

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, MARCH 7, 2005

PRESENT: RICK MODESITT, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
GARY D. DEEM, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Stephen Butcher – Williamstown District (2002, 2003 & 2004) for Robert D. Piggott – Clay District (2004) and for Roger D. Stoops – Parkersburg City District (2004).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Ronald D. Miller – Clay District (two for 2004).

At 10:30 A.M., the County Commission held a second public meeting in regard to the Small Cities Block Grant Claywood Park Public Service District Riser Ridge/Laurel Fork area. Tim Meeks from the Mid-Ohio Valley Regional Council stated that Shilo Hill, Riser Ridge, Borland Springs, Ewing Ridge, Volcano, Oak Grove Ridge and Dry Run Road, Jericho Road, Montgomery Road and upper Stillwell will be affected with approximately three hundred people, maybe more. No persons showed for this meeting. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Small Cities Block Grant Program Application in regard to the water extension project for the

Riser Ridge/Laurel Fork area to be completed through the Claywood Park Public Service District. The aforementioned Application requests funding in the amount of one million five hundred thousand dollars and 00/100ths cents (\$1,500,000.00). The total funding for the aforementioned Project is in the amount of three million six hundred fifty thousand dollars and 00/100ths cents (\$3,650,000.00) with the amount of seven hundred fifty thousand dollars and 00/100ths cents (\$750,000.00) to be requested from a Grant through the Rural Utilities Service and the amount of one million four hundred thousand dollars and 00/100ths cents (\$1,400.00) to be requested from a loan through the Rural Utilities Service. The aforementioned motion further AUTHORIZES Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Objective of County Wide Plan, the Certification of Area Income Eligibility, the Applicant/Recipient Disclosure/Update Report and the Resolution Formalizing a Fair Housing Program for Wood County. The Application and other pertinent documentation pertaining to the Small Cities Block Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Joyce Mather from COMPASS Steering Committee; Leone Ohnoutka, WVU Extension Office; and Jenny Keup, Volunteer Action Center to discuss COMPASS II Community Needs Assessment. Ms. Mather stated this is a broad based tool that will be used in an eight county area in WV and Washington County, Ohio; it is a partnership of business leaders, civic groups, education, faith based groups, financial institutions, government, labor and media together; many groups have received grant money from the COMPASS project in 1995. Ms. Mather went over various projects that have benefited from the 1995 COMPASS. This COMPASS will be looking at housing issues, affordable housing, homelessness; transportation issues; economic issues;

educational issues; illiteracy; environmental issues; health issues and safety issues. Ms. Keup stated that information will be gathered from surveys; WVU will statistically analyze the surveys and they will be asking all of the counties for funding. The COMPASS II group requested the amount of four thousand dollars and 00/100ths cents (\$4,000.00) from the said County Commission to assist in the Community Needs Assessment for the Mid-Ohio Valley. The estimated cost of the aforementioned assessment is in the amount of twenty-nine thousand five hundred dollars and 00/100ths cents (\$29,500.00). The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby ORDER that the request from the COMPASS II Community Needs Assessment be TAKEN UNDER ADVISEMENT. An Order was prepared regarding this matter. (A copy of what was discussed was handed out to the Commissioners).

At 11:30 A.M., the County Commission was to open sealed bids for dash mounted in-car police video systems; however, no bids were received. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby ORDER that the bid be let for a second time in regard to dash mounted in-car police video systems for the Wood County Sheriff's Department. The Legal Notice, requesting bids for the aforementioned dash mounted in-car police video systems, will appear in both legal newspapers, The Parkersburg News and The Parkersburg Sentinel on March 14, 2005 and on March 21, 2005, with bid opening to be held by the said County Commission of Wood County at 11:00 A.M. on Thursday, March 31, 2005. An Order was prepared regarding this matter.

At 1:00 P.M., the County Commission met with Matt Null teacher at Vandevender Jr. High School to discuss programs called Teacher Next Door Program and Deputy Next Door

Program. These programs are through HUD and encourages teachers and law enforcement to purchase homes in low to moderate-income areas. During the presentation Mr. Null stated the aforementioned Teacher Next Door Program and the Deputy Next Door Program are pre-qualified programs through the Housing and Urban Development, potential buyers receive fifty percent (50%) off the purchase price of a pre-qualified home as designated by the said Housing and Urban Development, renovations are to be made to the pre-qualified home, and the buyer may sell the renovated pre-qualified home after three (3) years, if they choose. The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Rick Modesitt and passed, did hereby ORDER that additional information be obtained in regard to the Teacher Next Door Program and the Deputy Next Door Program. An Order was prepared regarding this matter.

At 1:30 P.M., the County Commission met with K.D. Merritt, Sheriff, to discuss space that is needed at the Law Enforcement Building. Sheriff Merritt requested, verbally as well, as in writing, the remodeling of the Law Enforcement Building due to the increase of deputies assigned to the Detective Bureau. Jack Buckley, Maintenance Superintendent, has estimated the cost of materials to be approximately \$3,000.00 with the County's maintenance personnel doing the labor. The County Commission, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the Remodeling to allow additional space for the Detective Bureau, and two interview rooms with the addition of a viewing space between the two. The County Commission Ordered that this expenditure be taken from the Capital Outlay expenditure line item in the General County Fund budget. An Order was prepared regarding this matter.

Sheriff Merritt then stated that he wants to start a K-9 unit. He gave the Commissioners a handout with the costs. (Said handout is attached to these minutes.) He will take \$6,500.00 out of the gun permit fund to put towards the K-9 unit. They would like to start with one dog now and add one additional dog with funds coming from next years budget. A class will start in April, 2005 for the training.

They then discussed security cards and identification cards. Sheriff Merritt stated that to get everything done that he thinks needs done should cost \$6,934.51 and he will pay \$3,467.26 of it.

Commissioner Merritt stated that he wants to hire someone next week who currently works at Public Debt. He has talked to Ginny Conley and 911 about computers, radios, 911 radios and he has more and better equipment than Miller's Communications has. He would make him available to Ginny Conley, and the 911 center on computers and radios; he will save the county money over time if you look at the bills from Miller's. Commissioner Tebay asked who was doing vehicle radios. Sheriff Merritt stated Gary Parsons currently handles that, but after he hires this person, he would be doing that. Mary Rader asked from what funds he would be hiring him. Sheriff Merritt stated holding center funds. Mary Rader stated he seems very nice and intelligent. Sheriff Merritt stated he and Marty (Seufer) could work together well. Mary Rader stated that Toni Tiano informed her that in regard to the reserve deputies there is money for training tapes and anything to do with training. Sheriff Merritt stated there is something at 911 also. Ms. Rader will have Toni Tiano, grant consultant look into what is available.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby give

APPROVAL to the proposed change in the expenditures of the FY 2004 Homeland Security Emergency Operations Center Grant as presented by Edward H. Hupp, Director of the Wood County Emergency Services. Since the purchase and installation of a power sliding gate operator to the existing gate at the Wood County Central Telecommunications Center located on Core Road, Parkersburg, West Virginia, is less than originally thought, the savings are to be used for the purchase of a computer workstation for the Office of Emergency Services, the purchase of five (5) chairs for the Office of Emergency Services, and the purchase of a desk and file cabinet for the Office of Emergency Services. Documentation pertaining to the Homeland Security Emergency Operations Center Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter of approval from the United States Department of Housing and Urban Development, Office of Inspector General, Philadelphia, PA in regard to the request to extend the filing of the Federal Single Audit for Wood County, West Virginia until July 30, 2005, for the County's fiscal year 2003/2004 ending June 30, 2004. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the On-Site Program Review of the Juvenile Accountability Incentive Block Grant Number 03-A-D-207 completed by the Division of Criminal Justice Services, Charleston, West Virginia. The recommendations from the said Division of Criminal Justice Services are as follows, (1) Of those youth who are being provided information from the Right Track, maintain a file documenting who received the services. Documentation will aid in the completion of stated goals and objectives; (2) Revise objective to reflect a more realistic total number of community hours performed. Currently the objective states that at least 5,000 hours of community service hours will be

performed. Because of outside factors, this number of hours will not be reached; (3) When scheduling future Juvenile Crime Enforcement Coalition (JCEC) meetings, send notification to the appropriate specialist. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the West Virginia Courthouse Facilities Improvement Authority, Charleston, West Virginia, ADVISING the County Commission of the APPROVAL of funding in the amount of eighty thousand dollars and 00/100ths cents (\$80,000.00) to be utilized in the renovation of a portion of the Wood County Holding Center to be utilized as the Day Report Center. Matching funds in the amount of twenty thousand dollars and 00/100ths cents (\$20,000.00) are required to be made by the County. Receipt of the aforementioned Approval letter is pursuant to an ORDER appearing in Order Book 66, at Page 479 and bearing the date of December 23, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE such Application for funding. The aforementioned Application was also EXECUTED by S.F. Greiner, Sheriff of Wood County, and Ginny Conley, Prosecuting Attorney for Wood County. Documentation pertaining to the West Virginia Courthouse Facilities Improvement Authority Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Pledged Security Release Notifications from Wachovia Bank (United Bank West Virginia), Parkersburg, West Virginia, which has pledged securities as a County Depository. The Pledged Security Release Notifications reflect the following:

Brigantine N J SCH Bonds
Cusip: 109025TT3
Maturity Date: 7/1/2011
Income Rate: 4.600
Original Face: 235,000.00

Raleigh County WV Coml Dev Rev
Cusip: 751064BA3
Maturity Date: 6/1/2009
Income Rate: 5.8500
Original Face: 200,000.00

Sugar Land Tex
Cusip: 864855FF3
Maturity Date: 3/15/2008
Income Rate: 5.8000
Original Face: 100,000.00

An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Pledged Security Release Notification from Wachovia Bank (United Bank), Parkersburg, West Virginia, which has pledged securities as a County Depository. The Pledged Security Release Notification reflects two hundred fifty thousand dollars and 00/100ths cents (\$250,000.00) in Plymouth County Massachusetts G/O Bonds, Cusip Number 729501CP9, 4.2% interest with a maturity date of December 15, 2018. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby ORDER that the property map and legal description for the Fort Boreman Historical Park Project is to be completed by J.D. & Associates. The cost of the aforementioned property map and legal description is in the amount of six hundred fifty dollars and 00/100ths cents (\$650.00) and is to be taken from the Fort Boreman Fund. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Notice of Grant Award Change Order Number One (1) from the West Virginia Development Office, Charleston, West Virginia, in regard to the Land and Water Conservation Fund Grant for the Fort Boreman Historical Park project. The aforementioned Change Order extends the Contract Completion Date from August 31, 2005 to December 31, 2006. The aforementioned Land and Water Conservation Grant Number 04-259 is in the amount of four hundred sixty-seven thousand six hundred seventy-nine dollars and 00/100ths cents (\$467,679.00), with the County's matching funds in the same amount. Documentation pertaining the Land and Water Conservation Fund Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, appointed Gary Turner to replace Richard Adams, Jr. and Ed Roedersheimer to replace Bob Goff on the Wood County Development Authority. The term of Gary Turner will expire December 31, 2006 and the term of Ed Roedersheimer will expire December 31, 2005. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, reappointed Mike Christman, Fred Earley, Mark Kury,

and Mike Matheny to the Wood County Development Authority. Their new terms will expire December 31, 2007. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby ORDER the following CONTRIBUTIONS be made in the following amounts.

1. Wood County Airport Authority
Attn: Carolyn Strock
P.O. Box 4089
Parkersburg, WV 26101
\$10,000.00
2. Wood County Community Resources
113 Ann Street
Parkersburg, WV 26101
\$3,000.00
3. Waverly Volunteer Fire Department
Attn: Terry Hefner
P.O. Box 96
Waverly, WV 26184
\$5,000.00
4. Wood County Historic Landmarks Commission
Attn: James Miracle
1 Court Square
Parkersburg, WV 26101
\$500.00
5. Wood County Jr. Livestock Sale Committee
Attn: H. R. Scott
1 Court Square
Parkersburg, WV 26101
\$1,000.00
6. Wood County Bar Association
Attn: Robert Ellison
1222 Market Street
Parkersburg, WV 26101
\$1,000.00

7. American Cancer Society (Relay For Life)
3901 Briscoe Road
Parkersburg, WV 26101
\$1,000.00

8. Mid-Ohio Valley Community Needs Assessment
P.O. Box 322
Parkersburg, WV 26102
\$2,000.00

The aforementioned ALLOCATIONS are to be taken from funds RECEIVED by the county from Video Lottery proceeds. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem, and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the West Virginia Community Corrections Revenue Grant Number 05-CC-14. Expenditures in the amount of seven thousand four hundred nine dollars and seventy-one cents (\$7,409.71) were incurred by Wood County during the month of January, 2005. However, the Request for Reimbursement is in the amount of three thousand dollars and 00/100ths cents (\$3,000.00) which represents payment of contractual services provided by Carrie Atkinson, Part-Time Assistant, and the purchase of computer equipment as set forth in the Grant. The amount of four thousand four hundred nine dollars and seventy-one cents (\$4,409.71) represents the cash match as set forth in the aforementioned Grant and represents the salary and benefits provided by Wood County to the Community Corrections Director. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Daily Time Records for the Part-Time Assistant and the Community Corrections Director; the Project Monthly Progress Report; the Revised Goals and Objectives; and the Project Financial Report are being submitted to the Division of Criminal Justice Services Office in Charleston,

West Virginia. Documentation pertaining to the West Virginia Community Corrections Revenue Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem, and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 03-A-D-207. Expenditures in the amount of six thousand three hundred sixty dollars and seventy-two cents (\$6,360.72) were incurred by Wood County during the month of February, 2005. However, the Request for Reimbursement is in the amount of four thousand eight hundred fifty dollars and 00/100ths cents (\$4,850.00) which represents payment of contractual services provided by Rozann Wilcox, Juvenile Justice Liaison; and Michelle Buckley, Project R.E.P.A.Y./Youth Transition Coordinator. The amount of one thousand five hundred ten dollars and seventy-two cents (\$1,510.72) represents the cash match as set forth in the aforementioned Grant and represents the additional salary and all benefits provided by Wood County to the Juvenile Justice Liaison. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Daily Time Records for the Project R.E.P.A.Y./Youth Transition Coordinator and the Juvenile Justice Liaison; the Project Director's Monthly Reports from both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison, the Demographic Reports for both the Project R.E.P.A.Y. Program Coordinator and the Juvenile Justice Liaison; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation

pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President, to sign a letter addressed to the West Virginia Regional Response Program, Department of Military Affairs and Public Safety, Charleston, West Virginia, asking for reimbursement in regard to the Wood County Commission Homeland Security Grant/Homeland Security Grant – Homeland Security Planner Grant Program. The request for the month of February, 2005 is in the amount of three thousand eight hundred forty-five dollars and 58/100ths cents (\$3,845.58) and represents payment of salary and benefits for Roger Bibbee, Homeland Security Planner. Documentation pertaining to the aforementioned Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby ORDER the EXECUTION of a RESOLUTION that honors and congratulates the Parkersburg High School Big Red Wrestling Team for being named State Champions in various weight categories. An Order was prepared regarding this matter.

The County Commission of Wood County announced to all concerned, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, that they, as a Commission, are calling for SPECIAL SESSIONS to be held on Tuesday, March 8, 2005 from 10:00 A.M. to 12:00 Noon; on Wednesday, March 9, 2005 from 1:00 P.M. to 3:00 P.M. and on Friday, March 11, 2005 from 10:00 A.M. to 2:00 P.M. Said Special Sessions are

being held for the preparation of the budget for the fiscal year 2005/2006 as required by Chapter 11, Article 8, Section 10 of the West Virginia Code of 1931, as amended. These meetings will be held in the Office of the County Administrator, Room 205, Wood County Courthouse.

Danny Goodwin was sworn in as a member of the Wood County Local Emergency Planning Committee and the Wood County Emergency Services Board.


Kevin Campbell and Doug Hess were sworn in as members of the Local Emergency Planning Committee.

At 2:00 P.M., the County Commission of Wood County, met in Special Session. Said Special Session is being held for the preparation of the budget for the fiscal year 2005/2006 as required by Chapter 11, Article 8, Section 10 of the West Virginia Code of 1931, as amended. This meeting was held in the Office of the County Administrator, Room 205, Wood County Courthouse.

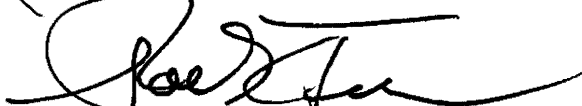
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M.

APPROVED:

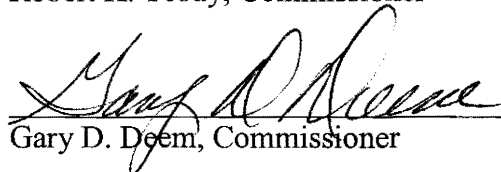
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



Robert K. Tebay, Commissioner



Gary D. Deem, Commissioner

To listen to this meeting, please refer to Tape #466 and Tape #477.

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Wood County Commission Meeting
Held March 7, 2005

Please Print

1.	Tim Meeks, MCVRC	422-4993
2.	Joyce Mathor COMPASS Steering Com	580-0570
3.	Leone Ohngutke WUE Extension	424-1960
4.	Jenny Kemp VAC	424-3457
5.	Matt Hull Revitalization	488-2198
6.	Ken Merrill WCSO	424-1992
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Wood County Commission
Wood County Courthouse
Parkersburg, WV

The Wood County Sheriff's Office would like to start up a Canine Unit. We would like to have two dogs in the unit to increase availability of the K-9's. We would like to start with one dog now in the unit and add one additional K-9 with funds coming from next year's budget. We have talked to Lynnwood Kennels Inc. in Fremont, Ohio and, they are starting a class in April 2005. Their next class will be in Sept. 2005. (This is the school that trained Parkersburg Police Dept. dogs) The costs are as follows.

Dog and Officers training	\$8500.00
Six weeks Officer room and meals	\$1800.00 (@ \$60.00 per day)
Misc. equipment	\$1200.00
Vehicles insert	\$1500.00
	Total \$13000.00

We ask that you consider allotting this out of Lottery funds to increase the safety of officers and to increase the service level of law enforcement to the citizens of Wood County.

Thank you,

K. D. Merritt, Sheriff