

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, FEBRUARY 15, 2007

PRESENT: ROBERT K. TEBAY, PRESIDENT  
RICK MODESITT, COMMISSIONER  
DAVID BLAIR COUCH, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The Wood County Commission, upon a motion duly made, seconded and passed, approved erroneous assessments applications in regard to personal property for Lloyd C. Matheney, Parkersburg City Taxing District (2004, 2005, 2006); Harry N. Wade Jr., Lubeck Taxing District (2004, 2005, 2006) and Sue N. McCoy, Walker Taxing District (2004).

At 10:30 A.M., Steve Nicely from the Wood County Convention and Visitors Bureau, met with the County Commission for their annual report and update of ongoing projects in Wood County.

At 11:15 A.M., Chris Allen from Acordia Insurance, met with the County Commission to discuss the building valuations and damaged vehicle repairs and claims.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of twenty-one thousand one hundred seventeen dollars and fourteen cents (\$21,117.14) of which one thousand five hundred ninety-three dollars and fifteen cents (\$1,593.15) represents reimbursement to Wood County for expenses incurred during the month of November, 2006, in regard to the Strategic Prevention Framework State Incentive Grant Number 06-SIG-51. Receipt of the aforementioned check is pursuant to an ORDER

appearing in Order Book 67, at Page 539 and bearing the date of December 18, 2006, at which time Gary D. Deem, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Strategic Prevention Framework State Incentive Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of twenty-one thousand one hundred seventeen dollars and fourteen cents (\$21,117.14) of which two thousand one hundred forty-two dollars and seventy-eight cents (\$2,142.78) represents reimbursement to Wood County for expenses incurred during the month of December, 2006, in regard to the Enforcing the Underage Drinking Laws Program Grant Number 06-EUD-63. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 67, at Page 554 and bearing the date of January 8, 2007 at which time Robert K. Tebay, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of twenty-one thousand one hundred seventeen dollars and fourteen cents (\$21,117.14) of which the amount of one thousand two hundred eighty dollars and thirty-three cents (\$1,280.33) represents reimbursement to Wood County for expenses incurred during the month of December, 2006, in regard to the Juvenile Justice and Delinquency Prevention Grant Number 05-ABG-313. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 67 at Page 553 and bearing the date of

January 8, 2007, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant Number 05-ABG-313 is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of twenty-one thousand one hundred seventeen dollars and fourteen cents (\$21,117.14) of which sixteen thousand one hundred dollars and eighty-eight cents (\$16,100.88) represents reimbursement to Wood County for expenses incurred during the months of November and December, 2006, in regard to the Community Corrections Program Grant Number 07-CC-73. Receipt of the aforementioned check is pursuant to Orders appearing in Order Book 67, at Page 533, bearing the date of December 11, 2006 and Order Book 67 at Page 553, bearing the date of January 8, 2007, at which time Gary D. Deem and Robert K. Tebay, in their respective official capacity as President and on behalf of the County Commission, were AUTHORIZED to EXECUTE the Requests for Reimbursement. Documentation pertaining to the Community Corrections Program Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 06-PRO-108. The Request for Reimbursement is in the amount of two thousand six hundred ninety-one dollars and four cents (\$2,691.04) for the

month of October 2006. Along with the Request for Reimbursement Form, a Financial Recap Page and a Project Financial Report have been submitted. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby AUTHORIZE a personnel policy relating to holiday compensation for non civil service employees. A copy of said policy is attached to the ORDER that was prepared and should be made a part thereof.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Robert K. Tebay and made unanimous by Rick Modesitt, did hereby ORDER that any employee with an assigned vehicle must reside in the State of West Virginia. No employee will be permitted to drive a county owned or assigned vehicle to their residence outside the State of West Virginia. An order was prepared.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the purchase of a flagpole in the amount of two thousand seven hundred dollars and zero cents (\$2,700.00) from American Flags and Poles, Marietta, Ohio. Said flagpole will be placed in Veterans Park. An order was prepared.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County, the County Commission, upon a motion made by Rick Modesitt,

seconded by David Blair Couch and made unanimous by Robert K. Tebay, appointed Jim Hamric to the West Virginia Little Kanawha River Parkway Authority. His term will expire June 30, 2009. An order was prepared.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Rick Modesitt REAPPOINTED Rick Modesitt to the Wood County Veterans Park Advisory Committee. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire on December 31, 2007. An order was prepared.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by David Blair Couch, APPOINTED Harlan Dean Brookover and Sherlock George to the Veterans Park Advisory Committee. Said nominations are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Brookover's term will expire on December 31, 2008 and Mr. George's term will expire on December 31, 2007. An order was prepared.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, REAPPOINTED Jack Mathers to the Wood County Parks and Recreation Commission (Mountwood Park). Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Mathers new term will expire on December 16, 2009. An order was prepared.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 06-PRO-108. The Request for Reimbursement is in the amount of two thousand seven hundred fifty dollars and zero cents (\$2,750.00) for the month of December 2006. Along with the Request for Reimbursement Form, a Financial Recap Page and a Project Financial Report have been submitted. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 06-JJV-020. The Request for Reimbursement is in the amount of one hundred sixty-six dollars and sixty-four cents (\$166.64) for the month of October 2006. In addition to the Request for Reimbursements; the Financial Recap; the Monthly Project Director's Report prepared by the Office of the Wood County Juvenile Probation; and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to

the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F07-HS-03. The Request for Reimbursement is in the amount of six thousand four hundred forty-six dollars and twelve cents (\$6,446.12) for the month of December 2006. The Request for Reimbursement Form, the Program Activity Report, the Project Financial Report, the Monthly Progress Reports and time sheets for the Spencer Police Department, the Roane County Sheriff's Department, the Harrisville Police Department, the Parkersburg Police Department, the Ritchie County Sheriff's Department and the Wood County Sheriff's Department have been submitted. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Enforcing the Underage Drinking Laws Grant Number 06-EUD-63. Reimbursement is in the amount of three thousand thirty-seven dollars and ninety-four cents (\$3,037.94) for the month of January 2007. In addition to the Request for Reimbursement, the time sheets for the Project Director, Lori A.

Ullman and Project Coordinator, Kelly Shook, the Monthly Project Director's Report, time sheets for the City of Vienna Police Department and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the ORDER that was prepared and should be made a part thereof. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Homeland Security Grant Number 05-LE-18. Reimbursement in the amount of twenty-six thousand two hundred eighty-five dollars and seventy-seven cents (\$26,285.77) is being requested for the month of January 2007. In addition to the Request for Reimbursement, the Project Financial Report and Sub-Grantee Grant Progress Report are being submitted to the Department of Military Affairs and Public Safety, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the ORDER that was prepared and should be made a part thereof. Documentation pertaining to the Homeland Security Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Homeland Security Grant Number 05-SHS-40. Reimbursement in the amount of one thousand and one



hundred dollars and 00/100ths cents (\$1,100.00) is being requested for the month of January 2007. In addition to the Request for Reimbursement, the Project Financial Report and Sub-Grantee Grant Progress Report are being submitted to the Department of Military Affairs and Public Safety, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the ORDER that was prepared and should be made a part thereof. Documentation pertaining to the Homeland Security Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 06-PRO-108. The Request for Reimbursement is in the amount of five thousand seven hundred seventy-five dollars and zero cents (\$5,775.00). Along with the Request for Reimbursement Form, a Financial Recap Page and a Project Financial Report have been submitted. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Program Grant Number 07-CC-73. Expenditures in the amount of twelve thousand seven hundred forty-seven dollars and thirty-nine cents (\$12,747.39) were incurred during the


month of January 2007. The Request for Reimbursement is in the amount of eight thousand fifty dollars and forty-four cents (\$8,050.44). The Request for Reimbursement Form, a Financial Recap Page, the Project Financial Report, the Monthly Progress Report and time sheets for Hernando Escandon, Erin Lentz, Angela Reeder and Candice Null have been submitted. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the Community Corrections Program Grant is on file in the Office of the County Administrator.


The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 05-ABG-313. Expenditures in the amount of four thousand two hundred sixty-one dollars and ten cents (\$4,261.10) were incurred during the month of January 2007. However, the Request for Reimbursement is in the amount of one thousand two hundred eighty dollars and thirty-three cents (\$1,280.33). In addition to the Request for Reimbursement; the Monthly Project Director's Report, the Financial Recap, the Project Financial Report, the Demographic Report, and the Time Sheets for the Liaison are being submitted to the Criminal Justice Services, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator.


With no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
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Robert K. Tebay, President

  
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Rick Medesitt, Commissioner

  
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David Blair Couch, Commissioner

PURCHASE ORDERS APPROVED ON FEBRUARY 15, 2007

61083	Miller Communications	11,148.00
61137	Parkersburg Printing Co.	11.00
61138	Parkersburg Lock Service	349.50
61163	Parkersburg Paint Co.	20.49
61177	Lustre-cal	329.00

61187	Valley Supply Company	20.38
61193	Broadwaters Motorcar Co.	29.50
61197	Sam's Club	13.78
61200	Office Depot	112.27
61204	Parks Hardware & Supply	19.80
61205	Stuart Oil Company	10,007.10
61206	Valley Supply Company	48.04
61207	Office Depot	14.74
61208	Walmart Community BRC	23.83
61211	Parkersburg Office Depot	80.12
61213	Broadwaters Motorcar Inc.	94.95
61214	Broadwaters Motorcar Inc.	73.99
61215	International Sales	2,771.37
61217	Parks Hardware & Supply	15.98
61219	Parkersburg Office Supply	24.22
61222	Johnstone Supply	14.51
61224	Parkersburg Office Supply	679.20

To listen to this meeting, please refer to Tape #655 & 656

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Wood County Commission Meeting  
Held February ~~14~~, 2007  
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Please Print

1.	STEVE NICELY
2.	Charles Allen - Arcadis
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