

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 23, 2005

PRESENT: RICK MODESITT, PRESIDENT
GARY D. DEEM, COMMISSIONER

ABSENT: ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

At 9:30 A.M., the County Commission met with Margaret Burdette, with the CASA Program, who requested software for her computer. The County Commission asked for more information.

The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Revised Request for Advance or Reimbursement in regard to the Land and Water Conservation Fund Grant through the National Park Service for the Fort Boreman Park project. The aforementioned request is for the period of September 8, 2003 to June 8, 2005 and is in the amount of two hundred eleven thousand seven hundred ten dollars and sixty-three cents (\$211,710.63). The said amount includes engineering and architectural services, project inspection and construction for the Fort Boreman Park project. Documentation pertaining to the Land and Water Conservation Fund Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and passed, approved minutes from May 12, 2005 and May 19, 2005.

The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the West Virginia Community Corrections Revenue Grant Number 05-CC-14. Expenditures in the amount of twelve thousand five hundred ninety-six dollars and seventy-three cents (\$12,596.73) were incurred by Wood County during the month of May, 2005. However, the Request for Reimbursement is in the amount of eight thousand one hundred eighty-seven dollars and two cents (\$8,187.02) which represents payment of contractual services provided by Carrie Atkinson, Part-Time Assistant; payment of contractual services provided by Hernando Escandon, Counselor; payment of contractual services provided by Tim Underwood, Part-Time Counselor; the monthly lease of a copy machine and the purchase of materials and supplies as set forth in the said Grant. The amount of four thousand four hundred nine dollars and seventy-one cents (\$4,409.71) represents the cash match as set forth in the aforementioned Grant and represents the salary and benefits provided by Wood County to the Community Corrections Director. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Daily Time Records for the Part-Time Assistant, the Community Corrections Director; the Counselor and the Part-Time Counselor; the Project Monthly Progress Reports; the Monthly Summary of Activity of the Wood County Day Report Center; and the Project Financial Report are being submitted to the Division of Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the West Virginia Community Corrections Revenue Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official

capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Grant Number 03-VA-034. Expenditures in the amount of four thousand six hundred ninety-one dollars and five cents (\$4,691.05) were incurred by Wood County during the month of May, 2005. However, the Request for Reimbursement is in the amount of three thousand four hundred eighty-four dollars and nine cents (\$3,484.09), which represents payment of contractual services provided by Diana Williams, Victims Advocate; payment of contractual services provided by Erin Lentz, Assistant Victims Advocate; and payment of cell phone and pager services for Diana Williams. The amount of six hundred fifty-six dollars and ninety-six cents (\$656.96) represents the cash match as required by the aforementioned Grant and reflects the additional hourly rate of Diana Williams not paid through the Grant. The amount of five hundred fifty dollars and 00/100ths cents (\$550.00) reflects volunteer time and the projected amount of rent for office space at both the Wood County Judicial Building and the Wood County Magistrate Court Building. In addition to the Request for Reimbursement; the Financial Recap; the Monthly Progress Reports from the Victims Advocate and the Assistant Victims Advocate; the Daily Time Records for the Victims Advocate and the Assistant Victims Advocate; the Annual Performance Reports of the Victims Advocate and the Assistant Victims Advocate; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for

Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 03-A-D-207. Expenditures in the amount of two thousand four hundred eighteen dollars and 00/100ths cents (\$2,418.00) were incurred by Wood County during the month of May, 2005, which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Daily Time Records for the Juvenile Justice Liaison; the Project Director's Monthly Reports from the Juvenile Justice Liaison; the Demographic Report from the Juvenile Justice Liaison; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Project Heavy Metal Grant Number 03-PSN-02. Expenditures in the amount of three thousand three hundred ninety-seven dollars and fifty cents (\$3,397.50) were incurred by Wood County during the month of April, 2005, which represents payment of contractual services provided by Greg Collins, Project Safe Neighborhoods Coordinator; represents payment of advertisements through Charter Communications in regard to the Project Heavy Metal Grant; and represents payment for twenty-five shirts with a logo of PHS Law Day 2005 With Hard Time For Gun Crime in Wood County – No Parole. In addition to the Request for Reimbursement; the Monthly Report; the Grant Progress Report; the Daily Time Records for the Project Safe Neighborhood Coordinator; the affidavits of Performance; and the Project

Financial Report are being submitted to the Criminal Justice Services Offices, Charleston, West Virginia. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 9:45 A.M., Gregory S. Brogden was sworn in as a Deputy Sheriff for the Wood County Sheriff's Department.

At 10:30 A.M., the County Commission interviewed James R. Lett for the Mineral Wells Public Service District Board.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County, the County Commission, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and passed, reappointed James R. Lett to the Mineral Wells Public Service District Board. His new term will expire July 16, 2011. An Order was prepared regarding this matter.

The 10:45 A.M., appointment with Judy Boston and Virginia Sines was cancelled.

At 11:00 A.M., the County Commission met with William Brown, County Engineer, who presented to the County Commission of Wood County the Zero Lot Line Ordinance in regard to patio homes and the Townhouse Ordinance. The aforementioned Zero Lot Line Ordinance was APPROVED by the Wood County Planning Commission following a Public Hearing held at their regular monthly meeting on May 4, 2005. The Townhouse Ordinance was approved by the Wood County Planning Commission following a Public Hearing held at their regular meeting on June 1, 2005. The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and passed, did hereby give

APPROVAL to the Zero Lot Line Ordinance and the Townhouse Ordinance. An Order was prepared regarding this matter.

At 11:15 A.M., the County Commission met with Greg Riesbeck, for a second time, and presented to the County Commission of Wood County two (2) price quotes prepared by the Lubeck Public Service District in regard to the installation of a water line off New England Ridge Road on New England Road through the County's self-help project. One quote was in the amount of twelve thousand eight hundred twenty-five dollars and eighteen cents (\$12,825.18) and included a two-inch (2") blow-off, and the other quote was in the amount of thirteen thousand eight hundred sixty-three dollars and fifty-two cents (\$13,863.52) and included a hydrant. Mr. Riesbeck stated that two (2) additional residents were willing to be added to the project in regard to the installation of the aforementioned water line; thus, increasing the six (6) original residents to eight (8) residents. The aforementioned price quotes had been requested by the said County Commission of Wood County during the first meeting with Mr. Riesbeck on June 9, 2005, and reflected by ORDER in Order Book 67, at Page 70. The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and passed, did hereby APPROVE the amount of four thousand dollars and 00/100ths cents (\$4,000.00) be contributed to the residents from the County's self-help project for the installation of a water line off New England Ridge Road on New England Road. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission met with Richard Shaffer to discuss a County exercise program. Mr. Shaffer read a statement about health care and insurance rates. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and passed, did hereby EXTEND the FITNESS PROGRAM for all

full-time County employees for an additional six (6) month period, as per the request of Rich Shaffer of the Assessor's Office. As previously stated in an ORDER appearing in Order Book 66, at Page 479 and bearing the date of December 23, 2004, the County Commission of Wood County will reimburse County employees in the amount of twenty-nine dollars and seventy-five cents (\$29.75) toward the cost of membership at the YMCA, the Family Fitness Center, or Curves for Women. The aforementioned reimbursement shall be taken from the Special Projects line item. In addition, Mr. Shaffer stated he would explore funding from grants. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County, the County Commission, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and passed placed Jack Horton in nomination to fill a vacancy on the 911 advisory board. Said nomination is also in regard to a letter received from Charles Meyers, Chairman of the Wood County 9-1-1 Advisory Board. The term will expire April 1, 2008. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Rick Modesitt and passed, did hereby AUTHORIZE the EXECUTION of a RESOLUTION in regard to the Juvenile Accountability Block Grant Number 04-A-C-265. With the EXECUTION of the aforementioned RESOLUTION, Rick Modesitt, in his official capacity as President and on behalf of the County Commission, is hereby AUTHORIZED to EXECUTE the GRANT CONTRACT AGREEMENT between the Division of Criminal Justice Services and the Wood County Commission; the Certifications Regarding Lobbying, Debarment, and the Special Conditions, the Equal Employment Opportunity Plan Certification;

the Assurance/Certification of Compliance With Regulations/Office for Civil Rights, Office of Justice Programs, United States Department of Justice Funds; the Certification Prohibiting Supplantation of Federal Funds; and the Equal Employment Opportunity Plan Certification. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Duane Jones from the Wood County 9-1-1 Center presented to the County Commission of Wood County, a New Road Name Request Form from James M. Cox of the Lubeck Public Service District to name the road that provides access to the Lubeck Public Service District. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. James M. Cox requested the road be named OX JOHNSON LANE. The road to be known as OX JOHNSON LANE is located next to Walnut Grove in Lubeck Taxing District, Tax Map 150, Parcel Number E-5. The request by James M. Cox is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by James M. Cox, and the approval from the Wood County 9-1-1 Center, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Rick Modesitt and passed, does hereby ORDER that the aforementioned road be named OX JOHNSON LANE. The County Commission does further ORDER that a copy of this ORDER, along with the New Road Name Request Form, be certified by the Clerk

of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby ACCEPT the following quotations from Crites Landscaping, LLC, Parkersburg, WV, for the planting of perennials around County owned buildings.

Judge Donald F. Black Courthouse Annex (planters located on Market Street and Third Street).	-	\$954.00
Veterans Park (Mulching Only)	-	84.00
Courthouse Fountain	-	110.00
Magistrate Court Building	-	305.00

The aforementioned quotations include labor costs and mulching. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and passed, did hereby ORDER that two (2) memorial plaques be ordered for, and placed at, Veterans Park, located on Route 31, Wood County, West Virginia. The said plaques are to be cast bronze and are to be ordered from SW Graphics, Parkersburg, WV, and is in the amount of one thousand four hundred seventy-nine dollars and 00/100ths cents (\$1,479.00). Two quotes had been solicited; one from the said SW Graphics and the other quote was from Graphics 22 Signs, Inc., Pittsburgh, Pennsylvania in the amount of two thousand nineteen dollars and 00/100ths cents (\$2,019.00). An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully executed AGREEMENT BETWEEN THE DIVISION OF CULTURE AND HISTORY FOR AND ON

BEHALF OF ARCHIVES AND HISTORY, FOR AND ON BEHALF OF RECORDS MANAGEMENT AND PRESERVATION BOARD and the WOOD COUNTY COMMISSION. Receipt of the aforementioned AGREEMENT is pursuant to an ORDER appearing in Order Book 67, at Page 73 and bearing the date of June 13, 2005, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE such AGREEMENT. Documentation pertaining to the Records Management and Preservation Board Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand three hundred forty-five dollars and seventy-eight cents (\$4,345.78) which represents reimbursement to the County for a portion of the salary of the Director of the Wood County Emergency Services and for a portion of the salary of the Secretary of the Wood County Emergency Services for the period of January 1, 2005 to March 31, 2005. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 67, at Page 55 and bearing the date of May 26, 2005, at which time the County Commission of Wood County did hereby EXECUTE a BILLING FOR LOCAL EXPENDITURES. The BILLING FOR EXPENDITURES is in the amount of eight thousand seven hundred eighty-eight dollars and ninety-three cents (\$8,788.93), the said County Commission of Wood County Receives fifty percent (50%) of the billing. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand three hundred forty-five dollars and seventy-eight cents (\$4,345.78) which represents reimbursement to the County for a portion of the

salary of the Director of the Wood County Emergency Services and for a portion of the salary of the Secretary of the Wood County Emergency Services for the period of October 1, 2004 to December 31, 2004. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 67, at Page 55 and bearing the date of May 26, 2005, at which time the County Commission of Wood County did hereby EXECUTE a BILLING FOR LOCAL EXPENDITURES. The BILLING FOR EXPENDITURES is in the amount of eight thousand seven hundred eighty-eight dollars and ninety-three cents (\$8,788.93), the said County Commission of Wood County Receives fifty percent (50%) of the billing. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the fully executed LOCAL ECONOMIC DEVELOPMENT ASSISTANCE GRANT PROGRAM by and between THE WEST VIRGINIA DEVELOPMENT OFFICE and THE WOOD COUNTY COMMISSION in regard to the Worthington Little League Project. The County Commission of Wood County was further in receipt of the GRANT AWARD in regard to the said Worthington Little League Project. Receipt of the aforementioned GRANT PROGRAM CONTRACT is pursuant to an ORDER appearing in Order Book 67, at Page 46 and bearing the date of May 23, 2005, at which time said Contract was Executed by Rick Modesitt, in his official capacity as President and on behalf of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand six hundred ninety-eight dollars and seventy-one cents (\$5,698.71), which represents reimbursement to Wood County for expenses incurred during the month of April, 2005, in regard to the West Virginia Correction General Revenue Grant Number 05-CC-14. Receipt of the aforementioned check is pursuant to an ORDER

PURCHASE ORDERS APPROVED ON JUNE 23, 2005

30677	Tiger Direct.com	83.61
30691	Parks Hardware	8.98
30963	Broadwaters Motorcar	113.18
30697	U.S. Postmaster	30000.00
32496	Workingman's Store	34.50
33252	Skillpath Seminars	199.00
33264	Stuart Oil	9053.54
33288	Parkersburg Office Supply	674.42
33290	Easton Printing	437.53
33378	Broadwaters Motorcar	302.21
33380	NOE Office Equipment	39.99
33382	Broadwaters Motorcar	10.74

To listen to this meeting, please refer to Tape #457 and Tape #458.

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Wood County Commission Meeting
Held June 23, 2005

Please Print

1.	Margaret Budetti	CASA
2.	James R. Lett	MWPSD
3.	William Brown	Co. ENGINEER
4.	Greg Riesbeck	
5.	Rick Shaffer	
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