

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 3, 2005

PRESENT: RICK MODESITT, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
GARY D. DEEM, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

At 9:45 A.M., Commissioner Tebay swore in Gary D. Deem as a County Commissioner.

At approximately 10:00 A.M., the County Commission swore in Ginny Conley as Prosecuting Attorney; Scott Durig and Jodi Boylen were sworn in as Senior Assistant Prosecuting Attorneys and Sean Francisco, Patrick LeFebure, Angela Ramsey and Jason Wharton were sworn in as Assistant Prosecuting Attorneys.

Anthony Holmes and Joseph Oppe were sworn in as members of the Wood County Parks and Recreation Commission.

Jane Anderson was sworn in as Secretary for the Wood County Sheriff's Department and Gary Vincent was sworn in as a Baiiff for the Wood County Sheriff's Department.

The County Commission, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby ORDER that the President for the calendar year 2005 will be Rick Modesitt (for six months).

The County Commission, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and made unanimous by Robert K. Tebay, did hereby ORDER that the President Pro Tem for the calendar year 2005 will be Robert K. Tebay.

Upon a motion made by Gary D. Deem, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, it is hereby agreed that the Commission terms are to be held on Mondays from 9:30 o'clock A.M. until 12:00 o'clock Noon and from 1:00 o'clock P.M. until 2:00 o'clock P.M. and on Thursdays from 9:30 o'clock A.M. to 12:00 o'clock Noon.

All Special and Emergency Meetings held before the Wood County Commission will be in accordance with Chapter 7, Article 1, Section 2 of the West Virginia Code.

The agenda for all regularly scheduled meetings held before the Wood County Commission on their regularly scheduled meeting days will be available to the public by the posting on the doors of the Wood County Courthouse, in the Office of the County Administrator and on the Internet at woodcountywv.com.

Rick Modesitt made the following appointments to the various committees:

- WOOD COUNTY RECREATION COMMISSION – RICK MODESITT
- WOOD COUNTY AIRPORT AUTHORITY – GARY D. DEEM
- WOOD COUNTY COMMUNITY RESOURCES, INC. – MALCOM DOOLITTLE
- WOOD COUNTY COMMISSION ON INTERGOVERNMENTAL RELATIONS – ROBERT K. TEBAY, RICK MODESITT, GARY D. DEEM
- WOOD COUNTY COMMISSION ON CRIME, DELINQUENCY AND CORRECTION – RICK MODESITT
- WOOD COUNTY PLANNING COMMISSION – RICK MODESITT
- WOOD COUNTY DEVELOPMENT AUTHORITY – RICK MODESITT AND ROBERT K. TEBAY
- NORTHWESTERN AREA AGENCY ON AGING – PAUL STEWART
- PARKERSBURG-WOOD COUNTY VISITORS AND CONVENTION BUREAU – LEONE OHNOUTKA
- WEST VIRGINIA EXTENSION SERVICE COMMITTEE – GARY D. DEEM
- ENHANCED 911 COMMUNICATIONS ADVISORY BOARD – GARY D. DEEM
- LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) – RICK MODESITT
- WOOD COUNTY PARKS & RECREATION COMMISSION (MOUNTWOOD PARK) – GARY D. DEEM
- WORK FORCE INVESTMENT ACT – GARY D. DEEM AND ROBERT K. TEBAY AS ALTERNATE
- FORT BOREMAN/WOOD COUNTY HISTORICAL COMMISSION – ROBERT K. TEBAY
- MID-OHIO VALLEY BOARD OF HEALTH – ROBERT K. TEBAY
- WOOD COUNTY SOLID WASTE AUTHORITY – ROBERT K. TEBAY

- REGION V EMS ADVISORY COMMISSION – LEE “OX” JOHNSON, JEFF GOODE, DIANE BALDERSON, BETTY BLACKBURN, VIRGIL FLINN AND GEORGE FOX

The Commission will Lay the Levy on April 19, 2005.

The County Commission of Wood County, by Order duly recorded in the official records of the County Commission and pursuant to the Code of West Virginia, 1931, as amended, has created numerous boards, commissions and/or committees, and in which they hereby make appointments of members to such boards, commissions and/or committees. Therefore, the County Commission requests that a member of the following boards, commissions, and/or committees deliver meeting minutes to the County Commission, during regular session, and give a brief update at that time.

Mid-Ohio Valley Board of Health
Parkersburg/Wood County Visitors & Convention Bureau (quarterly)
Wood County Building Commission (if meeting is called)
Wood County Community Resources (quarterly)
Wood County Historic Landmark Commission (quarterly)
Wood County Parks and Recreation Commission (quarterly)
Wood County Solid Waste Authority (quarterly)
Wood County Development Authority
WWW Planning Commission

An Order was prepared regarding this matter.

Pursuant to Chapter 11, Article 3, Section 24 of the Code of the State of West Virginia, of 1931, as amended, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, THE COUNTY COMMISSION OF WOOD COUNTY, announced that they will meet for the purpose of reviewing and equalizing the assessments made by the Assessor of the said County of Wood, for the year 2005 as follows: The sessions on Monday, February 7, 2005; Monday, February 14, 2005; Monday, February 28, 2005, shall begin at 1:00 o'clock P.M. and continue until 3:00 o'clock P.M.; the sessions on Tuesday,

February 8, 2005; Tuesday, February 15, 2005; Tuesday, February 22, 2005, shall begin at 10:00 o'clock A.M. and continue until 12:00 o'clock noon; the sessions on Thursday, February 10, 2005; Thursday, February 17, 2005; Thursday, February 24, 2005, shall begin at 1:00 o'clock P.M. and continue until 3:00 o'clock P.M. Monday, February 21, 2005 is a holiday and the County Commission will not be in session. The County Commission will conclude their sessions at 1:00 o'clock P.M. on the 28th day of February, 2005, for the purpose of hearing any and all complaints of taxpayers as to the assessments placed upon his or her property by the Assessor. The County Commission shall proceed to examine and review the property books and shall add on the books, the names of persons, the value of personal property and descriptions and value of all real estate liable to assessments, which were omitted by the Assessor. They shall correct all errors in the names of persons, in the description of value of property and they shall cause to be done whatever else may be necessary to make the valuations comply with the provisions of this Chapter; but, in no case, shall any question of classification or taxability be considered or reviewed. IF ANY PERSON FAILS TO APPLY FOR RELIEF IN THIS MATTER, HE SHALL HAVE WAIVED HIS RIGHT TO ASK FOR CORRECTION IN HIS ASSESSMENT LIST FOR THE CURRENT YEAR, AND SHALL NOT, THEREAFTER, BE PERMITTED TO QUESTION THE CORRECTNESS OF HIS LIST AS FINALLY FIXED BY THE COUNTY COMMISSION, EXCEPT ON APPEAL TO THE CIRCUIT COURT. A Legal Notice in regard to this matter will be in the Parkersburg News and The Parkersburg Sentinel on January 10, 2005 and January 17, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby hire Mark D.

Rhodes as the Mapping Coordinator for the County. The salary of the said Mark D. Rhodes will be in the amount of thirty-two thousand dollars and 00/100ths cents (\$32,000.00), with the amount of sixteen thousand dollars and 00/100ths cents (\$16,000.00) to be taken from the Assessor's Valuation Fund and the amount of sixteen thousand dollars and 00/100ths cents (\$16,000.00) to be taken from the Enhanced 9-1-1 Fund. An Order was prepared regarding this matter.

The 11:15 A.M. appointment with Kim Flanigan to discuss a match for a Senior Citizen Van was rescheduled for Thursday, January 6, 2005.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand eight hundred forty-eight dollars and 00/100ths cents (\$4,848.00), of which the amount of five hundred fifty-eight dollars and 00/100ths cents (\$558.00) represents reimbursement to Wood County for expenses incurred during the month of October, 2004 in regard to the Project Heavy Metal Grant Number 03-PSN-02. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 446 and bearing the date of November 18, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood county was in receipt of a check in the amount of four thousand eight hundred thirty-four dollars and 00/100ths cents (\$4,834.00) from the State of West Virginia, which represents reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 03-A-D-207. Receipt of the aforementioned check is pursuant

to an ORDER appearing in Order Book 66, at Page 437 and bearing the date of November 8, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for expenses incurred during the month of October, 2004. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand eight hundred forty-eight dollars and 00/100ths cents (\$4,848.00) of which the amount of four thousand two hundred ninety dollars and 00/100ths cents (\$4,290.00) represents reimbursement to Wood County for expenses incurred during the month of October, 2004, in regard to the Juvenile Justice and Delinquency Prevention Grant Number 04-JJV-002. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 446 and bearing the date of November 18, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of one hundred twenty-one dollars and twenty-six cents (\$121.26) from the State of West Virginia in regard to the Wood County Commission Homeland Security Grant/Citizens Corps Grant Program. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 443 and bearing the date of November 15, 2004, at which time Rick Modesitt,

in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for the month of October, 2004. Documentation pertaining to the Citizens Corps Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

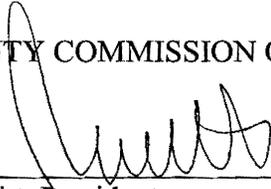
The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby give APPROVAL to the verbal request from JoAnn Powell, Executive Director of Westbrook Health Services, Parkersburg, WV, to EXTEND the length of a lease by and between the COUNTY COMMISSION OF WOOD COUNTY and WESTBROOK HEALTH SERVICES to ninety-nine (99) years. Said lease is identified as a 0.352 acre tract of land located at 1011 Mission Drive, Parkersburg, WV. The current lease is on an annual basis beginning on March 1st and continuing through February 28th of each year. The purpose of such long term lease would enable the aforementioned Westbrook Health Services to reflect long term assets when applying for Grant funds. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that the 1997 vehicle, currently being used by Duane E. Jones, be utilized as a Pool Car. In the aforementioned motion, it was further ORDERED that the Assistance Director of the Wood County Telecommunications Center would not be given a vehicle to drive. An Order was prepared regarding this matter.

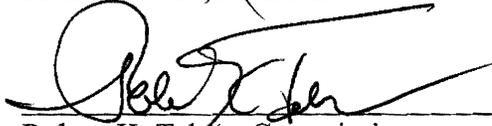
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:30 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



Robert K. Tebay, Commissioner



Gary D. Deem, Commissioner

PURCHASE ORDERS APPROVED ON JANUARY 3, 2005

32478

Parkersburg Office Supply

\$408.95

To listen to this meeting, please refer to Tape #450.

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