

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, MAY 15, 2006

PRESENT: GARY D. DEEM, PRESIDENT  
RICK MODESITT, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed, purchase orders, invoices and other correspondence.

The County Commission of Wood County met in Regular Session as the Board of Canvassers. Said session is pursuant to Chapter 3, Article 7, Section 17 of the West Virginia Code of 1931, as amended, and is for the purpose of continuing the canvassing and ascertaining results of the Primary Election held on May 9, 2006. Those participating in the canvass were Rick Modesitt and Robert K. Tebay, Commissioners; Jamie Six, Clerk of Wood County; Melody Woollard, Mark Rhodes, Elizabeth Beary, Martha DeVore and Cara Atkinson from the County Clerk's Office; Jack Buckley, John Jones and Rodney Crites, Wood County Maintenance; Angi Helmick, Wood County Commission Office; and Shawn Reese, Day Report Center; Tessa Miller and Ralph Gentz, Wood County Assessor's Office; Amanda Sams, Sheriff's Tax Office; and Kay Williams, Patty Thompson, Sharon Armour, Josephine Parton, Betty Carpenter, Turner Sharp, Elizabeth Clelland, Barbara O'Bryon and Darlene Thorn, Poll Workers. Those observing were Pam Brust, The Parkersburg News and Sentinel and Gary D. Deem, County Commissioner. Precinct 67A, Precinct 1 and Precinct 60 were completed within the 1% error margin. Precinct 81 was not completed. At 4:57 P.M., the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and

passed, did hereby ORDER that the Board of Canvassers do now recess until 10:00 A.M. on Tuesday, May 16, 2006 when they will meet in Special Session to continue said canvass. An order was prepared.

At 11:30 A.M., Fred Rader and Tim Meeks, from the Mid-Ohio Valley Regional Council met with the County Commission to discuss bids for the position of Project Attorney Services for the Happy Valley Flood Mitigation Project. After discussion the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby AWARD the bid for Project Attorney Services for the Happy Valley Flood Mitigation Project. Said bid was awarded to Mountain State Land Title Company (Rock Wilson), Parkersburg, West Virginia. Said bid was in the amount of one thousand three hundred seventy-five dollars and 00/100ths cents (\$1,375.00). The AWARDING of such bid is pursuant to an ORDER appearing in Order Book 67, at Page 354 and bearing the date of April 3, 2006, in which the County Commission ORDERED the Mid-Ohio Valley Regional Council to obtain bids. Bids for Project Attorney Services are as follows:

Mountain State Land Title Company	\$1,375.00
Golden & Amos	1,500.00
Robert K. Tebay III	1,500.00
Zimmerman Law Office	1,750.00
Palmer & Titus	1,995.00

Bids and pertinent documentation regarding Project Attorney Services for the Happy Valley Flood Mitigation Project are on file in the Office of the County Administrator. An order was prepared. It was also brought before the County Commission the need for additional funds for the services performed by the certified appraisal services. After discussion the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick

Modesitt and made unanimous by Gary D. Deem, did hereby APPROVE an additional three hundred dollars and 00/100ths cents (\$300.00) for the Happy Valley Flood Mitigation Project. Said additional funds are for additional services performed by Precision Appraisal Service, Parkersburg, West Virginia. Said Appraisal Services is pursuant to an ORDER appearing in Order Book 67, at Page 375 and bearing the date of April 27, 2006, in which the County Commission AWARDED the bid for said Appraisal Services to precision Appraisal Services. All documentation regarding the Happy Valley Flood Mitigation Project is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County APPROVED the use of the Wood County Commission Parking Lot by the Pioneer Antique Auto Club, Parkersburg, West Virginia. Said Auto Club will be holding an Antique Auto Show on Saturday, June 24, 2006 in the parking lot. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five hundred forty-seven dollars and sixty cents (\$547.60), which represents reimbursement to Wood County for expenses incurred during the month of February 2006, in regard to the Strategic Prevention Framework State Incentive Grant Number 06-SIG-51. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 67, at Page 347 and bearing the date of March 23, 2006, at which time Gary D. Deem, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Strategic Prevention Framework State Incentive Grant Number 05-SIG-51 is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand seven hundred seventy-six dollars and eighty-three cents (\$2,776.83) which represents reimbursement to Wood County for expenses incurred during the month of January, 2006 in regard to the Victims of Crime Act (VOCA) Program Grant Number 05-VA-012. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 67, at Page 323 and bearing the date of February 23, 2006, at which time Gary D. Deem, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Said check represents partial reimbursement as requested. Documentation pertaining to the Victims of Crime Act (VOCA) Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby AUTHORIZE Gary D. Deem, in his official capacity as president and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Strategic Prevention Framework State Incentive Grant 06-SIG-51. Said reimbursement is in the amount of one thousand six hundred thirty-eight dollars and 00/100ths cents (\$1,638.00). In addition to the Request for Reimbursement; the Financial Recap Page; the Project Financial Report; the Invoice from Tiano Knopp, Grant Consultants; the Invoice from Kelly Shook, Grant Coordinator; the Monthly Recap Report; the Monthly Progress Report and the Agenda and Monthly Meeting Minutes are being submitted to the West Virginia Prevention Resource Network, South Charleston, West Virginia.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby AUTHORIZE Gary D. Deem, in his official capacity as president and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 04-VAW-006. Wood County incurred expenditures in the amount of four thousand two hundred twenty-four dollars and forty-eight cents (\$4,224.48) during the month of March, 2006 for law enforcement agencies and during the month of March, 2006 for the office of the Prosecuting Attorney for Wood County. However, the Request for Reimbursement is in the amount of three thousand eight hundred ninety-one dollars and ninety-three cents (\$3,891.93) which represents payment of overtime compensation paid to law enforcement personnel of the City of Vienna, the City of Parkersburg and the Wood County Sheriff's Department; and represents payment of contractual services provided by an Assistant Prosecuting Attorney in regard to the STOP Violence Against Women Program Grant. Funds in the amount of three hundred thirty-two dollars and fifty-five cents (\$332.55) were utilized as cash funds, as set forth in the aforementioned Grant, and represents payment of additional salary and the full benefits for an Assistant Prosecuting Attorney. In addition to the Request for Reimbursement, the Monthly Reports for the Wood County S.A.F.E. Team; the Monthly Report for the Wood County STOP Team; the Monthly Report for the Office of the Prosecuting Attorney; the Demographic Reports of the City of Parkersburg Law Enforcement; the Demographic Reports of the City of Vienna Law Enforcement; the Demographic Reports of the Wood County Sheriff's Department; the Prosecution Tracking Forms; the Daily Time Records for law enforcement officials at the City of Parkersburg, the City of Vienna, the Wood County Sheriff's Department, and the Assistant Prosecuting Attorney; Financial Information for the City of

Parkersburg Law Enforcement officials; Financial Information for the City of Vienna Law Enforcement officials; the Financial Information for the Prosecuting Attorney; Financial Information for the Wood County Sheriff's Law Enforcement; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the ORDER that was prepared and should be made a part thereof. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the West Virginia Community Corrections Revenue Grant Number 06-CCF-64. Expenditures in the amount of fourteen thousand two hundred six dollars and 65/100ths cents (\$14,206.65) were incurred by Wood County during the month of March, 2006. However, the Request for Reimbursement is in the amount of nine thousand six hundred thirty-eight dollars and seventy-nine cents (\$9,638.79) which represents payment of contractual services provided by Carrie Atkinson, Part-Time Assistant; payment of contractual services provided by Hernando Escandon, Counselor; payment of contractual services provided by Tim Underwood, Part-Time Counselor; and payment of contractual services provided by Erin Lentz, Part-Time Case Manager. The amount of four thousand five hundred sixty-seven dollars and eighty-six cents (\$4,567.86) represents the cash match as set forth in the aforementioned Grant and represents the salary and benefits provided by Wood County to the Community Corrections Director. In addition to the Request for Reimbursement; the Monthly Reports; the Financial Recap; the Daily Time Records for the Part-Time Assistant,

the Community Corrections Director, the Counselor, the Part-Time Case Manager, and the Part-Time Counselor; the Monthly Progress Reports; the Monthly Summary of Activity of the Wood County Day Report Center; and the Project Financial Report are being submitted to the Division of Criminal Justice Services Office in Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the ORDER that was prepared and should be made a part thereof. Documentation pertaining to the West Virginia Community Corrections Revenue Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 04-VAW-006. Wood County incurred expenditures in the amount of seven hundred one dollars and ninety-two cents (\$701.92) during the month of April, 2006 for law enforcement agencies. However, the Request for Reimbursement is in the amount of five hundred twelve dollars and thirty-nine cents (\$512.39) which represents payment of overtime compensation paid to law enforcement personnel of the City of Vienna and the Wood County Sheriff's Department. In addition to the Request for Reimbursement; the Monthly Reports for the Wood County S.A.F.E. Team; the Monthly Report for the Office of the Prosecuting Attorney; the Demographic Reports of the City of Parkersburg Law Enforcement; the Demographic Reports of the City of Vienna Law Enforcement; the Demographic Reports of the Wood County Sheriff's Department; the Prosecution Tracking Forms; the Daily Time Records for law enforcement officials at the City of Parkersburg, the City of Vienna, the Wood County Sheriff's Department, and the Assistant Prosecuting Attorney; Financial Information for the City of Parkersburg Law Enforcement

officials; Financial Information for the City of Vienna Law Enforcement officials; the Financial Information for the Prosecuting Attorney; Financial Information for the Wood County Sheriff's Law Enforcement; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the ORDER that was prepared and should be made a part thereof. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign a Change Request in regard to the STOP Violence Against Women Grant Number 04-VAW-006. Said request is for the transfer of five hundred dollars and 00/100ths cents (\$500.00) from the Discretionary Other Category be refocused from providing teaching and educational materials to the area high schools to providing teaching and educational materials for the staff at West Virginia University -- Parkersburg (WVUP). In addition, the SAFE Team requests a portion of these funds be allocated to re-stock its domestic violence promotional material. All documents relating to the Stop Violence Against Women Grant Number 04-vaw-006 are on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Accountability Incentive Block Grant Number 04-AC-265. Expenditures in the amount of four thousand eighty-six dollars and



ninety-six cents (\$4,086.96) were incurred by Wood County during the month of April, 2006. However, the Request for Reimbursement is in the amount of two thousand two hundred fifteen dollars and thirty-three cents (\$2,215.33), which represents contractual services provided by Rozann Wilcox, Juvenile Justice Liaison. The amount of one thousand eight hundred seventy-one dollars and sixty-three cents (\$1,871.63) is the cash match as set forth in the aforementioned Grant and represents the additional hourly rate of the Juvenile Justice Liaison and the full benefits of the Juvenile Justice Liaison. In addition to the Request for Reimbursement; the Financial Recap; the Daily Time Record of the Juvenile Justice Liaison; the Project Director's Monthly Report; the Demographic Report; and the Project Financial Report are being submitted to the Criminal Justice Services Office in Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the ORDER that was prepared and should be made a part thereof. Documentation pertaining to the Juvenile Accountability Incentive Block Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and made unanimous by Robert K. Tebay, did hereby AUTHORIZE payment to the City of Vienna in the amount of seven hundred twenty dollars and eighty cents (\$720.80) for the application of mosquito control agents. Said mosquito control agents are being applied by the City of Vienna in low-lying wet areas, currently within the County adjacent to the Vienna Corporation line. The area lies between the railroad tracks and the Ohio River between 32<sup>nd</sup> and 39<sup>th</sup> Streets. An order was prepared.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by Gary D. Deem, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to

EXECUTE the Request for Reimbursement in regard to the Enforcing the Underage Drinking Laws Program Grant Number 05-UD-016. Expenditures in the amount of three thousand six hundred thirty-nine dollars and 00/100ths cents (\$3,639.00) were incurred during the month of March 2006, which represents reimbursement for contractual services provided by Kelly C. Shook, Project S.O.B.E.R. (Services, Observation, Behavior Modification, Education and Rehabilitation) Coordinator. In addition to the Request for Reimbursement; the Project Director's Monthly Report; the Financial Recap; the Daily Time Records of the Program Director, Kelly Shook; the Monthly Supervisor's Report; the Project Financial Report; and the Demographic Reports are being submitted to the Division of Criminal Justice Services, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the ORDER that was prepared and should be made a part thereof. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby AUTHORIZE Gary D. Deem, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 04-VAW-006. Wood County incurred expenditures in the amount of three thousand six hundred sixty-three dollars and eighty cents (\$3,663.80) during the month of February, 2006 for law enforcement agencies and during the month of February, 2006 for the Office of the Prosecuting Attorney for Wood County. However, the Request for Reimbursement is in the amount of two thousand ninety-six dollars and ninety-three cents (\$2,096.93) which represents payment of overtime compensation paid to law enforcement

personnel of the City of Vienna, the City of Parkersburg and the Wood County Sheriff's Department; and represents payment of contractual services provided by an Assistant Prosecuting Attorney in regard to the STOP Violence Against Women Program Grant. Funds in the amount of one thousand five hundred sixty-six dollars and eighty-seven cents (\$1,566.87) were utilized as cash funds, as set forth in the aforementioned Grant, and represents payment of additional salary and the full benefits for an Assistant Prosecuting Attorney. In addition to the Request for Reimbursement; the Monthly Reports for the Wood County S.A.F.E. Team; the Monthly Report for the Office of the Prosecuting Attorney; the Demographic Reports of the City of Parkersburg Law Enforcement; the Demographic Reports of the City of Vienna Law Enforcement; the Demographic Reports of the Wood County Sheriff's Department; the Prosecution Tracking Forms; the Daily Time Records for law enforcement officials at the City of Parkersburg, the City of Vienna, the Wood County Sheriff's Department, and the Assistant Prosecuting Attorney; Financial Information for the City of Parkersburg Law Enforcement officials; Financial Information for the City of Vienna Law Enforcement officials; the Financial Information for the Prosecuting Attorney; Financial Information for the Wood County Sheriff's Law Enforcement; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the ORDER that was prepared and should be made a part thereof. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities; the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by

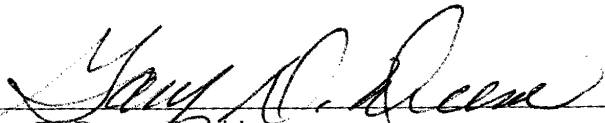
Robert K. Tebay and made unanimous by Gary D. Deem, placed Sean Andrews in nomination to fill a vacancy on the Wood County Building Commission. Said vacancy is due to the resignation of William O. Merriman, Jr. The term will expire December 20, 2007. An order was prepared.

The County Commission of Wood County announced that they will meet in Special Session on Tuesday, May 16, 2006 at 10:00 A.M. to continue the canvass for the May 9, 2006 Primary Election.


With no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
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Gary D. Deem, President

  
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Robert K. Tebay, Commissioner

  
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Rick Modesitt, Commissioner

PURCHASE ORDERS APPROVED ON MAY 15, 2006

34726	Software Computer Group Inc	4,915.72
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To listen to this meeting, please refer to Tape #581

Wood County Commission Meeting  
Held May 15, 2006

Please Print

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2. Tim Meeks
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