

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, OCTOBER 13, 2005

PRESENT: GARY D. DEEM, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
RICK MODESITT, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices, purchase orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Bubbles Pet Salon – Parkersburg City District (2004 & 2005).

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirteen thousand five hundred thirty-three dollars and eighty-four cents (\$13,533.84), which represents reimbursement to Wood County for expenses incurred during the months of July and August, 2005, in regard to the West Virginia Correction General Revenue Grant Number 06-CCF-64. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 67, at Page 154 and bearing the date of August 22, 2005, at which time Gary D. Deem, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for the month of July, 2005; and further pursuant to an ORDER appearing in Order Book 67 and Page 170 and bearing the date of September 8, 2005, at which time Gary D. Deem, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for the month of August, 2005. Documentation

pertaining to the West Virginia Correction General Revenue Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion duly made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Grant Number 05-VA-012. Expenditures in the amount of six thousand one hundred nine dollars and fourteen cents (\$6,109.14) were incurred by Wood County during the month of August, 2005. However, the Request for Reimbursement is in the amount of three thousand four hundred five dollars and fourteen cents (\$3,405.14). The prior ORDER appearing in Order Book 67, at Page 189 and bearing the date of September 29, 2005, was EXECUTED by Robert K. Tebay, in his official capacity as President Pro Tem. The Division of Criminal Justice Services, Charleston, West Virginia, would not accept Commissioner Tebay's signature; therefore, another Request for Reimbursement was prepared and executed by Gary D. Deem, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Project Heavy Metal Grant Number 03-PSN-02. Expenditures in the amount of three hundred twenty-four dollars and 00/100ths cents (\$324.00) were incurred by Wood County during the month of September, 2005, which represents

payment of contractual services provided by Greg Collins, Project Safe Neighborhoods Coordinator. In addition to the Request for Reimbursement; the Monthly Report; the Grant Progress Report; the Daily Time Records for the Project Safe Neighborhood Coordinator; the affidavits of Performance; and the Project Financial Report are being submitted to the Criminal Justice Services Offices, Charleston, West Virginia. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President, to sign a letter addressed to the West Virginia Regional Response Program, Department of Military Affairs and Public Safety, Charleston, West Virginia, enclosing the Fifth Quarterly Reports in regard to the Emergency Operations Center Grant Program, the Homeland Security Planner Grant Program, the Citizens Corp Grant Program and the Law Enforcement Terrorism Prevention Grant Program. The Report is for the period of July 1, 2005, through September 30, 2005. Documentation pertaining to the aforementioned Homeland Security Grants is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Project Heavy Metal Grant Number 03-PSN-02. Expenditures in the amount of five hundred twenty-two dollars and 00/100ths cents (\$522.00) were incurred by Wood County during the month of July, 2005, which represents payment of

contractual services provided by Greg Collins, Project Safe Neighborhoods Coordinator. In addition to the Request for Reimbursement; the Monthly Report; the Grant Progress Report; the Daily Time Records for the Project Safe Neighborhood Coordinator; the affidavits of Performance; and the Project Financial Report are being submitted to the Criminal Justice Services Offices, Charleston, West Virginia. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Enforcing the Underage Drinking Laws Program Grant Number 05-UD-016. Expenditures in the amount of two thousand two hundred seventy-four dollars and thirty-eight cents (\$2,274.38) were incurred during the month of September, 2005 which represents reimbursement for contractual services provided by Kelly C. Shook, Project S.O.B.E.R (Services, Observation, Behavior Modification, Education and Rehabilitation) Coordinator; represents reimbursement for "buy money"; and represents reimbursement for materials and supplies as set forth in the said Grant. In addition to the Request for Reimbursement; the Project Director's Monthly Report; the Financial Recap; the Daily Time Records of the Program Director, Kelly Shook; the Monthly Supervisor's Report; the Project Financial Report; and the Demographic Report are being submitted to the Division of Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, adopted a Resolution in reference to Budget Revision No. 3 in the General County Fund Budget for the fiscal year 2005/2006. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Gary D. Deem, President of the Wood County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Project Heavy Metal Grant Number 03-PSN-02. Expenditures in the amount of three hundred six dollars and 00/100ths cents (\$306.00) were incurred by Wood County during the month of August, 2005, which represents payment of contractual services provided by Greg Collins, Project Safe Neighborhoods Coordinator. In addition to the Request for Reimbursement; the Monthly Report; the Grant Progress Report; the Daily Time Records for the Project Safe Neighborhood Coordinator; the affidavits of Performance; and the Project Financial Report are being submitted to the Criminal Justice Services Offices, Charleston, West Virginia. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Ginny Conley, Prosecuting Attorney for Wood County, presented unto the County Commission of Wood County, an Application in which it is requested that the Honorable Joe Manchin, Governor of the State of West Virginia, issue a requisition on the Governor of the State of Ohio for the extradition of Darrell Allen Leasure, who stands charged with the crime of

Felony Worthless Check, which offense was committed in the County of Wood, in the State of West Virginia, on or about January, 2003, and who is now a fugitive from justice of the State of West Virginia. As the Prosecuting Attorney for Wood County is informed, Darrell Allen Leasure is now within the jurisdiction of the said State of Ohio, in the County of Washington, and in the City of Marietta. The date of birth of the said Darrell Allen Leasure is January 21, 1963; social security number 294-60-2914; white male; five (5) feet eleven (11) inches in height; brown hair and brown eyes. The said Application was signed by Gary D. Deem, President of the Wood County Commission, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirteen thousand nine hundred sixty-six dollars and eighty-three cents (\$13,966.83), of which the amount of two thousand six hundred ninety-six dollars and fifty cents (\$2,696.50) represents reimbursement to Wood County for expenses incurred during the month of June, 2005, in regard to the Mid-Ohio Valley Regional Highway Safety Program Grant Number FY04-163-1D/F04-163-1D-02. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 67, at Page 117 and bearing the date of July 25, 2005, at which time Gary D. Deem, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. The aforementioned ORDER reflects the Request for Reimbursement in the amount of two thousand two hundred ninety-six dollars and fifty cents (\$2,296.50), when in fact the Request for Reimbursement should have been in the amount of two thousand six hundred ninety-six dollars and fifty cents (\$2,696.50) due to an error in the calculation of overtime expenses.

Documentation pertaining to the Mid-Ohio Valley Regional Highway Safety Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two hundred eighty dollars and 00/100ths cents (\$280.00), which represents reimbursement to Wood County for expenses incurred during the month of June, 2005, in regard to the Project Heavy Metal Grant Number 03-PSN-02. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 67, at Page 142 and bearing the date of August 11, 2005, at which time Gary D. Deem, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirteen thousand nine hundred sixty-six dollars and eighty-three cents (\$13,966.83), of which the amount of five thousand nine hundred eleven dollars and seventy-three cents (\$5,911.73) represents reimbursement to Wood County for expenses incurred during the month of July, 2005, in regard to the Mid-Ohio Valley Regional Highway Safety/Safe Communities Program Grant Number F05-HS-09. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 67, at Page 150 and bearing the date of August 18, 2005, at which time Gary D. Deem, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Mid-Ohio Valley Regional Highway Safety/Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirteen thousand nine hundred sixty-six dollars and eighty-three cents (\$13,966.83), of which the amount of four thousand four hundred sixty-seven dollars and eighty-seven cents (\$4,467.87) represents reimbursement to Wood County for expenses incurred during the month of June, 2005, in regard to the Wood/Jackson Regional Highway Safety Program Grant Number F02-J8-09. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 67, at Page 118 and bearing the date of July 25, 2005, at which time Gary D. Deem, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Wood/Jackson Regional Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of seven thousand five hundred eighty-five dollars and 00/100ths cents (\$7,585.00) from the Homeland Security and Emergency Management, Charleston, West Virginia, in regard to the Wood County Commission Homeland Security Grant/Homeland Security Grant – Emergency Operations Center Grant Program. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 67, at Page 155 and bearing the date of August 22, 2005, at which time the Request for Reimbursement was EXECUTED by Gary D. Deem, in his official capacity as President and on behalf of the County Commission. Documentation pertaining to the Emergency Operations Center Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of five thousand dollars and 00/100ths cents (\$5,000.00) from the West Virginia Development

Office, Charleston, West Virginia, in reference to the Local Economic Development Assistance Grant Program for Adventure Pursuit. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 67, at Page 141 and bearing the date of August 11, 2005, at which time Gary D. Deem, in his official capacity as President and on behalf of the County Commission was AUTHORIZED to EXECUTE the Certification of Project Completion and the Request for Payment. Documentation pertaining to the Local Economic Development Assistance Grant Program for Adventure Pursuit is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eight thousand three hundred seventy-one dollars and thirty-three cents (\$8,371.33), which represents reimbursement to Wood County for expenses incurred during the month of June, 2005, in regard to the West Virginia Correction General Revenue Grant Number 05-CC-014. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 67, at Page 124 and bearing the date of July 28, 2005, at which time Gary D. Deem, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the West Virginia Correction General Revenue Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirteen thousand nine hundred sixty-six dollars and eighty-three cents (\$13,966.83), of which the amount of eight hundred ninety dollars and seventy-three cents (\$890.73) represents reimbursement to Wood County for expenses incurred during the month of July, 2005, in regard to the Mid-Ohio Valley Regional Highway Safety/Safe

Communities Program Grant Number F05-157/INV4-14. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 67, at Page 148 and bearing the date of August 15, 2005, at which time Gary D. Deem, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Mid-Ohio Valley Regional Highway Regional Highway Safety/Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 10:05 A.M., the County Commission met with K.D. Merritt, Sheriff and Tom Smith, Deputy Chief, to discuss a personnel matter. Sheriff Merritt requested an Executive Session. The County Commission, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, went into Executive Session upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, Number 2 and Number 6. They adjourned said Executive Session at 10:50 A.M.

At 10:50 A.M., the County Commission met with Marty Seufer to discuss the salary of the County Administrator's position. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby ORDER that the salary of Martin A. Seufer be increased to forty thousand dollars and 00/100ths cents (\$40,000.00) annually beginning November 1, 2005. Beginning March 1, 2006, the salary of Martin A. Seufer will be increased to forty-five thousand dollars and 00/100ths cents (\$45,000.00) annually. Martin A. Seufer is replacing Mary R. Rader, County Administrator. An Order was prepared regarding this matter.

The 10:30 A.M. appointment was cancelled.

At 11:07 A.M., the County Commission met with Richard Koch from Gannett Fleming to discuss the cost of a comprehensive plan for Wood County. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby ORDER the APPROVAL of the AGREEMENT FOR CONSULTING ENGINEERING SERVICES in regard to the Comprehensive Plan for Wood County SUBJECT to a response from Gannett Fleming, Engineers and Planners, Camp Hill, PA in reference to a request for a five percent (5%) reduction of the total invoice amount if the County remits payment within a twenty (20) day period. The aforementioned Gannett Fleming has been retained to complete a Comprehensive Plan for the County of Wood and the municipalities of Vienna and Williamstown, WV, in the amount not to exceed one hundred seventy-four thousand five hundred fifty-four dollars and 00/100ths cents (\$174,554.00). The aforementioned AGREEMENT is for the period beginning October 17, 2005 to December 31, 2006. An Order was prepared regarding this matter. Representatives from the municipalities were present. (None signed in)

At 11:40 A.M., the County Commission met with Donald E. Vaughan to discuss noise from boom boxes in Park Place where he lives. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby take UNDER CONSIDERATION the development of an ordinance in regard to noise control in the County of Wood, outside the three (3) municipalities located in the County of Wood. The aforementioned action was prompted upon a complaint received from Donald E. Vaughan of Washington, West Virginia. An Order was prepared regarding this matter.

At 11:52 A.M., the County Commission met with Jamie Six, County Clerk, to discuss election equipment. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby AUTHORIZE the purchase of one hundred fifty-four (154) iVotronic Touch-Screen election machines, with printers for voter-verifiable paper trail, which would equate to one touch-screen election machine for every two hundred fifty (250) voters in each precinct as suggested by the State Secretary of State. The aforementioned iVotronic touch screen election machines are to be purchased from Election Systems and Software (ES&S) as per the bid, the evaluation and the awarding of such bid, which was completed by the Secretary of State on behalf of the fifty-five (55) counties in West Virginia to provide compliance with the Help America Vote Act (HAVA) federal mandate. The cost of each iVotronic Direct Recording Electronic (DRE) touch screen machine is in the amount of three thousand one hundred dollars and 00/100ths cents (\$3,100.00) and the cost of each iVotronic Direct Recording Electronic (DRE) touch screen machine that is in compliance with the Americans with Disability Act (ADA) is three thousand two hundred fifty dollars and 00/100ths cents (\$3,250.00). The aforementioned motion by the said County Commission of Wood County did hereby ORDER one hundred forty (140) ES&S iVotronic touch screen machines, with printers for voter-verifiable paper trail, and fourteen (14) ES&S iVotronic touch screen machines that are ADA compliant be PURCHASED for Wood County. A five-year warranty, which includes any additional State or Federal requirements to be installed at no additional charge, has been covered in the contract signed by the West Virginia Secretary of State. The said County Commission of Wood County does also hereby REQUEST that they use funds from the Revolving Loan Fund for fifty percent (50%) of Wood County's cost for such election

equipment over a five (5) year period; the remaining fifty percent (50%) to be financed by the County of Wood. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby AUTHORIZE Jamie Six, Clerk of the County Commission of Wood County, to negotiate the amount for the sale of the County's current election equipment, since the said County Commission of Wood County, on this date, did hereby ORDER the purchase of touch screen voting machines to be placed in each of the County's voting precincts. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and passed, did hereby DONATE the following bicentennial items to the Wood County Historical Society Banquet and to the Easter Seals Society. Each society is to receive:

One (1) coin set
Two (2) books entitled A River To Cross
Two (2) Atlas

An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and passed, did hereby ORDER that The Spirit of Wood County Award be presented to the following individuals.

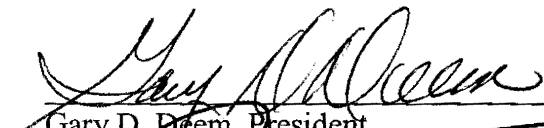
Nick Swisher
Eric Grimm
Christina Smith
Sue Patalano

An Order was prepared regarding this matter.

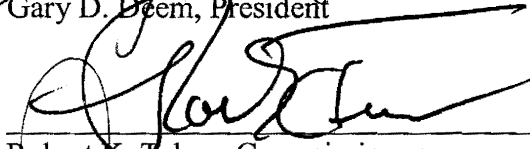
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

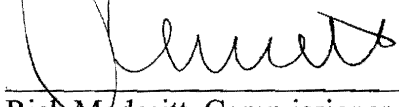
THE COUNTY COMMISSION OF WOOD COUNTY



Gary D. Deem, President



Robert K. Tebay, Commissioner



Rick Modesitt, Commissioner

PURCHASE ORDERS APPROVED ON OCTOBER 13, 2005

30969	Tiger Direct.com	422.30
30979	CDW-G	2187.75
31101	Tiger Direct.com	828.85
31103	Office Depot	372.43
31105	Parkersburg Office Supply	358.51
31112A	Lowe's	86.88
31115	SW Resources	135.00
31117	State Electric Supply	43.33
31129	Park Hardware	11.94
31133	APCO	141.82
31135	Sam's Club	64.56
31137	Park Hardware	31.31
31139	Office Depot	161.26
33412	Good as Gold Promotions	1999.14
33762	Wal-Mart	18.44
33764	Matheny Motor	53.90
33766	Sam's Club	98.87
33768	Wal-Mart	35.52
33774	Starmicro	188.00

33776	Lowe's	46.70
33780	Northwestern Landfill	7.84
33784	Parkersburg Office Supply	179.94

To listen to this meeting, please refer to Tape #501 and Tape #502.

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Wood County Commission Meeting

Held October 13, 2005

Please Print

1.	Tom Smith
2.	KD Merrill
3.	Misty Seifert
4.	Richard N. Koch
5.	Donald E. Vaughn
6.	Hunter Smith
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