

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, SEPTEMBER 30, 2004

PRESENT: RICK MODESITT, PRESIDENT  
K.D. MERRITT, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, approved minutes from September 13, 2004.

At 10:30 A.M., the County Commission held a hearing in regard to the Iva Jane Smith estate and the need to determine which appraisement to file. George Cosenza, attorney for Dieamma Park was present, along with Ms. Parker. Mr. Cosenza thinks this should be referred to a Fiduciary Commissioner to make a decision. Larry Skeen, Attorney was also present and agrees they should get a recommendation from a Fiduciary Commissioner. The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, Ordered that this estate be referred to Ernest Douglass, Fiduciary Commissioner.

The County Commission met with Susan McCloud from the Wood County Solid Waste Authority to discuss flood cleanup. Ms. McCloud stated that the National Guard has removed debris; she went around with FEMA to visit flood areas. (The tape wasn't on for the beginning of this meeting).

At 11:15 A.M., the County Commission met with Charlie Johnson, Chief Deputy, to discuss their night firing training at the gun range. The City of Parkersburg will be doing their

night shooting at the gun range also because they lost their site; he wants neighbors and the Commission to be aware that there will be no shooting after 11:00 P.M.

At 11:45 A.M., the County Commission met with Clint Pifer from Environmental Design Group to discuss the contract for Fort Boreman Historical Park. Mr. Pifer stated that underground wires, poles, etc. need to be found. The requirement of a 20 meter section of power line that is to be located underground was discussed. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby ORDER that the decision of AWARDING a CONTRACT for the FORT BOREMAN HISTORICAL PARK be delayed until such time as the County Commission of Wood County and the Fort Boreman Historical Park Commission members have had a chance to review the funding for such project. Bob Enoch was in attendance for this meeting.

They also discussed the contract with EDG, Inc. The Commission will take it under advisement.

Greg Smith gave an update on the Air Expo and stated that it went very well; there were about 20,000 people and he wanted to thank the Commission for being such a large sponsor.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number One (1) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to the Juvenile Justice and Delinquency Prevention Grant Number 03-JJC-014. The aforementioned Grant Adjustment Notice gives approval to extend the grant period from July 1, 2003 through June 30, 2004 to July 1, 2003 through October 31, 2004; and also gives approval to transfer one thousand dollars and 00/100ths cents (\$1,000.00) from the Personnel/Contractual Category to the Other Category to enable the purchase of books,

materials, and/or videos to be used during counseling sessions. An Order was prepared regarding this matter.

The County Commission, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the letter, with attachments, in regard to the Emergency Management Performance Grant (EMPG). The Assurances – Non-Construction Program; the Certificates Regarding Lobbying, Disbarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements; and the Lobbying Activities Form were inadvertently omitted at the time of Application for the Emergency Management Performance Grant which appears in Order Book 66, at Page 396 and bearing the date of September 27, 2004. The Application and other pertinent documentation pertaining to the Emergency Management Performance Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby EXECUTE a PROCLAMATION proclaiming October, 2004, as NATIONAL DISABILITY EMPLOYMENT AWARENESS MONTH in Wood County, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that the deductible in the amount of one thousand four hundred thirty-five dollars and ten cents (\$1,435.10) be paid from the County Commission budget. The aforementioned deductible is in regard to an accident that occurred on September 1, 2004, involving the vehicle assigned to the

Prosecuting Attorney for Wood County. Normally, the amount of any deductible is taken from the elected official's budget. However, since only one vehicle is assigned to the Office of the Prosecuting Attorney, the County Commission of Wood County, at the time of preparation of the annual budget, did not include funds for such deductibles. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by K.D. Merritt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 04-JJV-002. Expenditures in the amount of five thousand four hundred sixty-two dollars and 82/100ths cents (\$5,462.82) were incurred by Wood County during the month of August, 2004; however, the Request for Reimbursement is in the amount of four thousand thirty-five dollars and 00/100ths cents (\$4,035.00) which represents payment for contractual services provided by the Counseling and Wellness Center, Parkersburg, WV and Fred Jay Krieg, Ph.D. and Associates, PLLC, Vienna, WV, regarding the P.E.A.C.E. (Program with Emphasis on Anger Control) Program. The amount of one thousand four hundred twenty-seven dollars and eight-two cents (\$1,427.82) was provided as cash match in the way of hourly salary and benefits of Larry Johnson, Jason Hayner and Amy Sims, Juvenile Probation Office. In addition to the Request for Reimbursement; the Monthly Report; the Daily Time Records of employees of the Counseling and Wellness Center and employees of the Juvenile Probation Office; the Financial Recap; the Monthly Project Director's Reports; the Monthly Supervisor's Reports; the Demographic Reports; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice

and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, was in receipt of a memo from Jane Burdette, Chairperson of the Wood County Commission on Crime, Delinquency and Correction. Said memo asked for the removal of Sharon Linch, Karen Leachman-Hackett, John Burdette and Fred Krieg. The memo further stated that the Membership Committee would like the following to be appointed: B.D. Adkins, Beverly Shelton, Nancy Ancell, Rev. Casey Mahone and Mike Beckett. Upon a motion duly made, seconded and passed, the County Commission approved these removals and appointments. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by K.D. Merritt and made unanimous by Rick Modesitt, did hereby give APPROVAL to the Application and Certificate for Payment presented by Schneider Construction Company, Parkersburg, West Virginia, who was hired by the County Commission to complete the Market Street Parking Lot Project. The current payment due is in the amount of seventeen thousand four hundred fifty-two dollars and 00/100ths cents (\$17,452.00), and represents payment for bond, manholes and drains, concrete work-stone, electrical, landscaping, sidewalk-panel-topsoil, electric upgrade, PSX Support and Ticket Booth in regard to the construction of the aforementioned Market Street Parking Lot Project. The total cost of the construction of the Market Street Parking Lot Project was in the amount of one hundred fifty thousand eight hundred thirty-three dollars and 00/100ths cents (\$150,833.00) with change orders in the amount of thirty-eight thousand seven hundred nineteen dollars and 00/100ths cents (\$38,719.00) for a grand total of one hundred eighty-nine thousand six hundred two

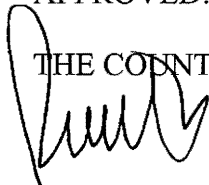
dollars and 00/100ths cents (\$189,602.00). Documentation pertaining to the construction of the Market Street Parking Lot Project is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 2 in the General County Fund budget for the fiscal year 2004/2005. Receipt of said Approval is pursuant to an Order appearing in Order Book 66, at Page 394 and bearing the date of September 27, 2004, at which time the Request for Revision was signed by Rick Modesitt, President of the Wood County Commission. An Order was prepared regarding this matter.

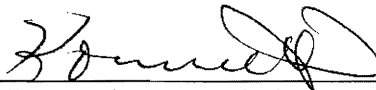
At 1:30 P.M., having no further scheduled appointments or business to attend to, the County Commission adjourned to tour the new Public Debt Building.

APPROVED:

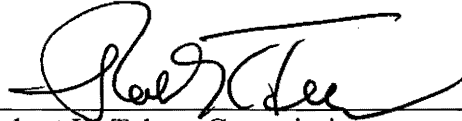
THE COUNTY COMMISSION OF WOOD COUNTY



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Rick Modesitt, President



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K.D. Merritt, Commissioner



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Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON SEPTEMBER 30, 2004

30037	Assurance Business Forms	175.13
29839	Casto & Harris	2582.65
29843	Intoximeters	605.00
29977	Assurance Business Forms	3899.30
29983	Parkersburg Office Supply	438.20
29991	Health Research Systems	369.00
30003	Dartek Computer Supply	779.98
30009	Runyon Lock Service	17.95
30013	WalMart	33.51
30021	Broadwaters Motorcar	281.32
30023	Broadwaters Motorcar	6.40
30027	Gall's Inc.	115.99
30029	Parkersburg Office Supply	8.23
30031	Northwestern Landfill	16.69
30041	Parkersburg Office Supply	224.05
30045	Radio Shack	28.29
30001	Office Depot	24.74
32098	Mahone Tire	1824.12
32116	Triumph Auto Glass	200.00
32118	Astorg Motor	50.19
32122	Astorg Motor	499.60
32130	Office Depot	46.48
32142	Office Depot	40.47
32150	Broadwaters Motorcar	323.10
32152	Broadwaters Motorcar	185.59
32160	Parkersburg Office Supply	503.71
32162	State Electric Supply	221.86
32166	Parkersburg Office Supply	47.94
32170	Assurance Business Forms	539.00

To listen to this meeting, please refer to Tape #423.

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SEPT 30, 2004

1. SUSAN McCLOUD - WV DIVISION OF NATURAL RESOURCES
2. Meyer J. Caseng
3. Larry Stein
4. Diemona Parker
5. Ruth N. Beane Williamson
6. Jeffery Williamson
7. C J Johnson
8. CLINT PIFER - ENVIRONMENTAL DESIGN GROUP, INC.
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