

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, AUGUST 18, 2005

PRESENT: GARY D. DEEM, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
RICK MODESITT, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and passed, approved minutes of June 23, 2005.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Michael M. Bailey – Tygart District (2005); Paul A. Blough – Parkersburg City District (six for 2005); Fred West – Slate District (2005); William I. Cochran, Jr. – Parkersburg District (2000, 2001, 2002, 2003, 2004); William & Pansy L. Wright – Steele District (2005); Michael A. Balsley – Parkersburg City District (2005); and Melinda J. Case – Parkersburg City District (2005).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Daniel R. Clemens – Tygart District (2001, 2002, 2003, 2004 & 2005); Paul M. Witkosky – Vienna District (2005); Roger Glenn Morrison – Tygart District (2005); Fred L. Nulter – Vienna District (2005); Rosemary O. Cooper – Parkersburg City District (2005); Michelle Hartley – Parkersburg City District (2005); Barbara Shaulis – Lubeck District (2005); Barbara Easton Nicholson – Slate District (2005); Amy G. Miller – Parkersburg City District (2004); Ron Watson – Parkersburg City District (2004); Patricia McBrayer – Parkersburg City District (2005); Zachary G. LaDeaux – Parkersburg City District (2005); Sears Roebuck & Co. #2354 – Vienna District

(2005); Drew Manica – Parkersburg City District (2004); Mark & Rachel Greathouse – Parkersburg City District (2004); Roy L. Trippett – Parkersburg City District (2005); Kathy J. Batson – Vienna District (2005); Custom Floors & Paints – Vienna District (2005); and William Parrish, Jr. – Parkersburg City District (2005).

The County Commission met with Heyward Roberts who wanted to discuss the proposed ATV ordinance as it pertains to Bethel Place. The Commission stated there is no ordinance; they will be holding a public hearing to discuss getting such an ordinance.

The County Commission met with Doug Herrington and Marty Seufer to discuss the County's website. Mr. Herrington stated they would like to bring it back in-house instead of Salter and Associates handling it. There are things with indexing and changes that they will be adding to the site and it will need to be done in-house; there are small things that they can change or correct that currently is a hassle to have to contact Salter and Associates. They will discuss some of these things with Salter and Associates and see what can be worked out.

At 10:30 A.M., the County Commission held a hearing in regard to the Homer W. McIntyre estate. Pamela Mills, daughter of Mr. McIntyre was present. Ms. Mills discussed the assets of the estate and asked that claims be disallowed. The Commission suggested she try to pay each company what she has in the estate and if they don't accept that they will hear this matter again. The County Commission, upon a motion duly made, seconded and passed continued this hearing generally.

At 11:00 A.M., the County Commission met with Dennis Martinak, Joy Wilhelm and Amy Senopole from Mackin Engineering Co. to discuss doing a comprehensive plan for Wood County. Mr. Martinak gave a background of their company and discussed how they would handle doing the plan.

At 11:30 A.M., the County Commission met with Richard N. Koch, Jerry Mills, Michael Hritz from Gannett Fleming, Inc. to discuss doing a comprehensive plan for Wood County. Mr. Koch gave a background of their company and discussed how they would handle doing the plan.

At 12:00 Noon, the County Commission met with Thomas Bice, Ann Ogorevc, Sarah Trbovic and Ken Bryant from UBS. Mr. Bice gave a background of their company and discussed how they would handle doing the plan.

At this time, the County Commission completed the miscellaneous items that were scheduled for 9:30 A.M.

The County Commission, upon a motion duly made, seconded and passed, announced that the Wood County Courthouse and its offices will close at 3:30 P.M. on Friday, August 19, 2005 due to Homecoming festivities. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Adjustment Notice Number Six (6) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to Victims of Crime Act Assistance Program Grant Number 03-VA-034. The aforementioned Adjustment Number does hereby DEOBLIGATE remaining funds in the amount of one hundred ninety-nine dollars and forty-eight cents (\$199.48) of the aforementioned Grant and therefore CLOSES the said GRANT effective August 11, 2005. Documentation pertaining to the Victims of Crime Act Assistance Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and passed, did hereby give APPROVAL for the Lease Agreement by and between the Wood County Commission and the West Virginia Supreme Court of

Appeals, on behalf of the Family Court, to be sent to C. Blaine Myers, Attorney, for review prior to the signing of the aforementioned Lease Agreement by the said County Commission of Wood County. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby ORDER that a SPIRIT OF WOOD COUNTY certificate be given to Sam Ross. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby give APPROVAL to the proposal request for additional signage at the Judge Donald F. Black Courthouse Annex submitted by Silverheels, Incorporated, Marietta, Ohio. Silverheels, Incorporated was the General Contractor for the County in the renovations of the Judge Donald F. Black Courthouse Annex. The aforementioned request is in the amount of three thousand one hundred thirty dollars and seventy-five cents (\$3,130.75). An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE the Request for Reimbursement in regard to the Mid-Ohio Valley Regional Highway Safety Program Grant Number FY04-163-1D/F04-163-1D-02. No expenditures were incurred by Wood County during the month of July, 2005. In addition to the Request for Reimbursement; the Grant Progress Report; and the Project Financial Report are being submitted to the West

Virginia Highway Safety Program, Charleston, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the letter addressed to the Courthouse Facilities Improvement Authority, Charleston, West Virginia, enclosing the Monthly Progress Report for the month of July, 2005, in regard to the Courthouse Facilities Improvement Grant Number 54-02-123104. No expenditures were incurred by Wood County during the aforementioned month. Review of the proposed renovations to convert a portion of the Wood County Holding Center to the Day Report Center has taken place. Documentation pertaining to the Courthouse Facilities Improvement Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Duane Jones from the Wood County 9-1-1 Center presented to the County Commission of Wood County, a New Road Name Request Form from George W. Wood to name the road that provides access to residences. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. George W. Wood, along with residents Paul Jones and Matt Jackson, requested the road be named MANCHESTER CIRCLE. The road to be known as MANCHESTER CIRCLE is the cul-de-sac off Goff Street in Crystal Springs Lake Addition in Lubeck Taxing District, Tax Map 231, Parcel Number 00020000. The request by George W. Wood is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type

addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by James W. Wood, and the approval from the Wood County 9-1-1 Center, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and made unanimous by Robert K. Tebay, does hereby ORDER that the aforementioned road be named MANCHESTER CIRCLE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby give APPROVAL to the insurance renewal for the Wood County Sheriff's Department gasoline storage tank through Intra-State Insurance Corporation, Vienna, WV. The renewable premium has increased from three hundred sixty-four dollars and 00/100ths cents (\$364.00) per year to four hundred thirty-four dollars and 00/100ths cents (\$434.00) plus one percent (1%) tax per year. Documentation pertaining to the gasoline storage tank insurance coverage is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby APPROVE a CONTRIBUTION in the amount of four hundred dollars and 00/100ths cents (\$400.00) to be made to the Greater Parkersburg Convention and Visitors Bureau. The aforementioned CONTRIBUTION is to be taken from the Special Projects fund and would be used in the annual Autumnfest. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby CONTRIBUTE to the West Virginia Good Samaritan's Club one hundred seventy-five (175) pens, one (1) book entitled A River To Cross, one (1) Atlas and one (1) coin set. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number One (1) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to Juvenile Accountability Incentive Block Grant Number 03-A-D-207. The aforementioned Grant Adjustment does hereby CHANGE the Authorized Official From Rick Modesitt to Gary D. Deem. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission was in receipt of Grant Adjustment Notice Number Two (2) from the Division of Criminal Justice Services, Charleston, West Virginia, in regard to Court Security Fund Grant Number 04-CS-23. The aforementioned Adjustment Notice does hereby DEOBLIGATE funds in the amount of one thousand seven hundred fifty-four dollars and seventy-five cents (\$1,754.75) in regard to the aforementioned Grant. Documentation in regard to the Court Security Fund Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby ORDER that a Certificate signifying years of service to the County and a Bicentennial Coin be given to John Canfield, Deputy with the Wood County Sheriff's Department. Deputy Canfield will be

retiring at the end of August, 2005, with twenty-eight (28) years of service. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby give APPROVAL to the quotes presented by Miller Communications, Parkersburg, WV, in regard to tower upgrades for the Loomis Ridge site, the Nicolette Road site and the Limestone Hill site. The quote for the Loomis Ridge site is in the amount of twelve thousand one hundred fifty dollars and 00/100ths cents (\$12,150.00) and is for the installation of a Voting Receiver Controller with the estimated time frame being four (4) to six (6) weeks for completion. The quote for the Nicolette road site is in the amount of nine thousand five hundred ninety-eight dollars and fifty cents (\$9,598.50) for the installation of a receiver and a link to improve coverage in the Mineral Wells and Eastwood Area with the estimated time frame being four (4) to six (6) weeks for completion. The quote for the Limestone Hill site is in the amount of eleven thousand one hundred eighty-nine dollars and 00/100ths cents (\$11,189.00) for the installation of a receiver and link to improve coverage in the Mineral Wells and Pond Creek Volunteer Fire Departments area with the estimated time frame being three (3) to four (4) weeks for completion. Other companies contacted for the aforementioned work were Advanced Communications Company, Parkersburg, West Virginia, who advised they do not do this type of work; Electronic Communications of West Virginia, Charleston, West Virginia, who did not submit a quote; and Lloyd's Electronics, Parkersburg, West Virginia, did not submit a quote. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Number Three (3) from the Division of Criminal Justice Services, Charleston, WV, in regard to the

Enforcing the Underage Drinking Laws Grant Number 04-UD-131. The aforementioned Adjustment Notice does hereby CHANGE the AUTHORIZED official from Rick Modesitt to Gary D. Deem. Documentation pertaining to the Enforcing the Underage Drinking Laws Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

William M. Brown, Engineer for the Wood County Abandoned and Dilapidated Building Ordinance, presented to the County Commission of Wood County a PETITION OF THE WOOD COUNTY ENFORCEMENT AGENCY in regard to property owned by Mark Schauwecker in Murphytown, Wood County, West Virginia. Presentation of such PETITION is pursuant to Article 3, Section 3.2, paragraph (d) and (e) of the Wood County Abandoned and Dilapidated Building Ordinance. Upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, the County Commission of Wood County did hereby ORDER that the aforementioned PETITION be mailed to the aforementioned property owner by certified mail. Said property owner has ten (10) days, from receipt of said PETITION, to request a hearing before the County Commission of Wood County. If such hearing is not requested, the County Commission of Wood County may ORDER the said property owner to clean up such property within a reasonable time. Upon the failure of said property owner to perform such duties as outlined by the said County Commission of Wood County, the said County Commission of Wood County shall advertise for and seek contractors to make the said ORDERED repairs, and/or initiate a civil proceeding in the Circuit Court of Wood County. An Order was prepared regarding this matter.


The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Gary D. Deem, in his official

Wood County in regard to the Lower Pond Run Channel located in Wood County, West Virginia. The County's share of the needed operation, maintenance and repair work is in the amount of ten thousand dollars and 00/100ths cents (\$10,000.00), with the City of Parkersburg's share being in the amount of eight hundred thirty dollars and 00/100ths cents (\$830.00), and the Little Kanawha Conservation District contributing the amount of ten thousand eight hundred thirty dollars and 00/100ths cents (\$10,830.00). An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 1:20 P.M.

APPROVED:

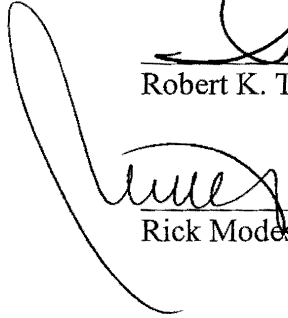
THE COUNTY COMMISSION OF WOOD COUNTY



 Gary D. Deem, President



 Robert K. Tebay, Commissioner



 Rick Modesitt, Commissioner

PURCHASE ORDERS APPROVED ON AUGUST 18, 2005

30766A	Architectural Products	Interior	65.52
30769	Avaya Inc.		280.00
30783	Artcraft Studio		41.00
30793	Ecolab		229.25
30799	Linde Gas LLC		145.11

30811	Sam's Club	742.43
30815	Safety Kleen	110.16
30829	Parks Hardware	1.40
30833	Lemon's Garage	21.90
30843	Runyon Lock Service	27.25
30845	McClinton Chevrolet	15.26
30855	Northwestern Landfill	25.20
30861	Broadwaters Motorcar	70.88
30863	Johnstone Supply	48.80
30865	NOE Office	7.14
30867	Walden Book	492.80
30869	Health Communications	715.02
33446	CDW-G	552.52
33448	S/W Graphics	151.00
33468	CDW-G	674.24
33478	Big Mac Printing	116.20
33556	Office Depot	91.18
33566	Sherwin-Williams Paint	92.35
33568	Runyon Lock Service	3.00
33594	Parks Hardware	18.91
33628	Parks Hardware	2.49

To listen to this meeting, please refer to Tape #479 and Tape #480.

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Wood County Commission Meeting
Held August 18, 2005

Please Print

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| 1. | Keyward Roberts |
| 2. | Dennis Martinak |
| 3. | Joy Wilhelm |
| 4. | Amy Senopole |
| 5. | Pamela Mills |
| 6. | Richard W. Koch |
| 7. | Jerry Mills |
| 8. | Michael Hritz |
| 9. | TOM BICE |
| 10. | ANN OGOREVC |
| 11. | SARAH TRBOVIC |
| 12. | KEN BRYANT. |
| 13. | XXXXXXXXXX |
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