alternate Bid Number 3 for Proposal Number GP08678-100504-13
\$130,743.25

Alternate Bid Number 3 for Proposal Number GP08678-100504-14
\$117,662.30

Alternate Bid Number 3 for Proposal Number GP08678-100504-15
\$13,465.00

Alternate Bid Number 3 for Proposal Number GP08678-100504-16
\$40,394.75

3. Relm Wireless Corporation
7100 Technology Drive
N. Melbourne, FL 32904
Bid: \$90,756.60 (Portable Radios)
15,949.20 (Repeater and Site Equipment)

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby take the aforementioned bids UNDER ADVISEMENT. An Order was prepared regarding this matter.

Tim Knopp, Grant Consultant; Charlie Johnson, Chief Deputy and S.F. Greiner, Sheriff, were present for this meeting.

At 11:15 A.M., the County Commission opened the sealed bid in reference to the Mobile Emergency Communications Unit to be utilized by the Wood County Emergency Services. Receipt of the aforementioned sealed bid is pursuant to a Legal Notice appearing in both local newspapers, The Parkersburg News and The Parkersburg Sentinel on September 20, 2004, at which time the County Commission of Wood County solicited such bids for the said Mobile Emergency Communications Unit. The sealed bid was received from the following company.

1. Stebar Enterprises, Inc.
1111 Canvas Back Drive
Woodstock, GA 30189
Bid: \$20,000.00 (If picked up in Woodstock, GA)
\$22,000.00 (If delivered to Parkersburg, WV)

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby take the sole bid under advisement. Documentation pertaining to the aforementioned Mobile Emergency Communications Unit is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission held a hearing in regard to the Garnet Delancy James estate. Teresa Cronin, daughter and George James were present. Ms. Cronin would like her former husband to probate her will and would like to know who the Executor of the will is. George James represented Clifford James, the former husband and he had the will with him. John Britt was present and stated that Mr. James is not here today because he has had a heart attack, he is afraid to come into Parkersburg because he is afraid of the five people here; he has

tried to give her the will; Mr. James is the Executor and she is listed second; a lot of stuff in the will was sold in a yard sale; he thinks Ms. Cronin has the original will. She says she doesn't have it and says that the will was redone in South Carolina. Mr. Britt also asked for receipts from the illegal yard sale. Mrs. James date of death was August 26, 2004. Jay Day, Administrative Assistant to the County Clerk was present and stated that no administrator or executor has been appointed. More discussion took place. A gentleman brought up a forgery. The County Commission, upon a motion duly made, seconded and passed, accepted the latest original will dated March 12, 1998. Mr. Day stated that if the original of the new will is found it can be submitted.

At 11:45 A.M., Debbie Poole presented an award to Jim Cochrane as an outstanding community developer. Commissioner Modesitt stated that each county was to nominate a developer from their county and they recommended Mr. Cochrane and Mr. Cochrane was chosen.

At 11:55 A.M., the County Commission met with Clint Pifer from Environmental Design Group, Inc. After discussion, the County Commission of Wood County did hereby AWARD the bid in reference to the Fort Boreman Historical Park Project located in Lubeck Taxing District, Wood County, West Virginia, to J.C. Bosley Construction Company, Mineral Wells, WV, with Alternate Number Three (3) and Alternate Number Four (4) being deducted from the base bid. The aforementioned base bid is in the amount of one million three hundred twenty-seven thousand dollars and 00/100ths cents (\$1,327,000.00) with Alternate number three (3) in the amount of eighty-seven thousand dollars and 00/100ths cents (\$87,000.00) being deducted and alternate number four (4) in the amount of one hundred ninety-seven thousand dollars and 00/100ths cents (\$197,000.00) being deducted. The total cost of the

project, with the alternates being deducted, is in the amount of one million forty-three thousand dollars and 00/100ths cents (\$1,043,000.00). Alternate number three (3) is the furnishing and installation of the overlook area and alternate number four (4) is the furnishing and installation of the restroom facility. These two (2) alternates, to be deducted from the base bid, were a recommendation of the Fort Boreman Historical Park Commission. The aforementioned motion further included that any overage of cost that would exceed the funds in the Fort Boreman Fund be taken from the Financial Stabilization Fund. Commissioner Tebay along with the Fort Boreman Historical Park Commission are to pursue the use of alternative stone, which could result in a savings of approximately twenty thousand dollars and 00/100ths cents (\$20,000.00). Documentation pertaining to the Fort Boreman Historical Park Project is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby APPROVE Tim Arthur of Certified Elevator Inspection Service, Washington, WV, to perform the annual inspections of elevators located in County-owned buildings. The 2004 West Virginia Legislature made a major change in Chapter 21, Article 3C of the West Virginia Code, the Elevator Safety Act which became effective June 13, 2004. The annual elevator inspections were previously completed by inspectors with the Division of Labor, Charleston, WV. The aforementioned Tim Arthur does appear on the West Virginia Division of Labor Approved Inspectors List. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER that

George Kellenberger be the recipient of a SPIRIT OF WOOD COUNTY CERTIFICATE. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one thousand two hundred dollars and 00/100ths cents (\$1,200.00) which represents reimbursement to Wood County for expenses incurred during the month of August, 2004, in regard to the Juvenile Justice and Delinquency Prevention Grant Number 04-JJV-002. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 66, at Page 379 and bearing the date of September 9, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K Tebay, did hereby give APPROVAL to the Application and Certificate for Payment presented by Silverheels, Incorporated, Marietta, Ohio, who was AWARDED the Contract for the renovations of the Judge Donald F. Black Courthouse Annex by the County Commission. The current payment due is in the amount of forty-nine thousand eight hundred three dollars and nineteen cents (\$49,803.19), and represents payment for mobilization; sprinkler system; sanitary and vent piping; electrical demo and miscellaneous; and insurance, bond, taxes, permits in regard to the renovation of the aforementioned Judge Donald F. Black Courthouse Annex. The total cost of the aforementioned Renovation Project is in the amount of three million six hundred twenty thousand nine hundred forty-two dollars and twelve cents (\$3,620,942.12). Documentation

pertaining the renovations is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, announced that a vacancy exists on the Fort Boreman Historical Park Commission. Said vacancy is due to the fact that Robert Cordell submitted his resignation and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The term will expire December 31, 2006. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Policy Amendment to Group Policy Number TM05578391-G in regard to dental insurance coverage for County employees and their families through Metropolitan Life Insurance Company, New York, New York. The aforementioned Policy Amendment is referred to as Exhibit Number 2, Certificate 2 and allows a child of an employee to be covered during the age period of 19 years of age or older and is employed on a full-time basis or is 19 years of age or older and is a full-time student up to age of 25 years. An Order was prepared regarding this matter.

Mary R. Rader, Director of the Wood County Planning Commission, presented to the County Commission of Wood County, a plat of Hamlet Close Addition. The said Hamlet Close Addition consists of eight (8) units of rental property and three (3) lots on which patio homes have been constructed and offered for sale, is located in Parkersburg Taxing District and is being developed by Leward L. McPherson. The Parkersburg Utility Board will provide water and sewer facilities and all other utilities will be provided by the respective utility

companies as stated in their letters. A Homeowners' Association, along with Restrictions, for the Subdivision known as Hamlet Close Addition has been reviewed and given approval. No bond is being required, since the street providing access off College Parkway and known as Hamlet Close has already been constructed. Following discussion and review, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his position as President and on behalf of the County Commission, to EXECUTE the aforementioned plat of Hamlet Close Addition for recordation. An Order was prepared regarding this matter.

The County Commission was in receipt of the account statements from JP Morgan Institutional Trust Services in regard to the Brooke, Harrison, Marshall, Wetzel and Wood Counties, West Virginia Single Family Mortgage Revenue Refunding Bonds, Series 1992. The statements are for the period of July 1, 2004 through September 30, 2004. Documentation pertaining to the said Single Family Mortgage Revenue Refunding Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Statement of Cash Receipts and Disbursements and Cash and Investment Balance from JP Morgan Institutional Trust Services, Dallas, Texas in regard to the Counties of Berkeley, Boone, Fayette, Hancock, Harrison, Jackson, Jefferson, Lincoln, Logan, McDowell, Marion, Marshall, Mason, Mingo, Monongalia, Morgan, Ohio, Pleasants, Summers, Tyler, Upshur, Wetzel, Wood and Wyoming and the City of Wheeling, West Virginia Single Family Mortgage Revenue Refunding Bonds Series 1994. The aforementioned Statements of Accounts are for the time period of July 1, 2004 through September 30, 2004. All documentation pertaining to the said Single Family

Mortgage Revenue Refunding Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Escrow Account - Expense Fund, the Expense Fund, the Rebate Fund, the Bond Fund and the Principal Prepayment Fund from The Bank of New York, Church Street Station, New York, New York, in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The said Cash Statements and Asset Lists are for the period ending September 30, 2004. Documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of checks in the amount of two thousand two hundred ninety-seven dollars and sixty cents (\$2,297.60) from the State of West Virginia in regard to the Wood County Commission Homeland Security Grant/Homeland Security Grant-Citizen Corps Grant Program Number 1-442-40-230-6801. Receipt of the aforementioned checks is pursuant to an ORDER appearing in Order Book 66, at Page 381 and bearing the date of September 9, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for the months of July, 2004 and August, 2004. Documentation pertaining to the Homeland Security Planner Grant-Citizens Corps Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of checks in the amount of eight thousand eight hundred thirty-three dollars and ninety-nine cents (\$8,833.99) from the State of West Virginia in regard to the Wood County Commission Homeland Security

Grant/Homeland Security Planner Grant Program Number 1-442-40-230-6799. Receipt of the aforementioned checks is pursuant to an ORDER appearing in Order Book 66, at Page 381 and bearing the date of September 9, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for the months of July, 2004 and August, 2004. Documentation pertaining to the Homeland Security Planner Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Three (3) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the Victims of Crime Act Assistance Program Grant Number 03-VA-034. The aforementioned Grant Adjustment Notice CHANGES the Authorized official of the said GRANT from K.D. Merritt to Rick Modesitt. Documentation pertaining to the Victims of Crime Act Assistance Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.


The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Seven (7) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the Enforcing the Underage Drinking Laws Grant Program Number 02-UD-79. The aforementioned Grant Adjustment Notice DEOBLIGATES the remaining funds in the amount of twenty dollars and thirty-four cents (\$20.34), and thereby CLOSES the aforementioned Grant effective September 30, 2004. Documentation pertaining to the Enforcing the Underage Drinking Laws Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of Grant Adjustment Notice Number One (1) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the STOP Violence Against Women Grant Number 03-VAW-008. The aforementioned Grant Adjustment Notice gives APPROVAL to the request in the amount of five hundred dollars and 00/100ths cents (\$500.00), allocated in the aforementioned Grant, to be allowed to pay the hotel accommodations for two (2) nights for Nancy Hulse and to reimburse Ms. Hulse for mileage expenses. Ms. Hulse will be presenting her show "That Ain't No Way to Treat a Lady" which is a program that teaches about relationship violence. Documentation pertaining to the STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:30 P.M.

APPROVED:

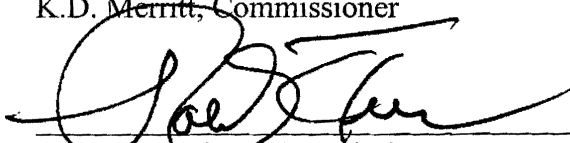
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



K.D. Merritt, Commissioner



Robert K. Febay, Commissioner

PURCHASE ORDERS APPROVED ON OCTOBER 7, 2004

30043	Miller Communications	177.00
30047	State Electric Supply	591.80
30049	Fanelli Boys	49.95
30053	Broadwaters Motorcar	20.54
32094	Hornor & Harrison	9523.75
32154	Glottfelty Enterprises	217.95
32156	Broadwaters Motorcar	60.78
32168	General Glass	270.00
32174	Astorg Motor	191.69
32176	Broadwaters Motorcar	15.16
32178	Office Depot	129.97
32182	Chapman Printing	115.88
32186	Guinn's Tractor Sales	146.90
32188	Office Depot	99.84
32192	Broadwaters Motorcar	10.33

To listen to this meeting, please refer to Tape #425 and Tape #426.

ab

10/7/04

PLEASE PRINT

1. Bob Newell - 911
2. JAMIE GAUKER - WUDO
3. Keith Montgomery itown.
4. Code Jaz Air. CLK.
5. C. J Johnson WCSO
6. S. F. GREINER SWC
7. ~~John F. Britt~~ JOHN F. BRITT
8. GEORGE JAMES
9. Debbie Poole
10. YULIA GRONIN
11. Gary Windland
12. Brenda Whittle
13. Gus A. Cochran
14. CHIT PIER, ENVIRONMENTAL DESIGN GROUP, INC.