

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, APRIL 18, 2005

PRESENT: RICK MODESITT, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
GARY D. DEEM, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission of Wood County was in receipt of the updated list of securities pledged from Community Bank of Parkersburg, which has pledged securities as a County Depository. The updated list reflects five hundred thousand dollars and 00/100ths cents (\$500,000.00) in Wyoming CO WV BOE Revenue Bonds at 5.55% interest with a maturity date of May 1, 2014. Cusip Number is 983255AP5. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Pledge Security Increase from Wesbanco Bank, Parkersburg, West Virginia, which has pledged securities as a County Depository. The Pledge Increase reflects five million five hundred thousand dollars and 00/100ths cents (\$5,500,000.00) in FHLB Notes at 3.095% interest with a maturity date of February 22, 2007. Cusip Number is 3133XAP27. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE the Request for Reimbursement in regard to the Mid-Ohio Valley Regional Highway Safety Program Grant Number F05-HS-09. Expenditures in the amount of twelve thousand five hundred ninety-eight

dollars and ninety-five cents (\$12,598.95) were incurred by Wood County during the period of January 1, 2005 through March 31, 2005, which represents payment of overtime compensation of law enforcement officials with the City of Parkersburg who participated in the Speed Program and the Red Light Running Program the months of January and March, 2005, represents payment of overtime compensation of law enforcement officials with the Wood County Sheriff's Department who participated in the CRASH Team Program during the months of February and March, 2005, payment of contractual services provided by Tiano/Knopp Associates, Inc. for the period of January 1, 2005 through March 31, 2005, represents payment of travel expenses of Tiano/Knopp Associates, Inc. for the period of January 1, 2005 through March 31, 2005, and represents purchase of materials and supplies as set forth in the aforementioned Grant. In addition to the Request for Reimbursement, the Project Financial Report, the Program Activity Report, the time records of law enforcement officials with the City of Parkersburg, the time records of law enforcement officials with the Wood County Sheriff's Department, the time records of Tiano/Knopp Associates, Inc. and the Grant Progress Report are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Mid-Ohio Valley Regional Highway Safety Program Grant is on file in the Office of the County Administrator.

At 10:30 A.M., the County Commission met with Sammy Burdette from SW Resources to discuss funding for SW Resources Auction. Ms. Burdette stated they are struggling to keep open and the auction is one of the most important things they do; she is requesting a sponsorship of \$2,500.00. After discussion, County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby AUTHORIZE the amount of two thousand five hundred dollars and

00/100ths cents (\$2,500.00) be CONTRIBUTED to SW Resources, Parkersburg, WV. The aforementioned Contribution is to be taken from proceeds of the Video Lottery funds received by the County Commission. The aforementioned motion further AUTHORIZES the CONTRIBUTION of bicentennial items, such as an atlas, a coin and a book, to the aforementioned SW Resources for their annual fundraiser. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Randy Lowe, Director of the E-911/Wood County Central Telecommunications Center to discuss the center. Mr. Lowe stated they have no back-up plan should something happen to the Center. After more discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby give APPROVAL to a Transfer Key Option that would enable 9-1-1 calls to ring in at Parkersburg in a matter of seconds if an emergency should occur at the Wood County Central Telecommunications Center located on Core Road, Parkersburg, WV. The aforementioned Transfer Key Option would cost ninety-two dollars and eighteen cents (\$92.18) per month after a setup fee of one hundred one dollars and five cents (\$101.05) and installation fees as quoted by Verizon Communications. The total initial Cost would be one thousand two hundred seven dollars and twenty-one cents (\$1,207.21) plus installation, and thereafter the total annual cost would be one thousand one hundred six dollars and eighteen cents (\$1,106.18). An Order was prepared regarding this matter.

They then discuss the upgrade of the current digital recording system at the Center. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby

AUTHORIZE the purchase of an upgrade to the current recording system at the Wood County Central Telecommunications Center located on Core Road, Parkersburg, WV. Such upgrade would be completed by Stephen Campbell and Associates, Inc., Cleveland, Ohio, who provided the original and current Optical Disc Audio Recording Device for the aforementioned Wood County Central Telecommunications Center. The cost of the aforementioned upgrade is in the amount of eleven thousand nine hundred ninety-five dollars and 00/100ths cents (\$11,995.00), with a UPS Power Supply in the amount of two hundred ninety-nine dollars and 00/100ths cents (\$299.00), a DVD Disc, 94 GB in the amount of twenty dollars and 00/100ths cents (\$20.00), and an installation charge not to exceed three hundred dollars and 00/100ths cents (\$300.00) for a total amount of twelve thousand six hundred fourteen dollars and 00/100ths cents (\$12,614.00). Quotations were solicited by the Director and received from Davacard, Enid, Oklahoma, for the replacement of the current recording system, a quotation from Dictaphone Corporation, Melbourne, Florida, to replace the current recording system, and a quotation from Dynamic Instrument to replace the current recording system. Stephen Campbell and Associates, Inc. provide a manufacturer's one-year warranty for parts and labor. Documentation pertaining to the aforementioned Optical Disc Audio Recording Device is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission met with Steve Grimm, Assessor, who wanted to discuss office space. With the move of his personal property office to the Judge Donald F. Black Courthouse Annex, he wants permission to detail plans for the move of his mapping and reappraisal offices to the third floor of the Courthouse and would like the tax office break room to use as a conference room. The Commission will do walk-thru of the office space on April 25, 2005.

At this time, the County Commission finished the 9:30 A.M. items.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Verification of Employment letter in regard to Paula J. Latham; and to further AUTHORIZE the payment of five thousand dollars and 00/100ths cents (\$5,000.00), the County's insurance deductible, to the County insurance carrier, AIG. Paula J. Latham, former employee of the Wood County Central Telecommunications Center, brought suit against the County Commission of Wood County on a sexual harassment charge. The aforementioned suit has been settled by the County's insurance carrier. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby ORDER that the outside windows of the Wood County Courthouse be CLEANED by the County's Maintenance personnel on a weekend. It being more convenient for employees and members of the public when the windows are cleaned on a weekend. The aforementioned motion includes the rental and/or purchase of equipment and/or materials needed in completing the aforementioned task. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand five hundred thirty-two dollars and 00/100ths cents (\$2,532.00), which represents reimbursement to Wood County for expenses incurred during the month of January, 2005, in regard to the Project Heavy Metal Grant Number 03-PSN-02. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order

Book 66, at Page 545 and bearing the date of February 24, 2005, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE the Request for Reimbursement in regard to the Mid-Ohio Valley Regional Highway Safety Program Grant Number F04-163-1D-02. Expenditures in the amount of three thousand three hundred seventy-four dollars and sixty-four cents (\$3,374.64) were incurred by Wood County during the month of March, 2005, which represents payment of overtime compensation to law enforcement officials with the City of Parkersburg who participated in the Sustained DUI (Driving Under The Influence) Enforcement Patrols. In addition to the Request for Reimbursement, the Project Financial Report, the Monthly Reports prepared by law enforcement officials with the City of Parkersburg in regard to the Sustained DUI Enforcement, the time sheets of the law enforcement officials with the City of Parkersburg, and the Grant Progress Report are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Mid-Ohio Valley Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on

behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the STEP Program for the Wood/Jackson Regional Highway Safety Program Grant Number F02-J8-09. Expenditures in the amount of two thousand seventy-six dollars and seventy-nine cents (\$2,076.79) were incurred by Wood County during the period of January 1, 2005 through March 31, 2005, which represents payment of overtime compensation to law enforcement officials of the City of Parkersburg who participated in the DUI (Driving Under The Influence) Checkpoints during the months of February and March, 2005. In addition to the Request for Reimbursement, the time sheets of law enforcement officials with the City of Parkersburg who participated in the DUI Checkpoints, and the Project Financial Report are being submitted to the Governor's Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the STEP Program for the Wood/Jackson Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Mid-Ohio Valley Regional Highway Program Grant Number F05-157/INV4-14. No expenditures were incurred by Wood County during the period of January 1, 2005 through March 31, 2005. In addition to the Request for Reimbursement, the Project Financial Report is being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Mid-Ohio Valley Regional Highway Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Escrow Account – Expense Fund, the Expense Fund, the Rebate Fund, the Bond Fund and the Principal Prepayment Fund from The Bank of New York, Church Street Station, New York, New York, in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The said Cash Statements and Asset Lists are for the period ending March 31, 2005. Documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Account Statements from JP Morgan Institutional Trust Services in regard to the Berkeley, Boone, Fayette, Hancock, Harrison, Jackson, Jefferson, Lincoln, Logan, McDowell, Marion, Marshall, Mason, Mingo, Monongalia, Morgan, Ohio, Pleasants, Summers, Tyler, Upshur, Wetzel, Wood, Wyoming and City of Wheeling, WV, Single Family Mortgage Revenue Bonds 1983 Series A. The said Statement of Accounts are for the period of January 1, 2005 through March 31, 2005. These documents are provided as required by the indenture. An Order was prepared regarding this matter.

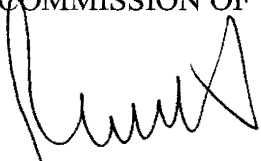
Randy Shepherd was sworn in as a telecommunicator for the E-911/Telecommunications Center.

Having no further scheduled appointments or business to attend to, the County Commission, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and made unanimous by Robert K. Tebay, adjourned at 11:55 A.M.

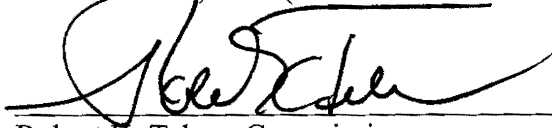


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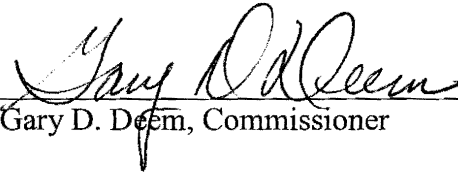
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modestino, President



Robert K. Tebay, Commissioner



Gary D. Deem, Commissioner

PURCHASE ORDERS APPROVED ON APRIL 18, 2005

30359	Parkersburg Printing	1655.00
30465	Sentry Safety Supply	908.30
30547	Parkersburg Tile	68.40
30561	Parks Hardware	3.98
30567	Staley Communications	15750.00
30571	I-Town Communications	5000.00
33050	CDW-G	3816.90
33074	Broadwaters Motorcar	28.60
33092	Broadwaters Motorcar	57.81
33098	Broadwaters Motorcar	29.80
33132	Parkersburg Office Supply	1.70

To listen to this meeting, please refer to Tape #481.

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Wood County Commission Meeting  
Held April 18, 2005

**Please Print**

1.	Sally Burdette
2.	Randy Lowe
3.	STEVEN A GRIMM
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IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

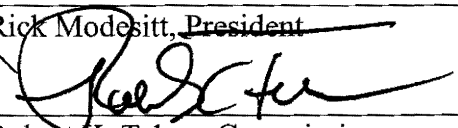
ADDENDUM TO MINUTES OF APRIL 18, 2005

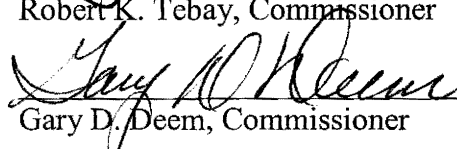
The County Commission of Wood County was in receipt of the NOTICE OF A CONDITIONAL APPROVAL OF THE LEVY ESTIMATE (BUDGET) from the Office of the State Auditor, Charleston, West Virginia. Receipt of the aforementioned NOTICE OF A CONDITIONAL APPROVAL OF THE LEVY ESTIMATE (BUDGET) is pursuant to an ORDER appearing in Order Book 66, at Page 587 and bearing the date of March 24, 2005, at which time the LEVY ESTIMATE (BUDGET) was APPROVED by the said County Commission of Wood County and remitted to the Office of the State Auditor, Charleston, West Virginia. Based on an audit and review of the budget document by the said Office of the State Auditor, comments were made in regard to the budget for the Statewide Computer Network account, the Concealed Weapons fund and the increase in the Rents and Concessions line item.

APPROVED:

  
THE COUNTY COMMISSION OF WOOD COUNTY

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Rick Modesitt, President

  
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Robert K. Tebay, Commissioner

  
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Gary D. Deem, Commissioner