

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, OCTOBER 25, 2004

PRESENT: RICK MODESITT, PRESIDENT
K.D. MERRITT, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by K.D. Merritt, approved minutes from September 30, 2004 and October 4, 2004.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Sandra K. Grogg – Vienna District (2003); Harold E. Leasure, Jr. – Williams District (2004); and John A. Lawrentz – Clay District (2004).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Chase Manhattan Bank – Parkersburg City District (2003); Olin E. Quick Estate – Steele District (2003 & 2004); Gary L. Lucas – Harris District (two for 2003 and two for 2004); Kay Dawkins – Steele District (2003 & 2004); Clifford C. Boston – Walker District (two for 2003 and two for 2004); Glenn W. Miller – Parkersburg City District (2003 & 2004); William Spencer – Williams District (2003 & 2004); Gary C. Bennett – Parkersburg City District (2003 & 2004); Gregory L. Adams – Parkersburg City District (2003 & 2004); James Q. Arthur – Parkersburg District (two for 2003); Oma Corder – Parkersburg City District (2003 & 2004); Larry E. Seese – Tygart District (2003); Larry E. & Wanda L. Seese – Union District (two for 2003); Larry E. & Wanda Seese –

Union District (2003); Larry E. Seese -- Parkersburg District (2003) and Larry E. Seese -- Union District (two for 2003).

At 9:30 A.M., the County Commission met with Bob Newell and Duane Jones, from the E-911 Telecommunications Center. They discussed going out to bid for equipment (computers). They had a conference call with Ginny Conley in regard to the upgrade of the computers at the center that was presented by Orbacom. If the County Commission uses the state bid, they don't have to go out to bid.

At 10:45 A.M., the County Commission met with Steve Nicely from the Parkersburg/Wood County Convention and Visitors Bureau. After discussion, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby ORDER that the amount of five thousand dollars and 00/100ths cents (\$5,000.00) be CONTRIBUTED to the Parkersburg/Wood County Convention and Visitors Bureau, Inc. as part of the financing package for a region-wide visitor information kiosk system. The said Parkersburg/Wood County Convention and Visitors Bureau, Inc. will purchase ten (10) demonstration kiosk units for a total cost of eighty-eight thousand fifty-five dollars and 00/100ths cents (\$88,055.00) which includes both hardware and software costs. Blennerhassett Museum, Blennerhassett Hotel, Fenton Gift Shop, Grand Central Mall, Lee Middleton Original Dolls, North Bend State Park, West Virginia Welcome Center, and Wood County Airport have been identified as potential kiosk locations based on their volume of visitor traffic and other factors. The aforementioned amount is to be taken from monies received by the County Commission from Video Lottery proceeds. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Chief Charlie Johnson and Rick Woodyard from the Wood County Sheriff's Department to discuss the bids that were received for radios and equipment. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby AWARD the bid for APCO 25 Portable Radios, APCO 25 Mobile Radios, APCO 25 Repeater and Site Equipment to E.F. Johnson, 51 Lakeshore Drive, Newport News, VA. The aforementioned equipment is to be utilized by the Wood County Sheriff's Department and is in the total amount of two hundred eighty-three thousand nine hundred forty-three dollars and ten cents (\$283,943.10). The AWARDING of such bid is pursuant to an ORDER appearing in Order Book 66, at Page 404 and bearing the date of October 7, 2004, at which time sealed bids were opened and were taken under advisement by the County Commission of Wood County upon a motion duly made, seconded and passed. The breakdown of the aforementioned total is as follows.

40 Portable Radios @ \$2,794.25 Each	-	\$111,770.00
37 Mobile Radios @ 3,613.60 Each	-	133,703.20
4 Mobile Handheld Control @ \$3,790.40 Each	-	15,161.60
1 Repeater	-	19,253.90
1 KVL 3000/SMA @ \$3,000.00 Each	-	3,000.00
Service Parts	-	<u>1,054.40</u>
Total		\$283,943.10

Bids and pertinent documentation regarding the radios are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission met with Fred Voshel who stated he was a taxpayer and has a million, million and a half dollars worth of real estate, he's an auctioneer, his company owns a furniture store and auction company in Wood County. He discussed a lawsuit that has been going on for three years, a judge is sitting on it; it has to do with what can be taxed and not

taxed; fire departments and school buildings are what he is questioning now; can individual people take merchandise to schools and sell it on tax free real estate; Waverly Fire Department is doing this. Steve Grimm, Wood County Assessor, was present. Discussion took place. Mr. Voshel wants the Commission to check into this matter.

At 11:15 A.M., the County Commission met with Vance Stewart and Jim Parker from Arrow Concrete to discuss the County buying products locally. (There is nothing on the tape for this meeting.)

At 1:30 P.M., the County Commission held the public testing of election equipment.

The County Commission, upon a motion duly made, seconded and passed, did hereby CERTIFY that the October 25, 2004 public test of the program deck to be used in the November 2, 2004 General Election was tested and found to be free from error. An Order was prepared regarding this matter.

Melody Woollard, Deputy County Clerk, requested that the County Commission of Wood County CHANGE the location of Precinct Number 64 from the Grace and Mercy Apostolic Temple to the Blennerhassett Elementary School on an Emergency basis. The said Grace and Mercy Apostolic Temple is no longer available to the County as a polling precinct. The Office of the County Clerk will mail letters to registered voters in Precinct Number 64 advising them of the change in the polling precinct. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the properly executed State of West Virginia Affidavit of Circulation and Qualification for The Parkersburg News and The Parkersburg Sentinel in accordance with Chapter 59, Article 3 of the Code of West Virginia, 1931, as amended. The said County Commission of Wood County was further in receipt of the

Statement of Ownership, Management and Circulation executed by Michael J. Christman, Jr., Publisher of both The Parkersburg News and The Parkersburg Sentinel. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County did hereby ORDER the following vacation benefit change be made in the Wood County Commission Employment Policies dated February 1, 1999. The change is as follows:

Twenty-five (25) working days after twenty (20) years of employment.

The aforementioned change was requested by the Employees Benefit Committee at the September 16, 2004 meeting of the said County Commission of Wood County. Elected officials of County government were sent a memorandum in regard to the above change to seek their opinion. All elected officials APPROVED the aforementioned vacation benefit change. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and made unanimous by Robert K. Tebay, did hereby ORDER the purchase of two (2) S-35 Ironsites Twenty-four (24) gallon capacity litter receptacles to be utilized at the Wood County Parking Lot located at Third and Market Streets, Parkersburg, WV. The aforementioned litter receptacles are to be purchased from Victor Stanley, Inc., Dunkirk, Maryland, and the cost of each litter receptacle is in the amount of five hundred ninety-eight dollars and 00/100ths cents (\$598.00) with a shipping charge in the amount of one hundred five dollars and 00/100ths cents (\$105.00). The County Commission of Wood County will purchase one of the aforementioned litter receptacles and the Wood County Solid Waste Authority will purchase one litter receptacle. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, placed Charles A. Rush in nomination to fill the vacancy on the Fort Boreman Historical Park Commission. Said vacancy is due to the resignation of Robert Cordell and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The term will expire December 31, 2006. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, adopted a Resolution in reference to Budget Revision No. 3 in the General County Fund Budget for the fiscal year 2004/2005. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor – Chief Inspector Division, Charleston, West Virginia, was signed by Rick Modesitt, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby ORDER that the amount of two hundred fifty dollars and 00/100ths cents (\$250.00) be CONTRIBUTED to the Parkersburg High School Wrestling Team for their assistance during the General Election to be held on Tuesday, November 2, 2004. Such CONTRIBUTION to be taken from funds allocated to election costs. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, placed Stephen L. Nutter in nomination for reappointment to the Union-Williams Public Service District Board. Said nomination is due to the fact that Mr. Nutter's term will expire on November 1, 2004 and is

further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Board and Authorities. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, placed Edna Summers in nomination for reappointment to the Claywood Park Public Service District Board. Said nomination is due to the fact that Ms. Summers' term will expire on November 1, 2004 and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Board and Authorities. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE the Request for Reimbursement in regard to the Mid-Ohio Valley Regional Highway Safety Program Grant Number F04HS-10. Expenditures in the amount of seventeen thousand two hundred sixty dollars and fifty-nine cents (\$17,260.59) were incurred by Wood County during the period of July 1, 2004 to September 30, 2004, and represents payment of contractual services provided by Tiano-Knopp Associates, Inc., Grant Consultants for Wood County; for travel and training expenses incurred by the aforementioned Grant Consultants; for materials, supplies and postage as set forth in the said Grant; and for overtime expenses incurred by the City of Vienna for law enforcement officials who participated in the Red Light Running and Speed during the months of July and September, 2004; for overtime expenses incurred by the City of Parkersburg for law enforcement officials who participated in the Transportation

Enhancement Act during the month of July, 2004; and for overtime expenses incurred by the Wood County Sheriff's Department for law enforcement officials who participated in the Child Seat Clinics during the months of July and September, 2004. In addition to the Request for Reimbursement; the Grant Progress Reports; the Highway Safety Data; the Program Activity Report prepared by the Grant Consultants; the Time and Attendance Reports for the Grant Consultants; the Travel and Expense Accounts for the Grant Consultants; bulk mailing postage; the Time Records for law enforcement officers from the Vienna Police Department, the Parkersburg Police Department and the Wood County Sheriff's Department; the Activity Reports of the Vienna Police Department, the Parkersburg Police Department, and the Wood County Sheriff's Department; and the Project Financial Report are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Mid-Ohio Valley Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Fiscal Monitoring Report completed by the Governor's Highway Safety Program, Charleston, WV, in regard to Grant Number F03-HS-11, F04-HS-10, F02-J8-09, F02-HSINV-13 and F04-157INV3-04. The originally awarded grants to the County Commission of Wood County totaled two hundred sixty-eight thousand six hundred seven dollars and 00/100ths cents (\$268,607.00) with four (4) additional supplemental awards being granted, increasing the grant amounts to three hundred seven thousand one hundred seven dollars and 00/100ths cents (\$307,107.00). The aforementioned Fiscal Monitoring Report was conducted on October 1, 2004 and was for the grant project period beginning October 1, to 2001 to October 31, 2004. The Report further states that all claimed reimbursable amounts have been expended properly and had been

efficiently managed by the Wood County Commission. The total reimbursements to date for the Mid-Ohio Valley Regional Highway Safety Grant Numbers F03-HS-11 and F04-HS-10 is in the amount of one hundred ninety-three thousand two hundred fifty-four dollars and sixty six cents (\$193,254.66) with a deobligation of thirty-six dollars and eighteen cents (\$36.18) resulting in a balance of fifty-four thousand six hundred sixteen dollars and sixteen cents (\$54,616.16). The total reimbursements to date for the STEP Program for the Wood/Jackson Regional Highway Safety Program Grant Number F02-J8-09 is in the amount of thirty-eight thousand five hundred eleven dollars and seventeen cents (\$38,511.17) with a deobligation required in the amount of six hundred eighty-eight dollars and eighty-three cents (\$688.83) to close the said Grant. The total reimbursements to date for the Highway Safety Grant Number F02-HSINV-13 is in the amount of ten thousand dollars and 00/100ths cents (\$10,000.00) and was closed as of the January 31, 2003 Grant cycle. The total reimbursements to date for the DUI Enforcement Program Section 410 Alcohol Incentive Funds Program Grant Number F04-157INV3-04 is in the amount of three thousand fifty-three dollars and sixteen cents (\$3,053.16) resulting in a balance of one thousand nine hundred forty-six dollars and eighty-four cents (\$1,946.84). All requests and reimbursements are accepted as filed, with only one (1) deobligation to be processed. As stated in the Fiscal Monitoring Report, there were no adjustments to be noted in this revision of the records of the Wood County Commission for the grant period ended June 30, 2004. Documentation pertaining to the aforementioned grants is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand six hundred ninety-one dollars and twenty-nine

cents (\$2,691.29) which represents reimbursement to Wood County for expenses incurred during the month of July, 2004 in regard to the Victims of Crime Act (VOCA) Program Grant Number 03-VA-034. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 378 and bearing the date of September 9, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the STEP Program for the Wood/Jackson Regional Highway Safety Program Grant Number F02-J8-09. No expenditures were incurred by Wood County during the period of July 1, 2004 through September 30, 2004. In addition to the Request for Reimbursement, the Grant Progress Report and the Project Financial Report are being submitted to the Governor's Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the STEP Program for the Wood/Jackson Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Financial Status Report in regard to the Local Law Enforcement Block Grant Number 2003-LB-BX-

1478. Funding for the aforementioned Local Law Enforcement Block Grant is through the United States Department of Justice, Office of Justice Programs, Washington, D.C. No expenditures were incurred during the period of July 1, 2004 through September 30, 2004. Documentation pertaining to the Local Law Enforcement Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Court Security Fund Grant Number 04-CS-23. No expenditures were made during the period of July 1, 2004 to September 30, 2004. In addition to the Request for Reimbursement, the Project Financial Report and the Grant Progress Report are being submitted to the Division of Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Court Security Fund Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Three (3) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the Enforcing the Underage Drinking Laws Program Grant Number 03-UD-110. The aforementioned Adjustment Notice DEOBLIGATES the remaining funds in the amount of seven dollars and forty-four cents (\$7.44) and thereby CLOSES the aforementioned Grant. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official

capacity as President and on behalf of the County Commission of Wood County, to EXECUTE the Request for Reimbursement in regard to the Mid-Ohio Valley Regional Highway Safety Program Grant Number F04-163-1D-02. Expenditures in the amount of fourteen thousand six hundred three dollars and twenty-five cents (\$14,603.25) were incurred by Wood County during the period of July 1, 2004 to September 30, 2004, and represents payment of overtime expenses incurred by law enforcement officials of the City of Vienna, the City of Parkersburg, the City of Ripley, the Jackson County Sheriff's Department, the Roane County Sheriff's Department, the Pleasants County Sheriff's Department, and the City of St. Marys who participated in the Sustained DUI Enforcement Project during the months of July, August and September, 2004. In addition to the Request for Reimbursement; the Grant Progress Reports; the Monthly Reports; the Monthly Media Activity Reports; the Time Records for law enforcement officers from the Vienna Police Department, the Parkersburg Police Department, the Ripley Police Department, the Jackson County Sheriff's Department, the Roane County Sheriff's Department, the Pleasants County Sheriff's Department and the City of St. Marys; the Activity Reports of the Vienna Police Department, the Parkersburg Police Department, the City of Ripley, the Jackson County Sheriff's Department, the Roane County Sheriff's Department, the Pleasants County Sheriff's Department and the City of St. Marys; and the Project Financial Report are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Mid-Ohio Valley Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Duane Jones, Assistant Director of the Wood County Telecommunications Center presented to the County Commission of Wood County, a New Road Name Request Form from


Ronald E. Workman to name the road that provides access to residences. The said request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Ronald E. Workman, along with resident Ralph Workman, requested the road be named WORKMAN LANE. The road to be known as WORKMAN LANE is located ½ mile out Pleasant Hill Road in Tygart Taxing District, Tax Map 210, Parcel Number PTA3. The request by Ronald E. Workman is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, non-duplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Ronald E. Workman, and the approval from the Wood County Telecommunications Center, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named WORKMAN LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

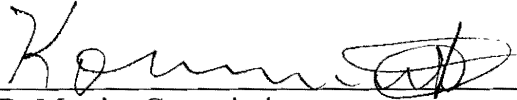
B.D. Adkins and Lorena Shelton were sworn in as members of the Wood County Commission on Crime, Delinquency and Correction.

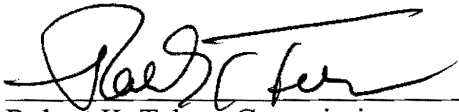
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 2:00 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Rick Modesitt, President


K.D. Merritt, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON OCTOBER 25, 2004

30025	Broadwaters Motorcar	24.99
30033	Parks Hardware	36.00
30039	CDW-G	8452.99
30057	Casto & Harris	64.50
30059	Parkersburg Office Supply	49.69
30061	Johnston Supply	174.99
30069	Lowe's	36.10
30073	Parks Hardware	7.45
32274	Hobart Sales	65.94
30075	Parkersburg Office Supply	151.54
30079	Casto & Harris	1506.23
30081	Runyon Lock Service	57.50
30083	Parkersburg Office Supply	327.02
30089	Parkersburg Office Supply	139.10
30091	Casto & Harris	46.50
30093	Parkersburg Office Supply	86.55
30097	Broadwaters Motorcar	71.06
30095	Casto & Harris	64.50
32164	Casto & Harris	140.60
32180	NOE Office Equipment	9.99
32184	Broadwaters Motorcar	10.95
32208	Wal-Mart	38.52
32210	Novak's Designs	298.72
32212	Johnstone Supply	117.90
32214	Chapman Printing	170.26

32216	Mahone Tire	9.18
32218	Newberry Hardware	1.50
32222	Parentmagic	163.70
32230	International Sales	484.83
32232	Office Depot	9.99
32242	Parkersburg Office Supply	338.76
32244	Broadwaters Motorcar	26.80
32246	Broadwaters Motorcar	195.85
32248	Chapman Printing	54.12
32252	Federal Express	44.62
32258	Myers Septic	50.00
32256	Parkersburg Office Supply	45.00
32262	Casto & Harris	1060.00
32278	Parkersburg Office Supply	736.90

To listen to this meeting, please refer to Tape #429 and Tape #430.

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Wood County Commission Meeting

Held OCTOBER 25, 2004

Please Print

1.	Bob Newell - 911
2.	Duane Jones - 911
3.	STEVE NICELY
4.	C Johnson CCSO
5.	R. Woodyard CCSO
6.	T.R. Smith CCSO
7.	Vance Stewart Arrow
8.	Jim Parker Arrow
9.	FRED VOSHEL
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