

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, SEPTEMBER 22, 2005

PRESENT: GARY D. DEEM, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
RICK MODESITT, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Carol Spencer Woods – Williams District (2004); Richard William Warner – Parkersburg City District (two for 2005); Donald B. Gardner – Vienna District (2005).

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Rodney M. Collier – Williams District (2002, 2003); Carleton E. Chidester – Vienna District (2005); Omer C. Bailey, Jr. – Parkersburg District (2004); Sharon Franklin – Slate District (2005); Eden E. Semones – Parkersburg City District (2005); and Moore-Young Properties – Williams District (2004).

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Mid-Ohio Valley Regional Highway Safety Program Grant Number F05/157/INV4-14. Expenditures in the amount of three thousand two hundred thirty-four dollars and 00/100ths cents (\$3,234.00) were incurred by Wood County

during the month of August, 2005 and represents payment for overtime expenditures incurred by the City of Parkersburg for law enforcement officials who participated in the Highway Safety Incentive Program. In addition to the Request for Reimbursement, the Grant Progress Report, the Weekly Time Sheets from the City of Parkersburg, and the Project Financial Report are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. Documentation pertaining to the Mid-Ohio Valley Regional Highway Safety Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby AUTHORIZE the CONTRIBUTION in the amount of two thousand five hundred dollars and 00/100ths cents (\$2,500.00) to the Tri-C Youth Baseball and Softball Association. The aforementioned amount is to be taken from the Special Projects funds. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES Gary D. Deem, as President, to EXECUTE all necessary documents in regard to the Local Economic Development Assistance Program application for the Spring Grove Cemetery in the amount of \$10,000.00. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby EXECUTE a Quit Claim Deed by and between the County Commission of Wood County, Wood County, West Virginia and Elizabeth Y. Burge and Paul R. Burge, Sr., in Williams Taxing District, Wood County, West Virginia, in regard to a forty foot (40') wide strip of land. The County

Commission of Wood County by ORDER appearing in Order Book 67, Page 111 and bearing the date of July 18, 2005, did hereby ORDER that a forty foot (40') strip of land extending to West Virginia Route 14 from a .05 acre tract of land located in Williams Taxing District, Wood County, West Virginia, be ABANDONED and CLOSED. The aforementioned forty foot (40') wide strip of land to be conveyed to Elizabeth Y. Burge and Paul R. Burge is set forth in the aforementioned ORDER. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby ORDER that the bid be let for the cleanup of property located near Lee Creek and Route 68 in Wood County, West Virginia and owned by Jeffrey Lee Eaton. Specifications for the aforementioned cleanup have not been completed at this time. At such time as specifications have been completed, a Legal Notice will appear in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, requesting proposals for such cleanup. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 05-JJV-020. Expenditures in the amount of six thousand five hundred twenty-eight dollars and ninety-seven cents (\$6,528.97) were incurred during the month of August, 2005. However, the Request for Reimbursement is in the amount of three thousand nine hundred ninety-two dollars and eighty cents (\$3,992.80), which represents payment of contractual services provided by the Counseling and Wellness Center in regard to the P.E.A.C.E. (Program with Emphasis on Anger

Control), and represents payment of contractual services provided by Dr. Fred Jay Krieg and Associates in regard to the Q.U.I.T. (Quality Intervention and Treatment) Program and Y.I.E.L.D. (Youth In Effective Legal Diversion) Program. The amount of two thousand five hundred thirty-six dollars and seventeen cents (\$2,536.17) represents the in-kind match as set forth in the aforementioned Grant. In addition to the Request for Reimbursement; the Monthly Reports, the Financial Recap; the time records of employees of the Wood County Juvenile Probation Office; the Demographic Reports of the Q.U.I.T. (Quality Intervention and Treatment) Program the Y.I.E.L.D. (Youth in Effective Legal Diversion) Program, and the P.E.A.C.E. (Program with Emphasis on Anger Control) Program; the Monthly Project Director's Report prepared by the Office of the Wood County Juvenile Probation, the Counseling and Wellness Center and Dr. Fred Jay Krieg, Ph.D. and Associates; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby AUTHORIZE the CONTRIBUTION in the amount of one hundred fifty dollars and 00/100ths cents (\$150.00) to the Mid-Ohio Valley Regional Science Fair. The aforementioned CONTRIBUTION is to be utilized in the sponsorship of the aforementioned Science Fair and the City of Parkersburg will host the event. The aforementioned CONTRIBUTION is to be taken from the Special Projects fund. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby AUTHORIZE the CONTRIBUTION in the amount of ten thousand dollars and 00/100ths cents

(\$10,000.00) to the 2006 Air Show to be held at the Mid-Ohio Valley Regional Airport. The aforementioned amount is to be taken from the Special Projects fund. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign a Partial Release on Lot Number Forty-Seven (47) of Woodland Falls Subdivision. Said Subdivision is of record in the Office of the Clerk of the County Commission of Wood County, West Virginia, in Plat Book Number One A (1-A) at Page Four Hundred Thirty-Eight (438), to which Plat reference is hereby made and had for a more particular description. With the approval of said Partial Release, the County Commission does hereby release the lien in regard to Lot Number Forty-Seven (47) of the certain Notice of Lien which is dated February 16, 1995, executed by Ronald J. Mullenix and Rita K. Mullenix, as shown in Lien Book 639, at Page 482, which said Notice of Lien secures a bond in the amount of fifty thousand dollars and 00/100ths cents (\$50,000.00). In all other respects, the Notice of Lien shall remain and be a valid and subsisting lien on the premises described therein. Said Partial Release is to be shown of record in the Office of the Clerk of the County Commission of Wood County. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby ORDER that they, the County Commission of Wood County, discuss with the Prosecuting Attorney, Ginny Conley, why the Prosecuting Attorney's Office is unable to assist the Sheriff's Tax Office in bankruptcy cases. The aforementioned Order is pursuant to a letter from the Sheriff

ADVISING the said County Commission of Wood County of the response from the Office of the Prosecuting Attorney. The said County Commission of Wood County was also in receipt of a letter from Andrew C. Woofter III, Attorney at Law, which states that he would provide services for such bankruptcy cases in the discounted amount of one hundred sixteen dollars and sixty-seven cents (\$116.67) per hour, plus expenses at no mark up. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby EXECUTE a RESOLUTION in which it is Resolved that Gary D. Deem, in his official capacity as President and on behalf of the County Commission, is AUTHORIZED to EXECUTE the LOCAL ECONOMIC DEVELOPMENT ASSISTANCE GRANT PROGRAM CONTRACT between THE WEST VIRGINIA DEVELOPMENT OFFICE and the WOOD COUNTY COMMISSION in regard to funds allocated to the SW Resources. The aforementioned funds are in the amount of ten thousand dollars and 00/100ths cents (\$10,000.00) and are to be utilized for the purchase of a new forklift for warehousing and handling material. The aforementioned Grant Program shall be completed by June 30, 2006, and may only be extended by mutual written agreement of both parties dependent on the reappropriation of funds under the Local Economic Development Assistance Grant Program. Any changes to the scope of the services of the work to be performed, as stated above, shall be mutually agreed upon by and between the West Virginia Development Office and the County Commission, and shall be incorporated in written agreements to this Contract. The aforementioned Contract may be terminated by giving written notice, one party to the other party, and specifying the effective date of such termination. Sealed bids must be solicited for all commodities or supplies related

to this Project, which have an estimated value of over ten thousand dollars and 00/100ths cents (\$10,000.00). An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby EXECUTE a RESOLUTION in which it is Resolved that Gary D. Deem, in his official capacity as President and on behalf of the County Commission, is AUTHORIZED to EXECUTE the LOCAL ECONOMIC DEVELOPMENT ASSISTANCE GRANT PROGRAM CONTRACT between THE WEST VIRGINIA DEVELOPMENT OFFICE and the WOOD COUNTY COMMISSION in regard to funds allocated to the Spring Grove Cemetery. The aforementioned funds are in the amount of ten thousand dollars and 00/100ths cents (\$10,000.00) and are to be utilized for new fencing and gates for the entire perimeter of the said Spring Grove Cemetery. The aforementioned Grant Program shall be completed by June 30, 2006, and may only be extended by mutual written agreement of both parties dependent on the reappropriation of funds under the Local Economic Development Assistance Grant Program. Any changes to the scope of the services of the work to be performed, as stated above, shall be mutually agreed upon by and between the West Virginia Development Office and the County Commission, and shall be incorporated in written agreements to this Contract. The aforementioned Contract may be terminated by giving written notice, one party to the other party, and specifying the effective date of such termination. Sealed bids must be solicited for all commodities or supplies related to this Project, which have an estimated value of over ten thousand dollars and 00/100ths cents (\$10,000.00). An Order was prepared regarding this matter.

Mary R. Rader, Director of the Wood County Planning Commission, presented to the County Commission of Wood County a revised plat of Pointe West Subdivision, Phase III located in Lubeck Taxing District and being developed by Pointe West LLC – Marlin Sams and Kevin Sams. Such revised plat conveys common areas to property owners of lot number 630, 632, 634 and 636 due to a portion of a dwelling being constructed in the common area and a portion of the improved roadway being constructed in the common area. No bond is being required since all utilities are in existence and the roadway has been improved. Following review of the revised plat, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby ORDER that Gary D. Deem, in his official capacity as President and on behalf of the County Commission, be AUTHORIZED to EXECUTE the revised plat of Pointe West Subdivision, Phase III for recordation. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby EXECUTE a RESOLUTION in which it is Resolved that Gary D. Deem, in his official capacity as President and on behalf of the County Commission, is AUTHORIZED to EXECUTE the LOCAL ECONOMIC DEVELOPMENT ASSISTANCE GRANT PROGRAM CONTRACT between THE WEST VIRGINIA DEVELOPMENT OFFICE and the WOOD COUNTY COMMISSION in regard to funds allocated to the West Virginia Automobile Museum. The aforementioned funds are in the amount of ten thousand dollars and 00/100ths cents (\$10,000.00) and are to be utilized for the purchase of computers, disks, telephones, etc. to establish a management infrastructure and operating system for the said West Virginia Automobile Museum. The aforementioned Grant Program shall be completed by June 30,

2006, and may only be extended by mutual written agreement of both parties dependent on the reappropriation of funds under the Local Economic Development Assistance Grant Program. Any changes to the scope of the services of the work to be performed, as stated above, shall be mutually agreed upon by and between the West Virginia Development Office and the County Commission, and shall be incorporated in written agreements to this Contract. The aforementioned Contract may be terminated by giving written notice, one party to the other party, and specifying the effective date of such termination. Sealed bids must be solicited for all commodities or supplies related to this Project, which have an estimated value of over ten thousand dollars and 00/100ths cents (\$10,000.00). Every construction project exceeding twenty-five thousand dollars and 00/100ths cents (\$25,000.00) in total cost must solicit competitive bids. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby AUTHORIZE the EXECUTION of a PROCLAMATION Proclaiming the week of September 25, 2005 as POLYMER INDUSTRY APPRECIATION WEEK. An Order was prepared regarding this matter.

At 10:20 A.M. the County Commission met with Clint Pifer, the Floyd Browne Group, to discuss a ramp and steps to the fort at Fort Boreman Historical Park. After discussion, the County Commission of Wood County upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby REQUEST that Clint Pifer from the Floyd Browne Group, return to the said County Commission of Wood County with costs to construct a ramp to the fort and also costs to construct steps to the fort. The costs requested are in regard to the Wood County Fort Boreman Historical Park. The

aforementioned Floyd Browne Group has been hired by the said County Commission of Wood County as the architects for the construction of the Wood County Fort Boreman Historical Park. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission of Wood County, did hereby OPEN the lone bid for three (3) medium size used SUV vehicles and one (1) full size used SUV vehicle. The lone bid was received pursuant to a LEGAL NOTICE appearing in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on September 8, 2005 and on September 15, 2005; and further pursuant to an ORDER appearing in Order Book 67, at Page 165 and bearing the date of September 1, 2005, at which time a motion was duly made, seconded and passed, to let the bid for the aforementioned used vehicles.

The following is the bid received.

1. Matheny Motor Truck Company
P.O. Box 1304
Parkersburg, WV 26102-1304

2003 GMC Envoy – 34,704 miles	-	\$18,500.00
2003 GMC Envoy – 25,731 miles	-	18,500.00
2003 GMC Envoy – 28,222 miles	-	18,500.00
2000 Chevrolet Tahoe – 44,855 miles	-	16,996.00

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby take the aforementioned bid UNDER ADVISEMENT. An Order was prepared regarding this matter. In attendance was K.D. Merritt, Sheriff; T.R. Smith, Chief Deputy; K.L. Dobbins, Holding Center Director; Brian Rader and David Joy, Home Confinement Officers.

At 10:45 A.M., the County Commission met with Ed Hupp and Roger Bibbee to discuss the final plan and draft of the NIMS plan. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made

unanimous by Gary D. Deem, did hereby AUTHORIZE the EXECUTION of an Implementation Plan in regard to National Incident Management System (NIMS) for Wood County, West Virginia, which includes the City of Parkersburg, the City of Vienna and the City of Williamstown. Upon the EXECUTION of the aforementioned Implementation Plan, Wood County is in compliance with the Governor's Executive Order Number 20-04 and the Homeland Security Presidential Directive. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Richard Koch and Jerry Mills from Gannett Fleming to discuss the Comprehensive Plan for Wood County.

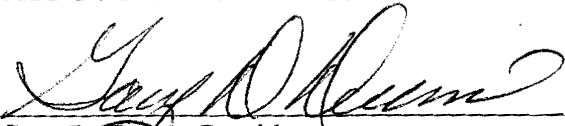
The County Commission discussed operations at the Wood County Holding Center. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the letter addressed to the Courthouse Facilities Improvement Authority, Charleston, West Virginia, enclosing the Monthly Progress Report for the month of August, 2005, in regard to the Courthouse Facilities Improvement Grant Number 54-02-123104. No expenditures were incurred by Wood County during the aforementioned month. Wood County officials received preliminary architectural plans and design and cost estimates from ZMM, Inc. in regard to the renovations of space for the Day Report Center as well as renovations of the entire Holding Center. These proposed plans did not meet the approval of Wood County officials, and the architect from ZMM, Inc. was instructed to revise the plans to better meet their needs and cost range. Documentation pertaining to the Courthouse Facilities Improvement Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission interviewed Marty Seufer for the position of County Administrator.

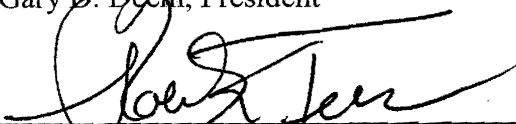
Having no further scheduled appointment or business to attend to, the County Commission adjourned.

APPROVED:

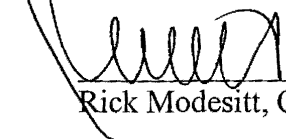
THE COUNTY COMMISSION OF WOOD COUNTY



Gary D. Deem, President



Robert K. Tebay, Commissioner



Rick Modesitt, Commissioner

PURCHASE ORDERS APPROVED SEPTEMBER 22, 2005

30761	Dayton Legal Blank	643.78
30851	Vic's Sales & Service	77.00
30905	Tiger Direct.com	447.29
30911	Easton Printing	202.08
30921	Tri-State Roofing	1332.21
30941	Sam's Club	735.54
30945	Chapman Printing	232.92
30949	Wal-Mart	86.53
30951	Broadwaters Motorcar	42.70
30953	Sherwin-Williams	197.49
30961	Lowe's	198.00
30965	Wal-Mart	76.22
30973	Office Depot	207.06
33624	Casto & Harris	3038.00

33626	Parkersburg Office Supply	850.40
33702	Easton Printing	204.23
33722	Office Depot	287.90
33742	Parks Hardware	30.47
33744	Kesterson Cleaners	42.00
33748	Broadwaters Motorcar	4411.00

To listen to this meeting please refer to Tape #494 and Tape #495.

ah

Wood County Commission Meeting
Held September 22, 2005

Please Print

1.	CLINT PIFER, FLOYD BROWNE GROUP
2.	K.D. Merritt
3.	T.R. Smith
4.	K.H. Robbins
5.	B.E. Rader
6.	D.H. Joy
7.	Ed Hupp
8.	Ken \$IBBEL
9.	Jerry F. Mills Gannett Fleming
10.	Richard Koch - " "
11.	Marty Soufor
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	