

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, SEPTEMBER 1, 2005

PRESENT: GARY D. DEEM, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
RICK MODESITT, COMMISSIONER

At 9:30 A.M., the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, approved minutes of June 30, 2005, July 1, 2005, July 7, 2005, July 11, 2005 and July 14, 2005.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Stephen R. DeMoss – Lubeck District (2005); Gary L. Lucas – Harris District (2002); Wayne L. White, Jr. – Slate District (2004 & 2005); Paul E. Radabaugh – Vienna District (2005); John Roberts – Parkersburg City District (2005); Robert L. Nitz – Williams District (2005); Dean D. Hatcher – Vienna District (2005)

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Eric D. Moore – Parkersburg District (2005); VSM Sewing Inc. – Parkersburg City District (2004); Geneva Bucey – Williams District (2004 & 2005); William H. Zickefoose – Parkersburg City District (2005); Doris W. Hendrickson – Parkersburg City District (2005); James E. Huffman – Parkersburg District (2005); Robert E. Wallbrown – Williams District (2005); Albrights of Belpre, Inc. – Parkersburg City District (2005) and Frank Rotunda – Vienna District (2005).

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Application requesting funds from the Parkersburg Area Community Foundation Community Action Grant, Parkersburg, West Virginia. Funding in the amount of thirty-three thousand two hundred fifteen dollars and 00/100ths (\$33,215.00) is being requested by the Wood County Sheriff's Law Enforcement Department to enable the purchase of an initial start-up package in regard to the Project Lifesaver. The said Project Lifesaver assists in locating persons that may have wandered off from their place of residency. In conjunction with The ARC of Wood County, the Sheriff's Department has developed a collaboration of agencies to Project Lifesaver, which is a rapid-response partnership between law enforcement, families and caregivers of those persons inflicted with Alzheimer's disease and other forms of dementia. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Grant Adjustment Notice Number Two (2) from the Division of Criminal Justice Services, Charleston, WV, in regard to the Stop Violence Against Women Grant Number 03-VAW-008. The aforementioned Adjustment Notice ADVISES the said County Commission of Wood County of additional Grant funds in the amount of three thousand two hundred fifty-four dollars and 00/100ths cents (\$3,254.00) for the prosecution budget of the aforementioned Grant for the fiscal year 2005 to cover salary expenses of the funded prosecutor for the months of May and June, 2005. Receipt of the Adjustment Notice is pursuant to an e-mail sent to Lora J. Maynard of the Division of Criminal Justice Services, Charleston, West Virginia, from Tiano/Knopp Associates, Inc.,

Grant Consultants for the said County Commission of Wood County. An Order was prepared regarding this matter.

At 9:50 A.M, the County Commission discussed an application and certificate for payment number seven submitted by Clint Pifer from the Floyd Browne Group. At this time, they held a telephone conference call with Mr. Pifer. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt, and made unanimous by Gary D. Deem, did hereby give APPROVAL to the Application and Certificate for Payment Number Seven (7) presented by Floyd Browne Group, Vienna, West Virginia, on behalf of J.C. Bosley Construction, Inc., Mineral Wells, West Virginia. The J.C. Bosley Construction, Inc. was AWARDED the bid for the Fort Boreman Historical Park Project. The current payment due is in the amount of one hundred eighty-five thousand one hundred twelve dollars and 00/100ths cents (\$185,112.00), and represents payment for alternate 1-signs, site grading, asphalt base stone, concrete curbing, concrete paving, fencing/guardrail/gate, type 1 retaining wall, landscaping, and the overlook in regard to the construction of the Fort Boreman Historical Park Project. The total cost of the construction of the Fort Boreman Historical Park Project was in the amount of one million forty three thousand dollars and 00/100ths cents (\$1,043,000.00). Documentation pertaining to the construction of the Fort Boreman Historical Park Project is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission met with Bob Enoch to discuss the Fort Boreman Park. Mr. Enoch stated that the work that Jack Buckley and the Maintenance Department are doing at the park is looking very good. Mr. Enoch discussed three proposals for signage for the park – signs that talk about Blennerhassett Island, Historic Parkersburg and

the Ohio River-they would like these placed on top of the wall at the overlook. Mr. Enoch then discussed a reenacting group for the park.

After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby give permission to the Eleventh West Virginia Infantry Company A to do reenactments at the Fort Boreman Park. The Fort Boreman Historical Park Commission recommended said Eleventh West Virginia Company. An Order was prepared regarding this matter.

Mr. Enoch then discussed that he has talked with people who have artifacts and he will be setting up meetings with these people.

At 10:19 A.M., the County Commission met with Toni Tiano, Grant Consultant for Wood County. Ms. Tiano discussed a Highway Safety Grant. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Application for funding in the amount of one hundred forty-five thousand dollars and 00/100ths cents (\$145,000.00) from the West Virginia Governor's Highway Safety Program Grant. The aforementioned Grant is for the Mid-Ohio Valley Region including Calhoun, Doddridge, Gilmer, Jackson, Pleasants, Ritchie, Roane, Wirt and Wood Counties. Grant funds would be utilized to provide support for the four (4) Traffic Safety Task Force meetings in Jackson and Wood Counties; to provide a minimum of four (4) Child Safety Seat Clinics in Calhoun, Jackson and Wood Counties; to provide a minimum of two (2) CPS training sessions for law enforcement agencies in the above stated Region; to provide a minimum of seven (7) Occupant

Protection Checkpoints in Calhoun, Doddridge, Gilmer, Jackson, Pleasants, Ritchie, Roane, Wirt and Wood Counties; to conduct a minimum of two (2) non-scientific surveys in Wood County; to facilitate a minimum of two (2) Traffic Occupant Protection Strategy (TOPS) classes in Wood County; to conduct a minimum of one (1) Occupant Educational presentation to a community group in each of the Counties in the Region; to provide funds for overtime expenses incurred during driving under influence enforcement; to provide funds for bicycle safety; to provide funds for overtime expenses incurred by law enforcement for Click It or Ticket Program, Impaired Driving Program, and the Red Light Running Program; and to provide funds for Tiano/Knopp Associates, Inc., Grant Consultants, to administer the Grant funds. The Grant Application and all pertinent documentation pertaining to the West Virginia Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grantee Acceptance in regard to the fiscal year 2005 Edward Byrne Memorial Justice Assistance Grant Program. The Office of Justice Programs, Bureau of Justice Assistance, Washington, D.C., has APPROVED the County's Application for funding in the amount of twenty-seven thousand forty-four dollars and 00/100ths cents (\$27,044.00). The aforementioned motion further AUTHORIZED Gary D. Deem to EXECUTE the Special Conditions in regard to the aforementioned Grant. The Grant period begins October 1, 2005 and continues until September 30, 2006. Receipt of the aforementioned Grantee Acceptance is pursuant to an ORDER appearing in Order Book 66, at Page 597 and bearing the date of April

4, 2005, at which time the Grant Application was EXECUTED by Robert K. Tebay, in his official capacity as President Pro Tem and on behalf of the County Commission. Documentation pertaining to the Edward Byrne Memorial Justice Assistance Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 10:45 A.M., the County Commission met with Sheriff K. D. Merritt; T.R. Smith, Chief Deputy; Keith Dobbins, Holding Center Administrator; Brian Rader and David Joy, Home Confinement Officers. Sheriff Merritt stated they are in need of some assistance with the purchase of 4-wheel drive vehicles for the Home Confinement Program. Mr. Rader discussed the Home Confinement program. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby ORDER that the bid be let for the purchase of three (3) medium size SUV vehicles and one (1) full size SUV vehicle to be utilized by the Home Confinement Division of the Wood County Sheriff's Department. A Legal Notice will be placed in both local newspapers, The Parkersburg News and The Parkersburg Sentinel on September 8, 2005 and on September 15, 2005, with bid opening to be held on September 22, 2005 at 10:30 o'clock A.M. in the County Commission Office, Room 203, Wood County Courthouse, Parkersburg, WV. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission met with Adam Krason from ZMM, Inc. to discuss the Judge Black Courthouse Annex. They first discussed cabinets in the Prosecuting Attorney's Office; she also would like a buzzer for her door, which could be done fairly inexpensively; they discussed the grout that still needs work, the fountain, the signage, etc.

After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby AUTHORIZE CHANGE ORDER Number Four (4) in the amount of four thousand five hundred dollars and forty-four cents (\$4,500.44), in regard to the renovations to the Judge Donald F. Black Courthouse Annex. The aforementioned Change Order was presented by ZMM, Inc., Charleston, West Virginia. The said ZMM, Inc. has been retained as the County's architect in regard to the aforementioned renovations, and Silverheels, Inc., Marietta, Ohio, has been AWARDED the bid as the General Contractor for such Project. The aforementioned Change Order states that Silverheels, Inc., shall provide labor, material and equipment to provide sills for windows in the amount of one thousand three hundred sixty-nine dollars and sixty-nine cents (\$1,369.69) and to provide additional signage in the amount of three thousand one hundred thirty dollars and seventy-five cents (\$3,130.75) for the aforementioned Judge Donald F. Black Courthouse Annex. Both of these proposed changes were previously approved by the said County Commission of Wood County. Documentation pertaining to the renovations to the Judge Donald F. Black Courthouse Annex is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Certificate of Substantial Completion received from ZMM, Inc., Charleston, West Virginia, in regard to the renovations of the Judge Donald F. Black Courthouse Annex. An Order was prepared regarding this matter.

The County Commission then went for a walk-thru of the Judge Donald F. Black Courthouse Annex with Mr. Krason.

After the walk-thru, the County Commission finished the following work from 9:30 A.M.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE the National Preparedness Month Proclamation. The aforementioned PROCLAMATION does hereby PROCLAIM September, 2005, as National Preparedness Month in the Mid-Ohio Valley. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President, to sign a letter addressed to the West Virginia Regional Response Program, Department of Military Affairs and Public Safety, Charleston, West Virginia, enclosing the revised Fourth Quarterly Reports in regard to the Emergency Operations Center Grant Program and the Law Enforcement Terrorism Prevention Program. The Report is for the period of April 1, 2005, through June 30, 2005. Documentation pertaining to the aforementioned Homeland Security Grants is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Renewal Notice in regard to Vision Service Plan that provides vision care for County employees and/or their dependents. The County Commission of Wood County currently has



the Standard Plan B with a ten dollar and 00/100ths cents (\$10.00) exam co-payment and a fifteen dollar and 00/100ths cents (\$15.00) materials co-payment. The aforementioned Plan provides an exam and lenses every twelve (12) months and frame benefits of up to one hundred twenty dollars and 00/100ths cents (\$120.00) every twenty-four (24) months for employees and dependents. With the aforementioned renewal, the Elective Contact Lens allowance is increased from one hundred five dollars and 00/100ths cents (\$105.00) to one hundred twenty dollars and 00/100ths cents (\$120.00). The renewal rate for single coverage is six dollars and thirty-eight cents (\$6.38) per employee/per month and the renewal rate for family coverage is twenty-one dollars and eight-five cents (\$21.85) per month, which represents an increase of thirty-six cents (\$.36) for single coverage and an increase of one dollar twenty-three cents (\$1.23) for family coverage. The covered period for the aforementioned Renewal is from September 1, 2005 through August 31, 2007. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, announced that a vacancy exists on the Wood County Parks and Recreation Commission. Said vacancy is due to the fact that Norman Harris is resigning and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and authorities. The term will expire December 16, 2007. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Grant Number 05-VA-012.

Expenditures in the amount of six thousand seventy-nine dollars and seventy-four cents (\$6,079.74) were incurred by Wood County during the month of June, 2005. However, the Request for Reimbursement is in the amount of three thousand three hundred ninety-one dollars and seventy-four cents (\$3,391.74) which represents payment of contractual services provided by Diana Williams, Victims Advocate; and payment of contractual services provided by Erin Lentz, Assistant Victims Advocate. The amount of two thousand six hundred eighty-eight dollars and 00/100ths cents (\$2,688.00) represents the in-kind match as required by the aforementioned Grant and reflects the projected amount of rent for office space at the Judge Donald F. Black Courthouse Annex. In addition to the Request for Reimbursement; the Financial Recap; the Monthly Progress Reports from the Victims Advocate and the Assistant Victims Advocate; the Daily Time Records for the Victims Advocate and the Assistant Victims Advocate; the Annual Performance Reports of the Victims Advocate and the Assistant Victims Advocate; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Duane Jones from the Wood County 9-1-1 Center presented to the County Commission of Wood County, a New Road Name Request Form from James Atkinson to name the road that provides access to his property. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. James Atkinson requested the road be named LEANDA LANE. The road to be known as LEANDA LANE is located Route 2 North, turn left on to Route 31 in Union Taxing District, Tax Map 80, Parcel 00220000. The request by James Atkinson is in accordance with Chapter 7, Article 1, Section

3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by James Atkinson, and the approval from the Wood County 9-1-1 Center is in proper form and hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, does hereby ORDER that the aforementioned road be named LEANDA LANE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

Duane Jones from the Wood County 9-1-1 Center presented to the County Commission of Wood County, a New Road Name Request Form from Marvin O. Duckworth to name the road that provides access to his property. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Marvin O. Duckworth requested the road be named DUCKWORTH PLACE. The road to be known as DUCKWORTH PLACE is located off Scarce Fat Road, take left at intersection with Forshye Road in Slate Taxing District, Tax Map 10, Parcel Number 00J20000. The request by Marvin O. Duckworth is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The

County Commission does hereby find that the said request, made in writing, by Marvin O. Duckworth, and the approval from the Wood County 9-1-1 Center is in proper form and hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, does hereby ORDER that the aforementioned road be named DUCKWORTH PLACE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

Duane Jones from the Wood County 9-1-1 Center presented to the County Commission of Wood County, a New Road Name Request Form from Bill Atkinson to name the road that provides access to his property. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Bill Atkinson requested the road be named HAILEY HEIGHTS. The road to be known as HAILEY HEIGHTS is located across from Colonial Inn on Route 2 in Williams Taxing District, Tax Map 370, Parcel Number 00R1. The request by Bill Atkinson is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Bill Atkinson, and the approval from the Wood County 9-1-1 Center is in proper form and hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K.

Tebay and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named HAILEY HEIGHTS. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

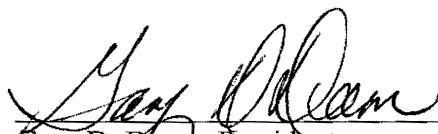
The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 04-VAW-006. Wood County incurred expenditures in the amount of one thousand three hundred sixty-two dollars and twenty-two cents (\$1,362.22) during the month of July, 2005. However, the Request for Reimbursement is in the amount of nine hundred seventy-eight dollars and twenty-nine cents (\$978.29) which represents payment of overtime compensation paid to law enforcement personnel of the City of Parkersburg, the City of Vienna and the Wood County Sheriff's Department in regard to the STOP Violence Against Women Program Grant. Funds in the amount of three hundred eighty-three dollars and ninety-three cents (\$383.93) were utilized as cash funds, as set forth in the aforementioned Grant. In addition to the Request for Reimbursement, the Monthly Reports for the Wood County S.A.F.E. team; the Demographic Reports of the City of Parkersburg Law Enforcement, the City of Vienna Law Enforcement, the Wood County Sheriff's Law Enforcement; the Daily Time Records for Law Enforcement officials at the City of Parkersburg; the City of Vienna and the Wood County Sheriff's Department; Financial Information for the City of Parkersburg Law Enforcement officials, and the City of Vienna Law Enforcement officials and the Project Financial Reports are being

submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator.

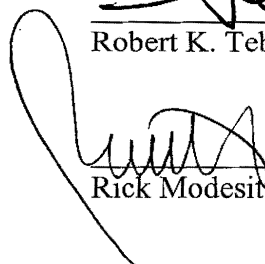
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 2:10 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
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Gary D. Deem, President

  
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Robert K. Tebay, Commissioner

  
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Rick Modesitt, Commissioner

PURCHASE ORDERS APPROVED ON SEPTEMBER 1, 2005

30869	Health Communications	715.02
30881	Johnstone Supply	202.41
30889	Miller Communications	862.40
30893	Parkersburg Office Supply	77.35
30895	Parkersburg Office Supply	27.88
30897	Broadwaters Motorcar	85.46
30899	Tri-State Roofing	187.88
30913	Office Depot	18.81
30915	Office Depot	17.32
33480	Workingman's Store	605.00
33572	D.R. Ebel	499.99

33596	Face – Truth & Clarity on Alcohol	251.90
33610	Matheny Auto Service	832.13
33616	Parks Hardware	2.36
33636	Hornor & Harrison	797.27
33638	Broadwaters Motorcar	189.00
33640	Broadwaters Motorcar	33.27
33646	Mahone Tire	2494.28
33648	Broadwaters Motorcar	22.52
33650	Sam's Club	68.22
33656	State Electric Supply	44.83
33658	State Electric Supply	77.50
33660	Office Depot	72.78
33662	Broadwaters Motorcar	102.90
33664	Astorg Motor	62.39
33666	Office Depot	86.09
33668	Wal-Mart	42.42
33682	Office Depot	222.24

Wood County Commission Meeting  
Held September 1, 2005

**Please Print**

1.	Bob Enck - FRHP
2.	Toni Tiano
3.	Brian Rader
4.	K. D. Merrill
5.	David Soy
6.	Keith Robbins
7.	T. R. Smith
8.	ADAM R. KRASON
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