

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JANUARY 13, 2005

PRESENT: RICK MODESITT, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER

ABSENT: GARY D. DEEM, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

Commissioner Deem was attending a County Commissioner Training Meeting on this date.

The County Commission, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, approved minutes from December 13, 2004, December 16, 2004, December 20, 2004, December 23, 2004, December 27, 2004 and December 30, 2004.

Rick Modesitt was sworn in as a member of the Wood County Commission on Crime, Delinquency and Correction, the Wood County Recreation Commission, the Local Emergency Planning Committee, the Wood County Development Authority and the Wood County Commission on Intergovernmental Relations.

Margo Bunner, Beverly Dawson and Danielle Nettles were sworn in as Deputy Assessors for Wood County (Humane Society).

W. James Reed was sworn in as a member of the Wood County Parks and Recreation Commission.

Robert K. Tebay was sworn in as a member of the Wood County Solid Waste Authority, the Mid-Ohio Valley Board of Health, the Work Force Investment Act Board, Fort

Boreman/Wood County Historical Commission, the Wood County Development Authority and the Wood County Commission on Intergovernmental Relations.

At 10:30 A.M., the County Commission met with Timothy Knopp, Tiano-Knopp Associates, to discuss a grant application. The total project costs for the construction of the Fort Boreman Historical Park Overlook, along with improvements, are in the amount of eighty-seven thousand three hundred fifty dollars and 00/100ths cents (\$87,350.00). The Grant Application requests funds in the amount of sixty-nine thousand eight hundred eighty dollars and 00/100ths cents (\$69,880.00) which represents eighty percent (80%) of the total project cost. Therefore, the matching funds in the amount of seventeen thousand four hundred seventy dollars and 00/100ths cents (\$17,470.00), or twenty percent (20%) of the total project cost, will be compensated by the County Commission of Wood County. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby EXECUTE a RESOLUTION that AUTHORIZES Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Application for the Transportation Enhancement Program through the West Virginia Department of Transportation, Division of Highways, Charleston, West Virginia. A copy of the Grant Application and other pertinent documentation in regard to the Transportation Enhancement Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President, to sign a letter addressed to the West Virginia Regional Response Program, Department of Military Affairs and Public Safety, Charleston, West Virginia, asking

for reimbursement in regard to the Wood County Commission Homeland Security Grant/Homeland Security Grant – Homeland Security Planner Grant Program. The request for the month of December, 2004 is in the amount of three thousand eight hundred forty-five dollars and 58/100ths cents (\$3,845.58) and represents payment of salary and benefits for Roger Bibbee, Homeland Security Planner. Documentation pertaining to the aforementioned Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President, to sign a letter addressed to the West Virginia Regional Response Program, Department of Military Affairs and Public Safety, Charleston, West Virginia, asking for reimbursement in regard to the Wood County Commission Homeland Security Grant/Homeland Security Grant – Citizens Corps Grant Program. The request for the month of December, 2004 is in the amount of two thousand six hundred eight dollars and fifty-five cents (\$2,608.55) and is for payment for cell phone charges for the Wood County Homeland Security Planner, Roger Bibbee; payment for CERT Kits and for payment of a Disaster Training Tape. Documentation pertaining to the aforementioned Citizens Corps Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President, to sign a letter addressed to the West Virginia Regional Response Program, Department of Military Affairs and Public Safety, Charleston, West Virginia, asking for reimbursement in regard to the Wood County Commission Homeland Security

Grant/Homeland Security Grant – Law Enforcement Terrorism Prevention Grant Program. The request for the month of December, 2004 is in the amount of two hundred seventy-one thousand two hundred nine dollars and eighty-one cents (\$271,209.81) and represents the purchase of radios, mobile radios, antennas, cable, batteries, jumpers and miscellaneous items as set forth in the aforementioned Grant. Documentation pertaining to the aforementioned Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Mid-Ohio Valley Regional Highway Safety Program Grant Number F05-157/INV4-14. Expenditures in the amount of eight hundred fifty dollars and fifty cents (\$850.50) were incurred by Wood County during the period of October 1, 2004 through December 31, 2004, and represents payment for overtime expenditures incurred by the City of Parkersburg for law enforcement officials who participated in the Highway Safety Incentive Program. In addition to the Request for Reimbursement, the Grant Progress Report, the Weekly Time Sheets from the City of Parkersburg, and the Project Financial Report are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Mid-Ohio Valley Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as

President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the STEP Program for the Wood/Jackson Regional Highway Safety Program Grant Number F02-J8-09. No expenditures were incurred by Wood County during the period of October 1, 2004 through December 31, 2004. In addition to the Request for Reimbursement, the Project Financial Report is being submitted to the Governor's Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the STEP Program for the Wood/Jackson Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Account Statements from JP Morgan Institutional Trust Services in regard to the Berkeley, Boone, Fayette, Hancock, Harrison, Jackson, Jefferson, Lincoln, Logan, McDowell, Marion, Marshall, Mason, Mingo, Monongalia, Morgan, Ohio, Pleasants, Summers, Tyler, Upshur, Wetzel, Wood, Wyoming and City of Wheeling, WV, Single Family Mortgage Revenue Bonds 1983 Series A. The said Statement of Accounts are for the period of March 6, 2004 through December 31, 2004 and October 1, 2004 through December 31, 2004. These documents are provided as required by the indenture. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby APPROVE the Application for a Security Card submitted by D. Kevin Moffatt, Esquire, Charleston, WV. Such APPROVAL is pursuant to an Order appearing in Order Book 65, at Page 133 and bearing the date of February 25, 2003, at which time the County Commission ORDERED that Applications be completed by applicants other than local attorneys, surveyors and appraisers. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby ORDER the purchase of one (1) street sign and one (1) post from the General County Fund budget at the request of Donald Burton of the Red Hill Methodist Church, 114 Red Hill Church Road, Parkersburg, WV. The aforementioned street sign is to be known as RED HILL CHURCH ROAD. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby give APPROVAL to the Application and Certificate for Payment Number Four (4) presented by Silverheels, Incorporated, Marietta, Ohio, who was AWARDED the Contract for the renovations of the Judge Donald F. Black Courthouse Annex by the County Commission. The current payment due is in the amount of three hundred seventy-one thousand fifty-seven dollars and ninety-nine cents (\$371,057.99) and represents payment for demolition of walls, ceilings, etc; concrete demolition, demo exterior doors and windows; masonry and openings; cast in place concrete; roofing demolition; interior doors, frames and hardware; fountain; duct work and insulation; sanitary and vent piping; storm piping; plumbing fixtures; electric demo and miscellaneous; systems; insurance, bond, taxes, permits; trash removal and utilities; carpentry and framing; drywall hanging; water piping; insulation; lighting; power; distribution; and telephone and data in regard to the renovation of the aforementioned Judge Donald F. Black Courthouse Annex. The total cost of the aforementioned Renovation Project is in the amount of three million six hundred seventy-~~six~~ thousand two hundred seventy-nine dollars and 00/100ths cents (\$3,676,279.00). Documentation pertaining to the renovations is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby ORDER that the quarterly inspections on the sprinkler system located at the Mid-Ohio Valley Board of Health, 211 Sixth Street, Parkersburg, WV, be AWARDED to Simplex-Grinnell, Inc., Charleston, WV. In comparison shopping, it was found that the quarterly inspections quoted by the said Simplex-Grinnell, Inc. was less than what the County currently pays. The aforementioned quote from Simplex-Grinnell, Inc. was in the annual amount of six hundred dollars and 00/100ths cents (\$600.00). The County currently pays the annual amount of nine hundred forty dollars and 00/100ths cents (\$940.00) to Brewer & Company of West Virginia, Inc., Charleston, WV. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Enforcing the Underage Drinking Laws Program Grant Number 04-UD-131. Expenditures in the amount of five thousand nine hundred five dollars and seven cents (\$5,905.07) were incurred during the month of December, 2004. The amount of two thousand two hundred thirty-two dollars and 00/100ths cents (\$2,232.00) represents reimbursement for contractual services provided by Kelly Shook, Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation) Coordinator; the amount of fifty dollars and 00/100ths cents (\$50.00) represents reimbursement for contractual services provided by Vanessa McCrady; the amount of three thousand four hundred nineteen dollars and fifty-five cents (\$3,419.55) represents reimbursement for billboard ads and "buy money" for the Vienna Police Department; and the amount of two hundred three dollars and fifty-two

cents (\$203.52) represents reimbursement to law enforcement officials of the City of Vienna who worked overtime hours in regard to Compliance Checks. In addition to the Request for Reimbursement; the Monthly Report; the Project Director's Monthly Report; the Financial Recap; the Daily Time Records of the Program Director, Kelly Shook; the Monthly Supervisor's Report; the Project Financial Report; backup data for Vanessa McCrady; the Daily Time Records of law enforcement officials with the City of Vienna; the Underage Drinking Compliance checks; and the Demographic Reports are being submitted to the Division of Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Enforcing the Underage Drinking Laws Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE that parking tickets for those that are attending a monthly 7:30 o'clock A.M. meeting of the Parkersburg Task Force of the Area Roundtable be VALIDATED by either Sam Winans or Robert K. Tebay. The aforementioned monthly meeting is held at the Blennerhassett Hotel, Market Street, Parkersburg, West Virginia, and the parking lot is adjacent to the said Blennerhassett Hotel. Sam Winans and Robert K. Tebay are both members of the aforementioned Parkersburg Task Force. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby REVISE the hours that the Wood County Parking Lot, located at Third and Market Streets, Parkersburg, West Virginia, would be open. The aforementioned Parking Lot shall open at 8:00 o'clock A.M. and close at 5:00 o'clock

P.M., Monday through Friday, with holidays being excluded. Such hours to become EFFECTIVE Tuesday, January 18, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and passed, adopted a Resolution in reference to Budget Revision No. 6 in the General County Fund Budget for the fiscal year 2004/2005. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Rick Modesitt, President of the Wood County Commission. An Order was prepared regarding this matter.

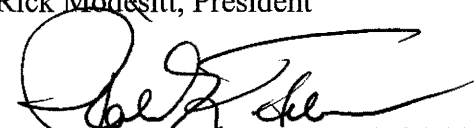
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:00 Noon.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



Robert K. Tebay, Commissioner

PURCHASE ORDERS APPROVED ON JANUARY 13, 2005

30219	PIT Computers	249.96
30225	State Electric Supply	216.11
30241	Valley Supply	13.80
30247	Parkersburg Paint	9.70
30249	Assurance Business Forms	594.10
30255	Broadwaters Motorcar	12.21
30257	Johnstone Supply	116.66
30261	Parks Hardware	1.49
32402	SW Graphics	2898.00
32508	WTAP Television	2500.00
32540	Parkersburg Printing	875.00
32554	Matheny Motor	563.51
32574	Parks Hardware	51.92
32588	Assurance Business Forms	295.00
32590	Parkersburg Office Supply	235.49
32592	Office Depot	52.96
32610	Assurance Business Forms	81.40

To listen to this meeting, please refer to Tape #454.

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Wood County Commission Meeting
Held January 13, 2005

Please Print

1.	Danielle Nettles
2.	Beverly D. Dawson
3.	Margo Bunner
4.	Timothy G. Knopp
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