

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, DECEMBER 1, 2005

PRESENT: GARY D. DEEM, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
RICK MODESITT, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to personal property for Heather D. Bunner – Union District (2004) and an Erroneous Assessment Application in regard to real property for Clarence D. Pickens – Clay District (2005).

The County Commission, upon a motion duly made, seconded and passed, DENIED Erroneous Assessment Application No. 2489 in regard to personal property. Said Application is in the name of Navy Federal Credit Union, is for Tax Year 2005 and is for property located in Parkersburg City District. The County Commission DENIED said Application due to the fact the Assessor and the Prosecuting Attorney did not sign. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the letter addressed to the Courthouse Facilities Improvement Authority, Charleston, West Virginia, enclosing the Monthly Progress Reports for the months of October and November, 2005, in regard to the Courthouse Facilities Improvement Grant Number 54-02-123104. No

expenditures were incurred by Wood County during the aforementioned months. ZMM, Inc., Architects and Engineers, Charleston, West Virginia, on behalf of the County Commission, by letter, did hereby seek approval to modify Wood County's grant in order to allow the County to undertake the Holding Center renovations in Phase I. Documentation pertaining to the Courthouse Facilities Improvement Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE a letter addressed to the Homeland Security State Administrative Agency, West Virginia Regional Response Program, Charleston, West Virginia, in regard to Grant Number 04-EOC-55 (Emergency Operations Center). The aforementioned letter REQUESTS that the remaining funds in the amount of one thousand five hundred ninety-three dollars and eighty cents (\$1,593.80) be utilized to purchase a Notebook Style Laptop Computer from the said Emergency Operations Center Grant. The said Computer would be utilized in the Multi-Agency Coordination Center/Emergency Operations Center in conjunction with the Plasma Screen HDTV that has been previously requested. Documentation pertaining to the Emergency Operations Center Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 4 in the General County Fund budget for the fiscal year 2005/2006. Receipt of said Approval is pursuant to an

Order appearing in Order Book 67, at Page 243 and bearing the date of November 21, 2005 at which time the Request for Revision was signed by Gary D. Deem, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of copies of letters addressed to J.C. Bosley Construction, Inc. from Floyd Browne Group in regard to the Additional Stair Approval and the Asphalt Paving Concerns in regard to the construction of the Fort Boreman Historical Park. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby APPROVE the purchase of a plaque for the Fort Boreman Historical Park. The aforementioned plaque is to be purchased from S/W Resources and is in the amount of eight hundred dollars and 00/100ths cents (\$800.00). An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission met with Sheriff K.D. Merritt; Assessor Steven A. Grimm; Bob Tranquill, Chief Tax Deputy and Rich Shaffer, Assessor's Administrative Assistant. They discussed purchasing open/closed signs for the customer windows in their offices. Mr. Shaffer explained what kind of sign they are looking for; for six windows would be around \$6,000.00 not installed. They also discussed a number system. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the purchase of OPEN/CLOSED SIGNS to be utilized above the teller windows for both the Sheriff's Tax Office and the Assessor's Office, both located in the Judge Donald F. Black Courthouse Annex. The aforementioned signs are in the amount of one hundred sixty-one dollars and seventy cents (\$161.70) each delivered and are to be purchased from Carlton Signs

located in Oregon. Thirteen (13) Open/Closed signs are to be purchased, six (6) for the Assessor's Office and seven (7) for the Sheriff's Tax Office, for a total amount of two thousand one hundred two dollars and ten cents (\$2,102.10). The aforementioned total amount does not include installation. The aforementioned motion further added that this expense should be taken from the Special county Building Fund. When Commissioner Tebay made the vote unanimous, he further stated that "he felt from the Sheriff's Tax Office and the Assessor's Office should have a numbering system. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission held a hearing in regard to the Petition for Annexation by Minor Boundary Adjustment from the City of Vienna (Route 14 and 46th Street – public streets or highways). Attorney David Underwood presented the affidavit of Publication and the Affidavit of Duane Fluty, attesting to the posting of Notice of Hearing within the areas proposed to be annexed. After discussion, the County Commission, upon a motion duly made, seconded and passed, did hereby Order that the area described in the Petition and further described in the map attached to these minutes, is hereby annexed by minor boundary adjustment and incorporated into the City of Vienna. An Order was prepared regarding this matter.

At 10:45 A.M., the County Commission held a hearing in regard to the Petition for Annexation by Minor Boundary Adjustment from the City of Vienna (Joe Pope property). Attorney David Underwood presented an Affidavit of Publication and the Affidavit of Duane Fluty, attesting to the posting of Notice of Hearing within the proposed area. After discussion, the County Commission, upon a motion duly made, seconded and passed, did hereby Order that the area described in the Petition and further described in the map attached to these minutes, is

hereby annexed by minor boundary adjustment and incorporated into the City of Vienna. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Richard Koch from Gannett Fleming, Inc. to discuss the Comprehensive Plan for Wood County. Mr. Koch gave a progress report on what they have done in the last few days; they met Tuesday with members of the comprehensive plan committee and discussed the work program, plans, etc. They also met with the City of Williamstown about their concerns; they drove around the County with Ed Hupp and Commissioner Deem and found a lot of key areas; they also drove around the City of Vienna with the Mayor of Vienna; they have met with Vienna City Council and Fred Rader from the Mid-Ohio Valley Regional Council. They would like to meet with the Public Service Districts and the City of Parkersburg. More discussion took place.


After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby APPROVE office moves in the Wood County Courthouse. A copy of the aforementioned office moves is attached to these minutes and should be made a part thereof. An Order was prepared regarding this matter.

The Commission discussed Candice Null wanting to have a Christmas party with County money. Ms. Rader stated she informed Ms. Null to contact Joyce Ferrebee with the State Auditor's Office.

Having no further scheduled appointments or business to attend to, the County Commission, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and passed, adjourned at 12:08 P.M.

APPROVED:

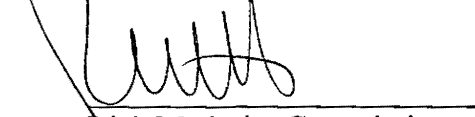
THE COUNTY COMMISSION OF WOOD COUNTY



Gary D. Deem, President



Robert K. Tebay, Commissioner



Rick Modesitt, Commissioner

PURCHASE ORDERS APPROVED ON DECEMBER 1, 2005

31237	Parkersburg Office Supply	229.70
31241	Wal-Mart	135.35
31243	S/W Graphics	20.00
31247	Parkersburg Office Supply	131.82
31251	Broadwaters Motorcar	447.94
31263	State Electric Supply	312.24
31269	State Electric Supply	31.40
31271	Parkersburg Office Supply	28.83
31273	Wal-Mart	74.73
31277	Office Depot	85.70
33720	Gall's	1782.12
33894	Office Depot	1593.00
33952	DR Ebel Police & Fire Equip.	651.89
33978	Office Depot	54.92
33982	Broadwaters Motorcar	234.87
33984	Astorg Motor	6.27
33986	The Gun Shop	5598.11
34004	Broadwaters Motorcar	238.59

To listen to this meeting, please refer to Tape #522 and Tape #523

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Wood County Commission Meeting
Held December 1, 2005

Please Print

1.	Karen McDonald
2.	Rich Shaffer
3.	Bob Tranguill
4.	Jill Mae
5.	DAVID G. VANDERWALD
6.	Richard N. Koch
7.	Hilary Stephens
8.	Josie Boyer
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