IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD MONDAY, FEBRUARY 7, 2005

PRESENT: RICK MODESITT, PRESIDENT ROBERT K. TEBAY, COMMISSIONER GARY D. DEEM, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, approved minutes from January 24, 2005.

At 10:30 A.M., the County Commission met with K.D. Merritt, Sheriff of Wood County and T.R. Smith, Chief Deputy, to discuss the Holding Center and ways to cut down the budget. Sheriff Merritt stated one thing that might help is video arraignment and the regional jail; he has met with the Magistrates, the Prosecutor, the Judges and they will probably be doing more of video arraignment; the Supreme Court should be using video arraignment in the Judicial Building soon. Chief Smith discussed the hours of people to watch the prisoners while they are here and the City of Parkesburg will pay a per diem rate for their prisoners; the majority of the prisoners belong to the City. More discussion took place. The Commission suggested they start tracking the City's prisoners as to what time of day they are brought in and the charges against them.

At this time, the County Commission held a conference call with Adam Krason from ZMM, Inc. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby AUTHORIZE Adam Krason of ZMM, Inc., Charleston, WV, to negotiate with Silverheels, Incorporated, Marietta, Ohio, in regard to changes in the partitions requested by

Steven A. Grimm, Assessor of Wood County, for his office area at the Judge Donald F. Black Courthouse Annex. The aforementioned ZMM, Inc. has been contracted by the County Commission of Wood County as the architect in regard to the renovations of the Judge Donald F. Black Courthouse Annex, and Silverheels, Incorporated, was awarded the bid as the general contractor for the renovation project. The additional cost may be able to be reduced somewhat due to the fact that there are currently some credits. Adam Krason was to get back to the County Commission. An Order was prepared regarding this matter.

At 11:15 A.M., the County Commission met with Thomas R. Zimmerman, Attorney for Richard Wilhelm. Mr. Wilhelm presented to the County Commission of Wood County a NOTICE OF HEARING to quash the Civil Subpoena Duces Tecum before the County Commission of Wood County. The aforementioned Civil Subpoena Duces Tecum COMMANDS that Richard Wilhelm produce and permit inspection of documents that he intends to rely upon before the County Commission of Wood County sitting as the Board of Equalization and Review with respect to each and every parcel or tract of real estate regarding which he seeks relief by February 10, 2005. Following discussion among Thomas R. Zimmerman, Attorney for Richard Wilhelm; Andrew C. Woofter, Attorney for the County; and the County Commission of Wood County; a motion was made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt to hereby DENY the MOTION TO QUASH and asked that documents, as requested, be presented to the County Commission of Wood County at 1:15 o'clock P.M. on Thursday, February 10, 2005. Any confidential information is to be redacted. An Order was prepared regarding this matter.

At 1:00 P.M., the County Commission adjourned to reconvene as the Board of Review and Equalization.

At this time they met with Michael Smedley to discuss property at 507 Neal Street in Parkersburg City District.

At 1:15 P.M., the Board met with Tracy Walters to discuss property located at 8 Willow Lane in Parkersburg City District.

At 1:30 P.M., the Board met with Barbara June Parker to discuss property located at Box 206, Valley Road in Clay District.

At 1:45 P.M., the Board met with James Jones to discuss property located at 806 19th Street in Vienna District

At 2:00 P.M., the Board adjourned to reconvene as the County Commission.

At this time, they met with Coach Laurel Joy and members of the Williamstown High School Volleyball Team. The County Commission presented them resolutions commending them on their accomplishments.

At 2:30 P.M., the County Commission met with Assessor Steven A. Grimm. Mr. Grimm wanted to discuss properties affected by the recent flooding and the drop in river levels on the Ohio River and the Little Kanawha River. Mr. Grimm suggested that riverfront property along the Little Kanawha River and the Ohio River, that received a ten percent (10%) letter from the Assessor's Office, be rolled back to the 2004 evaluations. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt did hereby ORDER that the riverfront property receiving a ten percent (10%) letter have the valuation of such property rolled back to the year 2004, during the time the County Commission of Wood County would sit as the Board of Equalization and Review. An Order was prepared regarding this matter.

Duane Mapping Coordinator with the E. Jones, Wood County Central Telecommunications Center, presented to the County Commission of Wood County, a New Road Name Request Form from Matt Warner of Cutlip Warner Development, to name the road in a newly created Subdivision known as Crown Manor Subdivision. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Matt Warner requested the road be named CROWN MANOR CIRCLE. The road to be known as CROWN MANOR CIRCLE is located off State Route 21 in Slate District, Tax Map 100, Parcel Number 000M. The request by Mr. Warner is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Matt Warner, and the approval from the Wood County Central Telecommunications Center, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay, and made unanimous by Gary D. Deem, does hereby ORDER that the aforementioned road be named CROWN MANOR CIRCLE. The County Commission does further ORDER that a copy of this ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

Duane E. Jones presented to the County Commission of Wood County, a New Road Name Request Form from Matt Warner of Cutlip Warner Development, to name the roads in a newly created Subdivision known as Imperial Pointe Subdivision. Matt Warner requested the roads be named IMPERIAL DRIVE, IMPERIAL CIRCLE, and IMPERIAL LANE. The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay, and made unanimous by Gary D. Deem, does hereby DENY the aforementioned request due to the fact the word IMPERIAL appears in the name of each of the three streets which could cause confusion and/or delay in emergency vehicle response. An Order was prepared regarding this matter.

Duane E. Jones presented to the County Commission of Wood County, a New Road Name Request Form from Matt Warner of Cutlip Warner Development, to name the road that provides access to an apartment complex. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Matt Warner requested the road be named ROYAL GARDENS COURT. The road to be known as ROYAL GARDENS COURT is located off State Route 21 in Slate District, Tax Map 100, Parcel Number 000M. The request by Mr. Warner is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Matt Warner, and the approval from the Wood County Central Telecommunications Center, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay, and made unanimous by Gary D. Deem, does hereby ORDER that the aforementioned road be named ROYAL GARDENS COURT. The County Commission does further ORDER that a copy of this ORDER, along with the New Road Name Request Form, be

certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Enforcing the Underage Drinking Laws Program Grant Number 04-UD-131. Expenditures in the amount of two thousand six hundred fifty-eight dollars and seventy-five cents (\$2,658.75) were incurred during the month of January, 2005. The amount of two thousand four hundred thirty dollars and 00/100ths cents (\$2,430.00) represents reimbursement for contractual services provided by Kelly Shook, Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education, and Rehabilitation) Coordinator; the amount of fifty dollars and 00/100ths cents (\$50.00) represents reimbursement for contractual services provided by Vanessa McCrady; the amount of one hundred seventy-eight dollars and seventy-five cents (\$178.75) represents reimbursement to law enforcement officials of the Wood County Sheriff's Department who worked overtime hours in regard to a Sting Operation. In addition to the Request for Reimbursement; the Monthly Report; the Project Director's Monthly Report; the Financial Recap; the Daily Time Records of the Program Director, Kelly Shook; the Monthly Supervisor's Report; the Project Financial report; backup data for Vanessa McCrady; the Daily Time Records of law enforcement officials with the Wood County Sheriff's Department; and the Demographic Reports are being submitted to the Division of Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Enforcing the Underage Drinking Laws Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the letter addressed to the Bureau of Justice Assistance, Washington, D.C., enclosing the Progress Report, in regard to the Local Law Enforcement Block Grant No. 2002-GP-CX-0127. The aforementioned Progress Report is for the period of July 1, 2004, through December 31, 2004. Funding for the aforementioned Local Law Enforcement Block Grant is through the United States Department of Justice, Office of Justice Programs, Washington, D.C. Documentation pertaining to the Local Law Enforcement Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one thousand two hundred twenty dollars and fifty-nine cents (\$1,220.59), which represents reimbursement to Wood County for expenses incurred during the month of November, 2004, in regard to the STOP Violence Against Women Grant Number 03-VAW-008. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 484 and bearing the date of December 30, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the STOP Violence Against Women Grant Number 03-VAW-008 is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby DENY the PETITION from Gerald M. Shaffer dated January 30, 2005 to open/improve an alley between

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32nd Street and 33rd Street and Tenth Avenue and Eleventh Avenue in the County of Wood, Williams Taxing District, West Virginia. The County Commission of Wood County did not overturn the previous ORDER denying Mr. Shaffer's Petition to open and improve such alley as stated by Order of the County Commission of Wood County appearing in Order Book 56, at Page 346 and bearing the date of November 27, 1995. The aforementioned ORDER DENYING such opening and improving of said alley was based on the provision that the improvements would not benefit all abutting property owners as set forth in Chapter 7, Article 1, Section 3a of the Code of West Virginia, 1931, as amended. Since the aforementioned alley is located in both the City of Vienna and the County of Wood, the County Commission of Wood County, by ORDER dated January 31, 2005, and appearing in Order Book 66, at Page 517, TABLED Mr. Shaffer's Petition until a written response has been received from the City of Vienna. On this date, a letter signed by David G. Underwood, Attorney for the City of Vienna, was presented and it was stated that the City of Vienna objects to the aforementioned Petition since it would not serve to accomplish any purpose. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and passed, did hereby AWARD the bid for equipment for the police vehicles, upon the recommendation in writing from the Sheriff of Wood County, to D.R. Ebel Police and Fire Equipment, Northwood, Ohio, the low bidder. The aforementioned motion to AWARD the bid is pursuant to an Order appearing in Order Book 66, at Page 516 and bearing the date of January 31, 2005, at which time sealed bids were opened by the County Commission of Wood County. The bid was reflected as thirty-seven thousand one hundred twenty-two dollars and thirty cents (\$37,122.30); however, the cost of two (2) push bumpers in

the amount of three hundred forty dollars and 00/100ths cents (\$340.00) was inadvertently omitted from the bid. Thus, the total bid is in the amount of thirty-seven thousand four hundred sixty-two dollars and thirty cents (\$37,462.30), which remains the low bid. The bids and all documentation pertaining to the aforementioned bid is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

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The County Commission of Wood County was in receipt of a letter from the West Virginia Division of Culture and History, Charleston, WV, giving APPROVAL to funding in the amount of twenty-seven thousand dollars and 00/100ths cents (\$27,000.00) in regard to the West Virginia County Records and Preservation Grant Program. The aforementioned funding will allow the purchase of two (2) file storage units to be utilized in the Office of the Assessor of Wood County. Receipt of such Approval Letter is pursuant to an ORDER appearing in Order Book 66, at Page 429 and bearing the date of October 28, 2004, which AUTHORIZES the filing of a grant application. The said grant application was in the amount of fifty-one thousand eight hundred fifteen dollars and fifty-eight cents (\$51,815.58). Matching funds for the aforementioned grant will be provided by funds allocated to the Assessor of Wood County. Documentation pertaining to the West Virginia County Records and Preservation Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and passed, did hereby AUTHORIZE the purchase of three hundred (300) Drug Awareness Posters. Such posters will be utilized for educational purposes in regard to methamphetamine labs, and are currently being used in Kanawha County. An Order was prepared regarding this matter. The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and made unanimous by Robert K. Tebay, did hereby ANNOUNCE to all concerned, that they will convene in Special Session on Wednesday, February 23, 2005, from 12:00 o'clock noon to 1:00 o'clock P.M. Such Special Session to be held for the purpose of the Board of Review and Equalization pertaining to properties owned by Glazer Enterprises (Park Shopping Center) with James I. Stealey as Attorney and Larry M. McDaniel as Appraiser. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 3:00 P.M.

APPROVED: THE COUNTY COMMISSION OF WOOD COUNTY Rick Modesitt, President Robert K. Tebay, Commissioner

Gary D. Deem, Commissioner

PURCHASE ORDERS APPROVED ON FEBRUARY 7, 2005

30275	CDW-G	1919.21
30291	Jefferds Corporation	1441.93
30297	Advanced Alarm Tech.	200.00
30299	Wal-Mart	436.34
30307	Sam's Club	307.73

30313	Runyon Lock Service	3.00
30317	Lowe's	65.76
30319	Sherwin-Williams	263.33
32604	Artcraft Studio	36.00
32606	Artcraft Studio	24.00
32614	Gall's Inc.	986.67
32660	3B Carpet & Floor Covering	60.00
32662	Newberry Hardware	11.18
32664	Office Depot	19.98
32680	Broadwaters Motorcar	7.10
32682	Astorg Motor	256.03
32688	Broadwaters Motorcar	27.48
32694	Glotfelty Enterprises	227.60
32700	Days Inn	237.80
32706	Tri-State Roofing	128.00
32710	Sherwin-Williams Paint	96.84
32712	Wal-Mart	47.94
32714	Office Depot	91.31
32716	Broadwaters Motorcar	12.50
32720	Allsteel	1194.10
32722	Parkersburg Printing	105.00

To listen to this meeting, please refer to Tape #260 and Tape #461.

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Wood County Commission Meeting Held <u>FEBEUARY</u> F. 2005

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REASON AND BASIS FOR COMPLAINT WWEN STATES THEY HAVE HALF A ROAD FINISHED; NO DRAINASE: 2 HOMES IN NEIGNBONDO HAVE BEEN FON SALE FON 3 VERNS. THENE IS DEBRIS AND BELIEVES HOWE IS OVEN VALUED AND NOT MARKETHINGLE. DEVELOPMENT, IN NOT FINISHED And HINDERS VALUE OF PROPERTY. I do hereby certify the the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered. Signature of Complainant: PAULIEN LAWE Addess of Complainant: BUILTING	Present value in your opinion \$\$	_
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OWNEN STATES THE HAVE HALF A FORD FINISHED; NO DRAINAGE. 2 NOMES IN NEIGNBORNOO HAVE BEEN FON SALE FON JUEANS. THERE IS DEBUG AND BELIEVES HOWE IS OVEN VALUED AND NOT MARKETABLE. DEVELOPMENT IN NOT FINISHED AND HINDERS VALUE OF PROPERTY. I do hereby certify the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered. Signature of Complainant: Decrease Adjusted Assessed Addess of Complainant: Building Addess of Complainant: Building		
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Parkeistri		ATION FOR RI _, West Virginia	EVIEW OF PROPERTY ASSE	ESSMENT	2005
ty	ign i	_, 11001 Vilginia		Da	te , 20 <u>05</u> 1:00 p.m.
the Assessor of	Ulaad	County or the	County Board of	Equalization and	Review:
irrent tax roll and reques	st a review of the asse name of	essed valuation befor	eal estate is valued and assessed out of p re the next period of liability is effective and the sandta in	proportion to its tri	ue and actual value on the
OT NO. BLOCK NO. A	ACRES MAP NO.	PARCEL NO.	DESCRIPTION		
	9	0047-0000	Lat 2 8-7 J.TT	Tovenner	Bst.
sessed Value - Land \$	7.500	Improvements \$	20,580	Total \$ 28	
	ION BY COMPLAINA		PURCHASE BY COMPLAINANT		
ost of Land		\$	Total purchase price		s
ost of Construction or co		\$	Date Purchase		*
ate of Construction	•	\$	Cost of added improvements		\$
ost of added improveme		\$	Face amount of fire insurance carried		\$
ace amount of fire insura		\$	Offered for sale for		\$
ffered for sale for		\$	Date of Offer		
ate of Offer		 And an all shall all all shall all shall all shall all shall be all be all shall be all be al	Monthly rental received, if rented		\$
Ionthly rental received, if		\$	Present value in your opinion		\$
resent value in your opin		\$			
			Pres	ident	
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