

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, SEPTEMBER 9, 2004

PRESENT: RICK MODESITT, PRESIDENT  
K.D. MERRITT, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Harold G. Enoch – Slate District (2004); Z. Arleen Philips – Lubeck District (2004); Robert D. Collins – Parkersburg City District (2004); Kevin M. Arbogast – Union District (2004); and for James E. McClung – Slate District (2002, 2003 & 2004).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for East Resources Inc. – Clay District (2004); Dallas V. Phelps – Vienna District (2001, 2002, 2003 & 2004); William L. Dickel – Slate District (2004); Thomas J. Slifko – Vienna District (2004); and for Anna M. Phillips – Williams District (2004).

Jamie Six, Clerk of the County Commission of Wood County and Melody Woollard, Deputy Clerk, presented to the County Commission a list of the poll worker nominees submitted by the Wood County Republican Executive Committee and a list of poll worker nominees submitted by the Wood County Democratic Executive Committee, who will work the General Election to be held November 2, 2004. The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt,

approved, on an emergency basis due to a four page ballot, twenty-two (22) additional poll workers. The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, approved the lists of poll workers. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission met with Sue McCauley and Linda Bonnett to discuss the estate of Vivian W. McCauley. After brief discussion, the County Commission advised that they should speak with an attorney.

At 10:45 A.M., the County Commission met with Candice Null and Carrie Atkinson from the Day Report Center. Ms. Null stated they have 22 clients and 6 of those have completed the program; everyone has paid; the program is doing well; they need places for the clients to work on the weekends and in the evenings.

The 11:15 A.M., the County Commission met with Karen Matthews and Pat Jones from the Senior Community Service Employment Program. Ms. Matthews explained that the SCSEP is an employment and training program for workers that are fifty-five years or older who need to get back in the work force. It is federally funded through the Department of Labor; it is sub-granted to the Mid-Ohio Valley Regional Council; the employees for the new parking lot that the County has will be paid for 20 hours per week; at the beginning of 2005, the County Commission would be required to pay the employees. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Training Site Letter of Agreement with the Senior Community Service Employment Program, pending the approval of said Agreement by Ginny Conley, Prosecuting Attorney. The Senior Community Service Employment Program will

employee participants to work at the Wood County Courthouse Parking Lot until December 31, 2004; at which time the County Commission would be responsible for the pay of the participants. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission met with Sharon Lynch from the Family Crisis Intervention Center of Region V. Ms. Lynch stated that they have asked WesBanco for a note because they are out of money; to get the note, they need to have a priority release signed by the County Commission. After discussion, the County Commission, upon a motion made by Rick Modesitt, seconded by K.D. Merritt and passed, did hereby EXECUTE the Priority Release and Authorization for Structural Changes in regard to property that was conveyed to the Family Crisis Intervention Center of Region V, Inc. Due to the Family Crisis Intervention Center wanting to make changes to the structure on said property, they need to acquire a loan from WesBanco Bank, Inc. By signing the Priority Release and Authorization for Structural Changes, the County Commission does hereby relinquish its right of reversion to the extent that it constitutes a detriment to the security interest being taken by WesBanco, Inc. and does further provide that in the event of default and foreclosure, the County Commission will relinquish all rights of reversion to WesBanco Bank, Inc. Further, by executing this agreement, the County Commission does hereby consent and approve of the structural changes to the building belonging to the Family Crisis Intervention Center, which is being pledged as security to WesBanco Bank and by executing the release does hereby relinquish said right of reversion. Robert K. Tebay abstained from voting due to the fact he is on the board of WesBanco Bank. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, approved the removal of 200

stumps from Fort Boreman Historical Park. Eugene Allender will remove the stumps at a cost of two thousand two hundred dollars and 00/100ths cents (\$2,200.00). An Order was prepared regarding this matter.

Duane Jones from the Wood County Emergency Services/E-9-1-1 Center presented to the County Commission of Wood County, a New Road Name Request Form from Charles S. Beeson, along with Larry Fouse, Dave Fouse, Erik Kent and Tim Winland to name the road to their residences. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Mr. Beeson requested the road be named CLINE LANE. The road to be known as CLINE LANE is located on a private lane off Big Tygart Creek Road, Route 40/5 on Shingletree Run in Tygart Taxing District, Tax Map 350, Parcel Number B2.1. The request by Mr. Beeson is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Charles S. Beeson, and the approval from the Wood County Emergency Services/E-9-1-1, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named CLINE LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

The County Commission of Wood County was in receipt of a check in the amount of five thousand four hundred forty dollars and 00/100ths cents (\$5,440.00) from the State of West Virginia in regard to the Juvenile Accountability Incentive Block Grant Number 02-A-D-157. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 317 and bearing the date of July 8, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for expenses incurred during the month of June, 2004. Documentation pertaining the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President to sign two letters to the West Virginia Office of Emergency Services asking for reimbursement in regard to the Wood County Commission Homeland Security Grant/Homeland Security Grant – Homeland Security Planner Grant Program. The request for July, 2004 is in the amount of four thousand seven hundred sixty-seven dollars and 57/100ths cents (\$4,767.57) and is for the salary, benefits and training of Roger Bibbee, Homeland Security Planner. The request for August, 2004 is in the amount of four thousand sixty-six dollars and 42/100ths cents (\$4,066.42) and is for the salary and benefits of the Roger Bibbee, Homeland Security Planner, as well as for administrative costs (cell phone and copies). Documentation pertaining to the aforementioned Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official

capacity as President to sign two letters to the West Virginia Office of Emergency Services asking for reimbursement in regard to the Wood County Commission Homeland Security Grant/Homeland Security Grant -- Citizens Corps Grant Program. The request for July, 2004 is in the amount of two thousand two hundred thirty-three dollars and 19/100ths cents (\$2,233.19) and is for CERT Kits. The request for August, 2004 is in the amount of sixty-four dollars and 41/100ths cents (\$64.41) and is for a Prybar. Documentation pertaining to the aforementioned Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Grant Number 03-VA-034. Expenditures in the amount of two thousand seven hundred forty-five dollars and twenty cents (\$2,745.20) were incurred by Wood County during the month of July, 2004, which represents payment of contractual services provided by Diana Williams, Victims Advocate; and further represents payment of cell phone and pager for Diana Williams. In addition to the Request for Reimbursement; the Financial Recap; the Monthly Progress Reports from the Victims Advocate; the Monthly Statistics Report; the Daily Time Record for the Victims Advocate; the Annual Performance Report; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 03-A-D-207. Expenditures in the amount of six thousand four hundred twenty-four dollars and seventy-two cents (\$6,424.72) were incurred by Wood County during the month of August, 2004. However, the Request for Reimbursement is in the amount of four thousand nine hundred fourteen dollars and 00/100ths cents (\$4,914.00) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison, and Michelle Buckley, Project R.E.P.A.Y./Youth Transition Coordinator. The amount of one thousand five hundred ten dollars and seventy-two cents (\$1,510.72) represents the cash match as set forth in the aforementioned Grant. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Daily Time Records for the Project R.E.P.A.Y./Youth Transition Coordinator and the Juvenile Justice Liaison; the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the

Request for Reimbursement in regard to the Enforcing the Underage Drinking Laws Program Grant Number 03-UD-110. Expenditures in the amount of six hundred thirty-nine dollars and 00/100ths cents (\$639.00) were incurred during the month of August, 2004. In addition to the Request for Reimbursement; the Monthly Report; the Financial Recap; the Project Financial Report; the Daily Time Records of the Program Director, Kelly Shook; the Monthly Supervisor's Report; the Monthly Project Director's Report; and the Monthly Demographic Report are being submitted to the Division of Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 04-JJV-002. Expenditures in the amount of two thousand seven hundred thirty-six dollars and 95/100ths cents (\$2,736.95) were incurred by the Wood County during the month of July, 2004; however, the Request for Reimbursement is in the amount of one thousand two hundred dollars and 00/100ths (\$1,200.00) which represents payment for contractual services provided by the Counseling and Wellness Center regarding the PEACE (Program with Emphasis on Anger Control) Program. The amount of one thousand five hundred thirty-six thousand dollars and ninety-five cents (\$1,536.95) was provided as cash match in the way of hourly salary of Larry Johnson, Jason Hayner and Amy Sims, Juvenile Probation Office. In addition to the Request for Reimbursement; the Daily Time Records of employees of the Counseling and

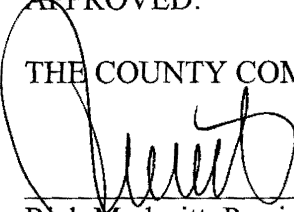



Wellness Center and employees of the Juvenile Probation Office; the Financial Recap; the Monthly Project Director's Report; the Monthly Supervisor's Report; the Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:45 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Rick Modesitt, President  
K.D. Merritt, Commissioner  
Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON SEPTEMBER 9, 2004

29971	Broadwaters Motorcar	83.38
29965	Wal-Mart	36.94
29973	NOE Office Equipment	241.35
31998	Brisbin Sales	933.50
32002	American Information Packaging	360.00

32008	Astorg Motor	210.56
32026	Big Mac Printing	8.00
32030	Chapman Printing	31.80
32032	Gall's Inc.	51.26
32034	Chapman Printing	88.85
32036	Mahone Tire	204.08
32038	State Electric Supply	36.30
32054	Vienna Wrecker	90.00
32056	Easton Printing	115.00
32058	Office Depot	114.09
32060	NOE Office Equipment	6.80
32062	Glottfelty Enterprises	150.75
32066	Cogent Systems	31306.45
32068	Broadwaters Motorcar	5.02
32074	Astorg Motor	81.24
32076	Broadwaters Motorcar	161.49
32080	Broadwaters Motorcar	36.70
32082	Gall's Inc.	104.68
32084	Northwestern Landfill	11.24
32086	Broadwaters Motorcar	6.90
32092	Parkersburg Office Supply	134.87
32104	Astorg Motor	511.92

To listen to this meeting, please refer to Tape #415.

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SEPT 9, 2004

PLEASE PRINT

1. Sue McCauley
2. Karen Matthews
3. Pat Jones
4. Sharon Lynch SHARON LYNCH
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the American Flag should be to its right of County Flag.