

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY JUNE 29, 2006

PRESENT: GARY D. DEEM, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER
RICK MODESITT, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The Wood County Commission, upon a motion duly made, seconded and passed, approved erroneous assessments application in regard to real property for Cynthia K. Coleman, Lubeck Taxing District (2006); Pardee, Walker Taxing District (2005) and Judy L. Barrick, Tygart Taxing District (2006).

The Wood County Commission, upon a motion duly made, seconded and passed, approved an erroneous assessment application in regard to personal property for Cynthia K. Coleman, Lubeck Taxing District (2006).

At 10:30 A.M., Candice Null, the Wood County Day Report Center Director, met with the County Commission to discuss the approval of the 2006/2007 budget for the Wood County Day Report Center. After discussion, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, **AUTHORIZED APPROVAL** of the 2006/2007 Budget for the Wood County Day Report Center as proposed by it's Director, Candice Null. Said budget is solely for the salaries and benefits of a full-time Counselor, a full-time Case Manager, and for the salary of a part-time Administrative Assistant. Said budget is in the amount of ninety-six thousand nine hundred

thirty dollars and 00/100ths cents (\$96,930.00), of which ninety three thousand dollars and 00/100ths cents (\$93,000.00) is dependent on grant funds from a West Virginia Community Corrections Grant, with the remaining three thousand nine hundred thirty dollars and 00/100ths cents (\$3,930.00) to be obtained from the Wood County Day Report Center checking account. An order was prepared.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby EXECUTE a RESOLUTION in which it is Resolved that Gary D. Deem, in his official capacity as President and on behalf of the County Commission, is AUTHORIZED to EXECUTE the LOCAL ECONOMIC DEVELOPMENT ASSISTANCE GRANT PROGRAM CONTRACT between THE WEST VIRGINIA DEVELOPMENT OFFICE and the WOOD COUNTY COMMISSION in regard to funds allocated to the Annual Parkersburg Homecoming Festival. The aforementioned funds are in the amount of fourteen thousand dollars and 00/100ths cents (\$14,000.00) and are to be utilized to stage and promote the Annual Parkersburg Homecoming Festival. The aforementioned Grant Program shall be completed by June 30, 2007 and may only be extended by mutual written agreement of both parties dependent on the reappropriation of funds under the Local Economic Development Assistance Grant Program. Any changes to the scope of the services of the work to be performed, as stated above, shall be mutually agreed upon by and between the West Virginia Development Office and the County Commission, and shall be incorporated in written agreements to this Contract. The aforementioned Contract may be terminated by giving written notice, one party to the other party, and specifying the effective date of such termination. Written bids must be solicited for all commodities or supplies related to this Project, which have an estimated value of over five thousand dollars and one cent

(\$5000.01). The Grant Program, executed by Gary D. Deem, is attached to the Order that was prepared and should be made a part thereof.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of seventy thousand eight hundred sixteen dollars and thirty-two cents (\$70,816.32) of which thirty thousand dollars and 00/100ths cents (\$30,000.00) represents reimbursement for the Local Economic Development Assistance (LEDA) Grant for the Worthington Little League Lighting Project. Said Request for Reimbursement was made on June 5, 2006. Copies of said Request for Reimbursement and all documentation pertaining to the LEDA Worthington Little League Lighting Project are on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Resolution, Contract and Special Conditions and Assurances Page for the Court Security Grant Number 06-CS-23 with the West Virginia Division of Criminal Justice Services. Said Grant is in the amount of twenty-seven thousand five hundred ten dollars and 00/100ths cents (\$27,510.00). Copies of the Resolution, Contract and Special Conditions and Assurances Page are attached to the ORDER that was prepared and should be made a part thereof. The aforementioned Grant Contract and pertinent documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby APPROVE the purchase of twelve (12) double tee concrete benches to be placed in the Fort Boreman

Historical Park. Said benches will be purchased from Carr Concrete. Waverly, West Virginia, at a cost of one hundred twenty-three dollars and nineteen cents (\$123.19) each. Said purchase was AUTHORIZED upon the recommendation of Bob Enoch of the Fort Boreman Historical Park Committee. An order was prepared.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Management Representation Letter with the West Virginia State Auditor's Office in connection with the audit of the financial statements of the County Commission of Wood County for the fiscal year 2004/2005. A copy of the Management Representation Letter is attached to the Order that was prepared and should be made a part thereof.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Project Heavy Metal Grant Number 03-PSN-02. Expenditures in the amount of two thousand eight hundred eighty-one dollars and forty-four cents (\$2,881.44) were incurred by Wood County during the months of March, 2006 and May, 2006, which represents payment of services provided by Patrick O. Lefebure, Assistant Prosecuting Attorney, in regard to the Project Heavy Metal Grant. In addition to the Request for Reimbursement; the Monthly Report; the Daily Time Sheets for Assistant Prosecuting Attorney Patrick O. Lefebure; the Grant Progress Report; and the Project Financial Report are being submitted to the Criminal Justice Services Offices, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the ORDER that was prepared and should be made a

part thereof. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion duly made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Grant Number 05-VA-012. Expenditures in the amount of four thousand forty-seven dollars and twenty-three cents (\$4,047.23) were incurred by Wood County during the month of May, 2006. However, the Request for Reimbursement is in the amount of three thousand three hundred ninety dollars and twenty-seven cents (\$3,390.27), which represents payment of contractual services provided by Diana Williams, Victims Advocate and payment of contractual services provided by Erin Lentz, Assistant Victims Advocate; and payment of monthly cell-phone expenses incurred by the Victims Advocate. In addition to the Request for Reimbursement; the Financial Recap; the Monthly Progress Reports from the Victims Advocate and the Assistant Victims Advocate; the Daily time Records for the Victims Advocate and the Assistant Victims Advocate; the Annual Reports of the Victims Advocate and the Assistant Victims Advocate; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the ORDER that was prepared and should be made a part thereof. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of one thousand six hundred seventy-three dollars and thirteen

cents (\$1,673.13), which represents reimbursement to Wood County for the purchase of a Notebook Style Laptop Computer in regard to the Wood County Commission Homeland Security Grant/Emergency Operations Center. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 67, at Page 251 and bearing the date of December 1, 2005 at which time Gary D. Deem, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Said request was in the amount of one thousand five hundred ninety-three dollars and eighty cents (\$1,593.80). Documentation pertaining to the Homeland Security Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and made unanimous by Robert K. Tebay, announced that a vacancy exists on the Wood County Airport Authority. Said vacancy is due to the expiration of the term of Bryan Katchur and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire June 30, 2011. An order was prepared.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and made unanimous by Robert K. Tebay, placed Thomas Blondin in nomination for reappointment to the E-911 Communications Advisory Board. Said nomination is due to the expiration of the term of Mr. Blondin on April 30, 2006 and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire April 30, 2009. An order was prepared.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and made unanimous by Robert K. Tebay, announced that a vacancy exists on the West Virginia Little Kanawha River Parkway Authority. Said vacancy is due to the expiration of the term of Charles "Pick" Graham on June 30, 2006 and is further pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire June 30, 2010. An order was prepared.

The County Commission of Wood County was in receipt of the Grant Award and the fully executed GRANT CONTRACT AGREEMENT BETWEEN THE DIVISION OF CRIMINAL JUSTICES SERVICES AND THE WOOD COUNTY COMMISSION in regard to the Victims of Crime act (VOCA) Assistance Program Grant Number 06-VA-009. Receipt of the aforementioned GRANT CONTRACT AGREEMENT is pursuant to an ORDER appearing in Order Book 67, at Page 403 and bearing the date of June 5, 2006 at which time Gary D. Deem, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the GRANT APPLICATION. A copy of the fully executed GRANT CONTRACT AGREEMENT is attached to the ORDER that was prepared and should be made a part thereof. Documentation pertaining to the Victims of Crime Act (VOCA) Assistance Program Grant is on file in the Office of the County Administrator.

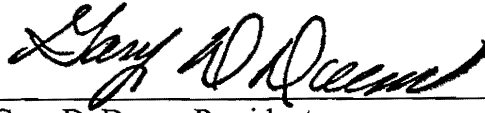
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THE WEST VIRGINIA DEVELOPMENT OFFICE and the WOOD COUNTY COMMISSION in regard to funds allocated to the Wood County Parks and Recreation Commission. The aforementioned funds are in the amount of four thousand dollars and 00/100ths cents (\$4,000.00) and are to be utilized for the improvement of Mountwood Park through infrastructure improvements and new playground equipment. The aforementioned Grant Program shall be completed by June 30, 2007, and may only be extended by mutual written agreement of both parties dependent on the reappropriation of funds under the Local Economic Development Assistance Grant Program. Any changes to the scope of the services of the work to be performed, as stated above, shall be mutually agreed upon by and between the West Virginia Development Office and the County Commission, and shall be incorporated in written agreements to this Contract. The aforementioned Contract may be terminated by giving written notice, one party to the other party, and specifying the effective date of such termination. Written bids must be solicited for all commodities or supplies related to this Project, which have an estimated value of over five thousand dollars and one cent (\$5,000.01). The Grant Program, executed by Gary D. Deem, is attached to the Order that was prepared. and should be made a part thereof.

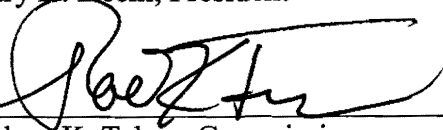
With no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

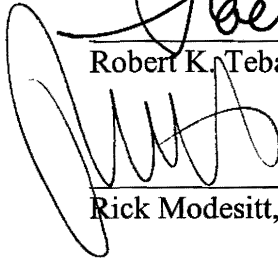
THE COUNTY COMMISSION OF WOOD COUNTY



Gary D. Deem, President



Robert K. Tebay, Commissioner



Rick Modesitt, Commissioner

PURCHASE ORDERS APPROVED ON JUNE 29, 2006

34374	International Sales	4,277.36
34598	The Gun Shop	475.38
34600	WV State Police Academy	65.00
34748	Mid Ohio Valley Med. Corp.	125.00
34750	Hornor & Harrison	592.00
34778	Broadwaters Motorcar Inc.	297.60
34782	Walmart Community BRC	89.65
31761	Parkersburg Office Supp.	57.51
31779	Parks Hardware & Supply	22.49
31783	Office Depot	77.82
31793	Parkersburg Office Supp.	12.16
31795	Parkersburg Office Supp.	16.83
31799	Sophos Inc.	3,742.20
34790	Carr Concrete	1,478.28
34792	Lowe's Companies Inc.	23.94
34794	Office Depot	1,056.93

34796	Mahone Tire Co.	2,419.60
34804	Walmart Community BRC	173.98
34810	Jack B. Kincaid DVM	162.00
34768	Stuart Oil Company	10,043.35
34784	Johnstone Supply	22.09
31745	Gall's Inc.	3,658.35
31745A	Gall's Inc.	21.98
31753	Mahone Tire Co.	28.00
31757	Sherwin-Williams Paint	273.88
31759	Badger Lumber	429.51
34770	Parkersburg Office Supp.	158.47
34786	Walmart Community BRC	39.86
34684	Parkersburg Office Supp	703.68

To listen to this meeting, please refer to Tape #595

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Wood County Commission Meeting
Held June 29, 2006

Please Print

1.	<i>Ken Inveritt</i>
2.	<i>Jenny Conley</i>
3.	<i>Candice Nullo</i>
4.	<i>Toni Triano</i>
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