

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, DECEMBER 29, 2005

PRESENT: GARY D. DEEM, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
RICK MODESITT, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and made unanimous by Robert K. Tebay, did hereby ORDER that the HOTEL OCCUPANCY TAX COLLECTION pursuant to Chapter 7, Article 18 of the Code of West Virginia, 1931, as amended, be REVISED as follows:

The SMOOT THEATER currently receiving five percent (5%) of the monthly Hotel Occupancy Tax be reduced by one half percent (.005%); thus, the SMOOT THEATER shall receive four and one half percent (4.5%).

The MID-OHIO VALLEY MULTI-CULTURAL FESTIVAL is to receive one half percent (.005%) of the Hotel Occupancy Tax.

The aforementioned revised percentages shall begin with the distribution of the Hotel Occupancy Taxes for the month of January, 2006. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a new Road Name Request Form from Donna Davis and Michael E. Davis to change the name of the current road Lilly Run Road to GRAHAM LANE. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Donna Davis and Michael E. Davis, along with residents Sharlene Heinselman, Dwight Brohard, Joane Brohard

and Shari Vance, requested the road be named GRAHAM LANE. The road to be known as GRAHAM LANE is located .7 mile within Windsor Estates, Mineral Wells, West Virginia, in Slate Taxing District, Tax Map 50, Parcel Number 0F2D. The request by Donna Davis and Michael E. Davis is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, non-duplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Donna Davis and Michael E. Davis, and the approval from the Wood County 9-1-1 Center, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, does hereby ORDER that the aforementioned road be named GRAHAM LANE. The County Commission does further ORDER that a copy of this ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eighteen thousand four hundred forty-two dollars and twenty-seven cents (\$18,442.27) of which the amount of six thousand eight hundred sixty-one dollars and seventy-four cents (\$6,861.74) represents reimbursement to Wood County for expenses incurred during the months of September and October, 2005 in regard to the Victims of Crime Act (VOCA) Program Grant Number 05-VA-012. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 67, at Page 245 and bearing the date of

filing units. The filing units have been purchased and in operation at the Assessor's Office. The aforementioned Reports are for the period of October 1, 2005 through December 31, 2005. Documentation pertaining to the County Records Management and Preservation Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Court Security Fund Grant Number 04-CS-23. Expenditures in the amount of five thousand three hundred seventy-six dollars and thirty-eight cents (\$5,376.38) were incurred during the month of November, 2005, which represents additional purchase of security equipment for the Family Law Court located in the Judge Donald F. Black Courthouse Annex. In addition to the Request for Reimbursement, the Project Financial Report and the Monthly Project Director's Report are being submitted to the Division of Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Court Security Fund Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Grant Number 05-VA-012. Expenditures in the amount of four thousand five hundred seventeen dollars and twelve cents (\$4,517.12) were incurred by Wood County during the month of November, 2005. However, the Request for Reimbursement is in the amount of three thousand five hundred dollars and

sixteen cents (\$3,500.12), which represents payment of contractual services provided by Diana Williams, Victims Advocate and payment of contractual services provided by Erin Lentz, Assistant Victims Advocate; and payment of monthly cell-phone expenses incurred by the Victims Advocate. The amount of six hundred fifty-six dollars and ninety-six cents (\$656.96) represents the cash match as required by the aforementioned Grant and reflects the additional salary of the Victims Advocate. The amount of three hundred sixty dollars and 00/100ths cents (\$360.00) represents the in-kind match as required by the aforementioned Grant and reflects the hours completed by Kayla Lowers as a volunteer. In addition to the Request for Reimbursement; the Financial Recap; the Monthly Progress Reports from the Victims Advocate and the Assistant Victims Advocate; the Daily Time Records for the Victims Advocate, the Assistant Victims Advocate and the Volunteer; the Annual Reports of the Victims Advocate, the Assistant Victims Advocate; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE the Request for Reimbursement in regard to the Mid-Ohio Valley Regional Highway Safety Program Grant Number F06-HS-03-163/DM06-03-03. Expenditures in the amount of three thousand two hundred twenty-two dollars and fifty-two cents (\$3,222.52) were incurred by Wood County during the month of November, 2005, and represents payment of overtime expenses incurred by law enforcement officials of the City of Vienna, the City of Parkersburg,

the Wood County Sheriff's Department, the City of Spencer and the Roane County Sheriff's Department who participated in the Sustained DUI Enforcement Project during the month of November, 2005. In addition to the Request for Reimbursement; the Grant Progress Reports; the Monthly Reports; the Monthly Media Activity Reports; the Time Records for law enforcement officers from the Parkersburg Police Department, the Wood County Sheriff's Department, the Vienna Police Department, the Spencer Police Department and the Roane County Sheriff's Department; the Activity Reports of the Vienna Police Department, the Spencer Police Department, the Parkersburg Police Department, the Roane County Sheriff's Department and the Wood County Sheriff's Department; and the Project Financial Report are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Mid-Ohio Valley Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 04-VAW-006. Wood County incurred expenditures in the amount of two thousand two hundred seventy-one dollars and thirteen cents (\$2,271.13) during the month of November, 2005. However, the Request for Reimbursement is in the amount of one thousand four hundred forty-eight dollars and ninety-three cents (\$1,448.93) which represents payment of overtime compensation paid to law enforcement personnel of the City of Vienna, the City of Parkersburg and the Wood County Sheriff's Department in regard to the STOP Violence Against Women Program Grant.

Funds in the amount of eight hundred twenty-two dollars and twenty cents (\$822.20) were utilized as cash funds, as set forth in the aforementioned Grant and represents benefits paid by the local law enforcement agencies. In addition to the Request for Reimbursement, the Monthly Reports for the Wood County S.A.F.E. Team; the Demographic Reports of City of Parkersburg Law Enforcement; the Demographic Reports of the City of Vienna Law Enforcement; the Demographic Reports of the Wood County Sheriff's Department; the Daily Time Records for law enforcement officials at the City of Parkersburg, the City of Vienna and the Wood County Sheriff's Department; Financial Information for the City of Parkersburg Law Enforcement officials; Financial Information for the City of Vienna Law Enforcement officials; Financial Information for the Wood County Sheriff's Law Enforcement; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the letter addressed to the Courthouse Facilities Improvement Authority, Charleston, West Virginia, enclosing the Monthly Progress Report for the month of December, 2005, in regard to the Courthouse Facilities Improvement Grant Number 54-02-123104. No expenditures were incurred by Wood County during the aforementioned month. The said County Commission of Wood County submitted a letter to the aforementioned Courthouse Facilities Improvement Authority requesting that current Grant funds be re-appropriated to renovate the portion of the Wood

County Holding Center that is used as a holding facility first rather than renovate a portion of the Wood County Holding Center for use by the Community Corrections/Day Report Center. Bid documents have been prepared with bid opening to be held on January 18, 2005.

Documentation pertaining to the Courthouse Facilities Improvement Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Court Security Fund Grant Number 05-CS-26. No expenditures were incurred during the period of October 1, 2005 to December 31, 2005. The Request for Reimbursement is being submitted to the Division of Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Court Security Fund Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number F05-JJV-020. Expenditures in the amount of five thousand thirty-five dollars and eighty-three cents (\$5,035.83) were incurred during the month of November, 2005. However, the Request for Reimbursement is in the amount of three thousand four hundred sixty dollars and 00/100ths cents (\$3,460.00), which represents payment of contractual services provided by the Counseling and Wellness Center in regard to the P.E.A.C.E. (Program with Emphasis on Anger Control), and represents payment of contractual services provided by Dr. Fred Jay Krieg and

Associates in regard to the Q.U.I.T. (Quality Intervention and Treatment) Program and Y.I.E.L.D. (Youth In Effective Legal Diversion) Program. The amount of one thousand five hundred seventy-five dollars and eighty-three cents (\$1,575.83) represents the in-kind match as set forth in the aforementioned Grant and represents additional salary and additional benefits for employees of the Wood County Juvenile Probation Office. In addition to the Request for Reimbursement; the Monthly Reports, the Financial Recap; the Time Records of employees of the Wood County Juvenile Probation Office; Time Records of attendees in the P.E.A.C.E. (Program with Emphasis on Anger Control) Program, the Q.U.I.T. (Quality Intervention and Treatment) Program, and the Y.I.E.L.D. (Youth In Effective Legal Diversion) Program; the Demographic Reports of the Q.U.I.T. (Quality Intervention and Treatment) Program, the Y.I.E.L.D. (Youth In Effective Legal Diversion) Program and the P.E.A.C.E. (Program with Emphasis on Anger Control) Program; the Monthly Project Director's Report prepared by the Office of the Wood County Juvenile Probation, the Counseling and Wellness Center and Dr. Fred Jay Krieg, Ph.D. and Associates; the Student/Youth Evaluation Forms in regard to the Q.U.I.T. (Quality Intervention and Treatment) Program and in regard to the Y.I.E.L.D. (Youth In Effective Legal Diversion) Program; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE the Request for Reimbursement in regard to the Mid-Ohio Valley Regional Highway Safety

Program Grant Number F06-HS-03. Expenditures in the amount of eight thousand six hundred seventy-seven dollars and forty-four cents (\$8,677.44) were incurred by Wood County during the months of October and November, 2005, and represents payment of overtime expenses incurred by law enforcement officials of the City of Parkersburg, who participated in the Red Light Running and Speed Programs during the month of November, 2005, and represents payment of overtime expenses incurred by law enforcement officials of the Wood County Sheriff's Department who participated in the Child Safety Seat Program for the months of October and November, 2005, the Child Seat Recertification Test and the CRASH Team for the month of November, 2005; represents payment of contractual services provided by Tiano-Knopp Associates, Inc., Grant Consultants for Wood County, for the months of October and November, 2005; represents payment of travel expenses incurred by the Grant Consultants; and represents payment of office supplies as set forth in the aforementioned Grant. In addition to the Request for Reimbursement; the Grant Progress Reports; the Time Records for law enforcement officers from the Parkersburg Police Department, the Wood County Sheriff's Department and the Grant Consultants; the Activity Reports of the Parkersburg Police Department, the Wood County Sheriff's Department and the CRASH Team; and the Project Financial Report are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Mid-Ohio Valley Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 10:15 A.M., the County Commission met with Richard Shaffer to discuss the County's exercise program. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary

D. Deem, did hereby give APPROVAL to the continuation of participation in Family Fitness, YMCA and Curves for an additional six (6) month period. The said County Commission of Wood County will reimburse County employees who participated in a fitness program at any of the aforementioned entities. The new corporate rate is thirty dollars and sixty-five cents (\$30.65) for the calendar year 2006, which represents an increase of the 2005 rate, which was in the amount of twenty-nine dollars and seventy-five cents (\$29.75). An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission met with Toni Tiano, Tiano-Knopp Associates, to discuss grants. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE an APPLICATION for funding in the amount of eighty thousand dollars and 00/100ths cents (\$80,000.00) from the Courthouse Facilities Improvement Authority. Such funding would be utilized to renovate a portion of the Wood County Holding Center for the Community Corrections/Day Report Center and Home Confinement Offices. The total probable construction costs for the aforementioned renovations are in the amount of one hundred seventy-one thousand three hundred fifteen dollars and 00/100ths cents (\$171,315.00); therefore, the County's matching funds would be in the amount of ninety-one thousand three hundred fifteen dollars and 00/100ths cents (\$91,315.00). The Grant Application and all pertinent documentation in regard to the Courthouse Facilities Improvement Authority Grant are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Application for the West Virginia Strategic Prevention Framework State's Incentive Grant Program (SPFSIG) for the purpose of developing a countywide comprehensive strategic plan to address substance abuse and underage drinking and related issues. The total Grant funds being requested are in the amount of thirty-five thousand five hundred ninety dollars and 00/100ths cents (\$35,590.00) which would include the salary of two (2) co-coordinators on a contractual basis at eighteen dollars and 00/100ths cents (\$18.00) per hour for twelve (12) months; travel and training costs in regard to required training; and the purchase of a laptop computer, printer, software and miscellaneous office supplies. The said County Commission of Wood County will be in partnership with the Wood County Commission on Crime, Delinquency and Correction in regard to the formulation of the aforementioned countywide comprehensive strategic plan. The Application and all pertinent documentation pertaining to the West Virginia Strategic Prevention Framework State's Incentive Grant Program (SPFSIG) is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Jack Mathers and others, to discuss Mountwood Park. They spoke about what the park wants to accomplish; the lease with Pressley Ridge; the electric service needing updated and how dedicated the board members are, etc.

At 11:39 A.M., the County Commission met with K.D. Merritt, Sheriff; Tom Smith, Chief Deputy; Keith Dobbins, Holding Center Director; Brian Rader and David Joy, Home

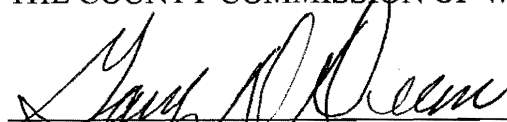
Confinement Officers. Chief Smith talked about putting a ten-dollar a day charge on anyone being held in the Holding Center; and if they are transported, it will be transferred to the cost of transporting. More discussion took place. Mr. Rader discussed the money coming in and going out and showed the Commission balance sheets; he discussed the need for the units to use for home confinement. Sheriff Merritt asked the Commission for additional funding to order these units; they only need the Commission to make the payments until March and the Sheriff's Department will take over the payments. The County Commission, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, agreed to the purchase of twenty-five units.

Mr. Rader then discussed the need for three new vehicles for Home Confinement. Commissioner Modesitt asked them to get the costs of the vehicles on state bid. The County Commission, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, Ordered they will take this under advisement.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 1:10 P.M.

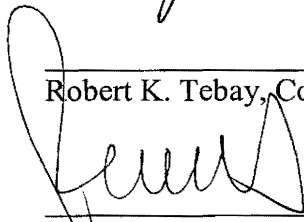
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Gary D. Deem, President

Robert K. Tebay, Commissioner



Rick Modesitt, Commissioner

PURCHASE ORDERS APPROVED ON DECEMBER 29, 2005

33990	Astorg Motor	3964.37
31123	Casto & Harris	1026.40
31333	Broadwaters Motorcar	36.39
34072	Mahone Tire	145.56
34112	Broadwaters Motorcar	129.01
34110	Sam's Club	359.28
34100	Broadwaters Motorcar	100.36
34094	CDW-G	30.57
34080	Jack B. Kincaid, DVM	20.00
34078	Sam's Club	43.09
34076	Broadwaters Motorcar	22.68
34074	Broadwaters Motorcar	75.75
34070	Rocky's Towing	55.00
34064	Stuart Oil	12387.29
34062	Broadwaters Motorcar	20.71
34060	Mahone Tire	290.12
34058	Gall's	237.93
34026	Mahone Tire	1487.18
33996	Shirt Factory	24.00
33822	Nimco, Inc.	267.95
31331	Parkersburg Office Supply	143.55
31329	Mahone Tire	28.00
31295	Parkersburg Office Supply	210.42
30757	Tri-State Roofing	898.08

To listen to this meeting, please refer to Tape #530 and Tape #531.

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Wood County Commission Meeting
Held December 29, 2005

Please Print

1.	<i>Rink Shp</i>	
2.	<i>Toni Tiano</i>	
3.	<i>Jack Masters</i>	<i>JACK MATHERS</i>
4.	<i>Jim Reed</i>	
5.	<i>Carla J Reed Knapp</i>	<i>Carla J Reed Knapp</i>
6.	<i>Joe Opp</i>	<i>Joe Opp</i>
7.	<i>Neil Holmes</i>	<i>Neil Holmes</i>
8.	<i>T. R. SMITH</i>	
9.	<i>KD MERRIFF</i>	
10.	<i>K DOBBINS</i>	
11.	<i>B RADAR</i>	
12.	<i>D. Joy</i>	
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