

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 30, 2005

PRESENT: RICK MODESITT, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
GARY D. DEEM, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, approved minutes from June 2, 2005 and June 6, 2005. The County Commission, upon a motion made by Rick Modesitt, seconded by Gary D. Deem, and passed, approved minutes from May 16, 2005.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and passed, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE all necessary documents in regard to the Local Economic Development Assistance Program application for the Adventure Pursuit, Inc. in the amount of five thousand dollars and 00/100ths cents (\$5,000.00). Pertinent documentation pertaining to the aforementioned Local Economic Development Assistance Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem, and made unanimous by Rick Modesitt, did hereby give APPROVAL to the Application and Certificate for Payment Number Five (5) presented by Environmental Design Group, Vienna, West Virginia, on behalf of J.C. Bosley Construction, Inc., Mineral Wells, West Virginia. The J.C. Bosley Construction, Inc. was AWARDED the

bid for the Fort Boreman Historical Park Project. The current payment due is in the amount of ninety-five thousand one hundred seventy-five dollars and 00/100th cents (\$95,175.00), and represents payment for alternate #1 – sign, alternate #2 – shelters, asphalt base stone, storm and underdrain, curbing, paving, Type 1 retaining wall and site grading in regard to the construction of the Fort Boreman Historical Park Project. The total cost of the construction of the Fort Boreman Historical Park Project was in the amount of one million forty-three thousand dollars and 00/100ths cents (\$1,043,000.00). Documentation pertaining to the construction of the Fort Boreman Historical Park Project is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and made unanimous by Rick Modesitt appointed Jack Horton, representing the Media, to the 911 Advisory Board. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Horton's term will expire on April 1, 2008. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem, and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE the established rates for the County's merit rated group health insurance received from Mountain State Blue Cross/Blue Shield, Parkersburg, West Virginia. With benefits remaining the same, a fourteen percent (14%) increase has been imposed by the said Mountain State Blue Cross/Blue Shield for the fiscal year beginning July 1, 2005 and remaining in effect until July 1, 2006; therefore, the health insurance premiums will increase from three hundred

eighty-five dollars and sixty-five cents (\$385.65) to four hundred thirty-nine dollars and sixty-four cents (\$439.64) for single coverage, and health insurance premiums for family coverage will increase from nine hundred sixty-three dollars and eighty-three cents (\$963.83) to one thousand ninety-eight dollars and seventy-seven cents (\$1,098.77). Following the opening of sealed bids in response to the County's Request for Proposals, the County Commission of Wood County did hereby AWARD the bid to the Mountain State Blue Cross/Blue Shield, Parkersburg, West Virginia, for health insurance coverage for County employees, on June 6, 2005, by ORDER appearing in Order Book 67, at Page 64. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby ORDER that dental insurance coverage through Metropolitan Life Insurance Company, Tampa, Florida, be CHANGED from the MAC/Comprehensive coverage to the Network/Comprehensive. The MAC/Comprehensive coverage, currently in place for County employees, pays claims at approximately seventy percentile, while the Network/Comprehensive coverage will pay claims at approximately eighty to ninety percentile. The renewal rate for the current MAC/Comprehensive coverage will be in the amount of twelve dollars and sixty-three cents (\$12.63) per employee per month reflecting an increase over the current rate of eleven dollars and fifty-four cents (\$11.54) per employee per month. The rate for family coverage would be in the amount of thirty-four dollars and fifty-five cents (\$34.55) reflecting an increase over the current rate of thirty-one dollars and fifty-eight cents (\$31.58). The Network/Comprehensive coverage rate is fifteen dollars and seventy-six cents (\$15.76) per employee per month; and forty-three dollars and ten cents (\$43.10) per family per month. The said County Commission

of Wood County pays sixty-five percent (65%) of family coverage. Documentation pertaining to the dental insurance coverage through the Metropolitan Life Insurance Company is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County, the County Commission, upon a motion made by Gary D. Deem, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, appointed Jerry R. Martin to fill the unexpired term of Lee "Ox" Johnson, who passed away, on the Lubeck Public Service District Board. Mr. Martin's term will expire December 31, 2005. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of nine thousand six hundred eighty-six dollars and 00/100ths cents (\$9,686.00) from the State of West Virginia, which represents reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 03-A-D-207. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 566, and bearing the date of March 7, 2005, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for expenses incurred during the month of February, 2005; is pursuant to an ORDER appearing in Order Book 67, at Page 4 and bearing the date of April 14, 2005, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for expenses incurred during the month of March, 2005; and is pursuant to an ORDER appearing in Order Book 67, at Page 43 and bearing the date of May 19, 2005, at which time Rick Modesitt, in his official capacity as President and on

behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for the month of April, 2005. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County, the County Commission, upon a motion made by Gary D. Deem, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, announced that a vacancy exists on the Wood County Airport Authority, due to expiration of the term of William R. Leachman on June 30, 2005. The County Commission upon a motion made by Gary D. Deem, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, placed William R. Leachman in nomination for reappointment. The new term will expire June 30, 2010. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County, the County Commission, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, announced that two vacancies exist on the Wood County Civil Service Commission for Deputy Sheriffs, due to the expiration of the terms of George "Chip" Chandler and Clarabelle Pierce on June 30, 2005. The County Commission upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, placed George "Chip" Chandler in nomination for reappointment. Clarabelle Pierce does not wish to be reappointed. The new terms will expire June 30, 2009. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County, the County Commission, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, announced that a vacancy exists on the West Virginia Route 2 and Interstate 68 Authority, due to the expiration of the term of William P. Hupp on June 30, 2005. The County Commission upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, placed William P. Hupp in nomination for reappointment. The new term will expire June 30, 2009. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County, the County Commission, upon a motion made by Rick Modesitt seconded by Gary D. Deem and made unanimous by Robert K. Tebay, announced that a vacancy exists on the West Virginia Little Kanawha River Parkway Authority, due to the expiration of the term of Gene Knotts on June 30, 2005. The County Commission upon a motion made by Rick Modesitt, seconded by Gary D. Deem and made unanimous by Robert K. Tebay, placed Gene Knotts in nomination for reappointment. The new term will expire June 30, 2009. An Order was prepared regarding this matter.

Duane Jones from the Wood County 9-1-1 Center presented to the County Commission of Wood County, a New Road Name Request Form from David L. Morehead to name the road that provides access to his property. The said Request does not interfere with the Scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. David L. Morehead, along with resident Raymond Wright requested the road be named HIDDEN

HOLLOW LANE. The road to be known as HIDDEN HOLLOW LANE is located 9/10 of a mile past Mineral Wells School in Slate Taxing District, Tax Map 6, Parcel Number 01. The request by David L. Morehead is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by David L. Morehead, and the approval from the Wood County 9-1-1 Center is in proper form and hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named HIDDEN HOLLOW LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE an APPLICATION FOR ADMISSION, BASIC POLICE TRAINING SCHOOL. EXECUTION of the aforementioned APPLICATION does hereby give permission for Justin S. DeWeese, Wood County Deputy Sheriff, to attend the said Basic Police Training School sponsored by the West Virginia State Police Institute, West Virginia. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission met with Toni Tiano, Grant Consultant, to sign grant contracts.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Rick Modesitt in his official capacity as President and on behalf of the County Commission, to enter into an AGREEMENT by and between the County Commission of Wood County, Parkersburg, West Virginia and Erin Lentz, 1303 32nd Street, Vienna, West Virginia. The County Commission is the recipient of grant funds from the State of West Virginia, in regard to the Victims of Crime Act (VOCA) Assistance Program Grant for the purpose of hiring a Victims Advocate Assistant through the Wood County Prosecuting Attorney's Office, on a contractual basis. Such Victims Advocate Assistant will assist the Victims Advocate in delivering services to victims/witnesses in the Wood County Criminal Justice System. For the aforementioned services, the County Commission of Wood County shall compensate Erin Lentz at the rate of eight dollars and ninety-three cents (\$8.93) an hour for approximately twenty (20) hours per week for fifty (50) weeks for a maximum amount of eight thousand nine hundred twenty-five dollars and 00/100ths cents (\$8,925.00). The term of the aforementioned AGREEMENT shall begin on July 1, 2005, and terminate on June 30, 2006. If, for any reason, the conditions and provisions of said AGREEMENT are not carried out by Erin Lentz, the County Commission shall pursue all administrative, contractual and legal remedies available by law, including such sanctions and penalties which may be available through these remedies. The terms contained in the aforementioned AGREEMENT may be modified or amended at any time by mutual consent of the County Commission, Erin Lentz, and the Division of Criminal Justice Services. Documentation pertaining to the Victims of Crime Act (VOCA) Assistance

Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The second grant was then discussed. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to enter into an AGREEMENT by and between the County Commission of Wood County, Parkersburg, West Virginia and Erin Lentz, 1303 32nd Street, Vienna, West Virginia. The County Commission is the recipient of grant funds from the State of West Virginia, in regard to the Community Corrections General Revenue Grant for the purpose of hiring a part-time Case Manager, on a contractual basis, to assist with the Wood County Community Corrections Program. Such Case Manager will provide case management services to the County's Community Corrections – Day Report Center. For the aforementioned services, the County Commission of Wood County shall compensate Erin Lentz at the rate of ten dollars and 00/100ths cents (\$10.00) an hour up to twenty (20) hours per week up to seven (7) weeks for a maximum amount of one thousand four hundred dollars and 00/100ths cents (\$1,400.00). The term of the aforementioned AGREEMENT shall begin on May 15, 2005 and terminate on June 30, 2005. If, for any reason the conditions and provisions of said AGREEMENT are not carried out by Erin Lentz, the County Commission shall pursue all administrative, contractual and legal remedies by law, including such sanctions and penalties, which may be available through these remedies. The terms contained in the aforementioned AGREEMENT may be modified or amended at any time by mutual consent of the County Commission, Erin Lentz, and the Office of Military Affairs and Public Safety. Documentation

pertaining to the Community Corrections General Revenue Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The third grant was then discussed. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and passed, did hereby AUTHORIZE Rick Modesitt in his official capacity as President and on behalf of the County Commission, to enter into an AGREEMENT by and between the County Commission of Wood County, Parkersburg, West Virginia and Carrie Atkinson, 1523 Lake Hills Drive, Parkersburg, West Virginia. The County Commission is the recipient of grant funds from the State of West Virginia, Office of Military Affairs and Public Safety (MAPS) Program for the purpose of hiring an Administrative Assistant, on a contractual basis, for the Day Report Center. Such Administrative Assistant will provide clerical work for the County's Community Corrections – Day Report Center. For the aforementioned services, the County Commission of Wood County shall compensate Carrie Atkinson at the rate of ten dollars and 00/100ths cents (\$10.00) an hour for up to five (5) hours per week up to seven (7) weeks for a maximum amount of three hundred fifty dollars and 00/100ths cents (\$350.00). The term of the aforementioned AGREEMENT shall begin on May 15, 2005, and terminate on June 30, 2005. If, for any reason, the conditions and provisions of said AGREEMENT are not carried out by Carrie Atkinson, the County Commission shall pursue all administrative, contractual and legal remedies available by law, including such sanctions and penalties which may be available through these remedies. The terms contained in the aforementioned AGREEMENT may be modified or amended at any time by mutual consent of the County Commission, Carrie Atkinson, and the Office of Military Affairs and Public Safety. Documentation pertaining

to the Community Corrections General Revenue Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The final grant discussed was a S.O.B.E.R. Grant. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to enter into an AGREEMENT by and between the County Commission of Wood County, Parkersburg, West Virginia and Kelly C. Shook, 2905 Morningside Avenue, Parkersburg, West Virginia. The County Commission is the recipient of grant funds from the State of West Virginia, Office of Military Affairs and Public Safety (MAPS), Division of Criminal Justice Services, Enforcing the Underage Drinking Laws Program Grant for the purpose of hiring a Project Coordinator for the S.O.B.E.R. Program through the Wood County Juvenile Probation Office. Such Project Coordinator will direct the activities of the S.O.B.E.R. Program in Wood County. For the aforementioned services, the County Commission shall compensate Kelly Shook at the rate of eighteen dollars and 00/100ths cents (\$18.00) an hour for up to twenty-nine (29) hours per week up to fifty (50) weeks for a maximum amount of twenty-six thousand one hundred dollars and 00/100ths cents (\$26,100.00). The term of the aforementioned AGREEMENT shall begin on June 1, 2005 and terminate on May 31, 2006. If, for any reason the conditions and provisions of said AGREEMENT are not carried out by Kelly C. Shook, the County Commission shall pursue all administrative, contractual and legal remedies by law, including such sanctions and penalties, which may be available through these remedies. The terms contained in the aforementioned AGREEMENT may be modified or amended at any time by mutual consent of the County Commission, Kelly C. Shook, and the Division of Criminal Justice Services. Documentation

pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission presented Shirley Yoho a certificate for years of service and a Bicentennial coin.

At 11:00 A.M., the County Commission met with K.D. Merritt, Sheriff; Ginny Conley, Prosecuting Attorney; Toni Tiano, Grant Consultant and Candice Null, Day Report Center. Ms. Null discussed the renovation grant and the fact that they need an architect for the part of the holding center that the Sheriff is allowing the Day Report Center to use. The grant doesn't allow for the fee of an architect. They may be able to get a transfer of funds in the grant (take monies from another fund and pay for the architect) or they can do a cash match. The grant is for \$175,000.00 and they are only getting \$80,000.00. Sheriff Merritt stated that this is very essential for Wood County; he discussed the Day Report Center. They then discussed Pretrial Sentencing. The Commission asked Ms. Null to get them some numbers.

Ms. Null asked if the County Commission could give them an extension until they get their letter from the State to continue the Day Report Center. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby AGREE to extend the Community Corrections Grant on a short-term basis for a period of thirty (30) days. Such action is due to the fact that the County has not heard from the State of West Virginia in regard to funding for the County's application for funds through the Community Corrections Grant. An Order was prepared regarding this matter.

Sheriff Merritt stated there are people on the Day Report Program that can do some of the work that needs done in the Holding Center; he stated that they can't come to an agreement

with the City of Parkersburg in regard to the Holding Center; he has talked with all of the cities and he made a decision to close the Holding Center down on July 5, 2005 from 10:00 at night to 8:00 in the morning, but will hold off for thirty days. Sheriff Merritt discussed how the deputies have to handle transporting and other things, which takes them off of road patrol, where they are needed. He would like to have Ginny Conley, Prosecuting Attorney, get everyone involved to discuss this. Ms. Conley stated she has no problem with doing this. The Sheriff presented an agreement to the City and they have not signed. Ms. Conley stated she could understand why, that it is an open ended check. Chief Deputy Tom Smith stated they met with all of the police chiefs in January and asked for input and did not get any from anyone. They discussed remodeling or moving of the control room. Chief Smith stated that they have to call deputies out in the middle of the night, they are paying overtime; they've tried ten and twelve-hour shifts, these shifts don't work very well. More discussion took place. They decided to have a meeting here and then they will visit Monongalia County to see how they run things.

Ms. Conley briefly discussed her office space in the Magistrate Court Building.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby ORDER that the Magistrate Court employees could utilize the offices vacated by Family Court Judge Annette Fantasia and that the Prosecuting Attorney employees could utilize the offices vacated by Family Court Judge Darren Tallman. An Order was prepared regarding this matter.

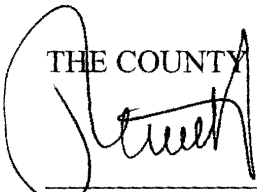
The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby ORDER that beginning July 1, 2005, the said County Commission of Wood County would charge mileage

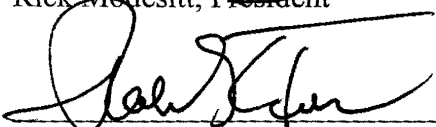
beginning July 1, 2005, the said County Commission of Wood County would charge mileage for the round trip in regard to transporting prisoners to the Regional Jail. The said County Commission of Wood County shall begin charging mileage on July 1, 2005, and will continue until such time, as through further negotiation, the charge would be changed. The said County Commission of Wood County will notify, by letter, the mayors of the three (3) municipalities, Vienna, Parkersburg, and Williamstown, of their aforementioned decision. An Order was prepared regarding this matter.

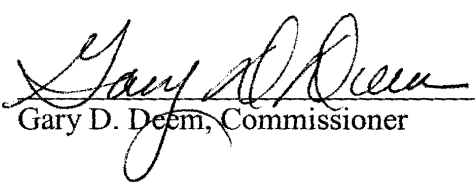
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Rick Modesitt, President


Robert K. Tebay, Commissioner


Gary D. Deem, Commissioner

PURCHASE ORDERS APPROVED ON JUNE 30, 2005

30699	Tri-State Roofing	103.20
30705	Tiger Direct.com	65.00
33384	Valley Supply Company	1,414.69
33386	Tiger Direct.com	75.00
30687	State Electric Supply	413.33
30703	Tri-State Roofing	1,332.21
33196	Wal-Mart	45.71
33258	Ron's Porta Johns	1,741.07

33306	Parkersburg Office Supply	626.95
33388	Circuit City	428.96
33390	Office Depot	202.99
33392	Parkersburg Office Supply	8.50
30701	Johnstone Supply	6.49
33286	CWS	80.00
33292	Gall's Inc.	7,682.90
33294	Gulf State Distributors	1,217.90
33296	Parkersburg Lock Service	153.10
33298	Wal-Mart	11.34
33300	Sam's Club	1,168.93

To listen to this meeting, please refer to Tape #460 and Tape \$461.

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Wood County Commission Meeting
Held June 30, 2005

Please Print

1.	Siann Williams
2.	Krin Lentz
3.	Carrie Atkinson
4.	Candice Null
5.	Kelly Shook
6.	Toni Tiano
7.	Ken Merritt
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