

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, NOVEMBER 8, 2007

PRESENT: ROBERT K. TEBAY, PRESIDENT  
RICK MODESITT, COMMISSIONER  
DAVID BLAIR COUCH, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The Wood County Commission, upon a motion duly made, seconded and passed, approved erroneous assessment applications in regard to personal property for Woodcraft Supply LLC, Williams & Parkersburg Taxing District (2007); William Fittro Jr., Lubeck Taxing District (2007) and Donald L. Cantwell, Parkersburg Taxing District (2005, 2007).

At 10:30 A.M., Joseph Albright Jr., Attorney for the Clyde Curtis Carter estate, met with the County Commission to request the removal of the current Administrator and request a new Administrator be appointed. After discussion, the County Commission upon a motion by David Blair Couch seconded by Rick Modesitt and made unanimous by Robert K. Tebay did hereby AUTHORIZE the removal of the current Administrator for said estate and here by appointing Joseph Albright Jr. as administrator. Information is on file in the County Clerks Office.

At 10:45 A.M., John Robbins met with the County Commission in regard to a violation of the Floodplain Ordinance. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, does hereby AUTHORIZE an extension of time until July 1, 2008 for John

Robbins, 216 Longacre Street, Marietta, Ohio, to comply with a floodplain violation on lot 13/26 in Ferrells Valley Subdivision. Said violation was noticed by Ed Hupp, Wood County Building Permit Officer, on October 10, 2007. An order was prepared.

At 11:00 A.M., Wood County Clerk, Jamie Six, and Wood County Clerk Administrative Assistant, Mark Rhodes, met with the County Commission to sign the agreement for the purchase of voting equipment. The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Agreement for the purchase of voting equipment. Said Agreement is in the amount of three hundred ten thousand dollars and zero cents (\$310,000.00), of which one hundred fifty-five thousand dollars and zero cents (\$155,000.00) will be borrowed from the State of West Virginia at zero percent (0%) interest rate. An order was prepared.

At 11:15 A.M., Garnet Sue Patalano was sworn in as a Wood County Reserve Deputy.

At 11:30 A.M., Gary D. Deem and Erin Lentz from the Wood County Day Report Center met with the County Commission to discuss the hiring of Amy Spencer Church. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Contractual Agreement with Amy Spencer Church, Case Manager, for the Wood County Day Report Center. Said Contract begins on November 8, 2007 and terminates on June 30, 2008. A copy of said Agreement is attached to the Order that was prepared and should be made a part thereof.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, reappointed Steven Lehew to the Enforcement Agency for the Abandoned Building Ordinance. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire July 23, 2009. An order was prepared.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, reappointed Jack Stewart to the West Virginia Little Kanawha River Parkway Authority. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire June 30, 2011. An order was prepared.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, appointed Joyce Mathers, United Way; Katy Sulfridge, Red Cross; Joe Long, Verizon; Alan Ammons, Dominion Hope; Michelle Rudd, Humane Society; Mike Barrick, Fire Marshall's Office, Sherri Christopher, Excel; and Steve Stephens, Vienna Police Department to the Wood County Local Emergency Planning Committee. Said appointments are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The terms will expire December 31, 2008. An order was prepared.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, reappointed James "Joe"

Ruf, City of Williamstown; Ed Hupp, Emergency Services; Arnold C. Green, Jr., E.I. Dupont (Industry); Kevin Hornbeck, Fraternal Order of Police; Gib Jackson, General Public; Shawn Graham, Deputy Sheriff's Association and Iris McCrady, Camden-Clark Memorial Hospital to the E-911 Advisory Board. Said appointments are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire on April 30, 2010. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty-seven thousand seven hundred fifty-seven dollars and eight cents (\$37,757.08) which represents reimbursement to Wood County for expenses incurred during the months of June, 2006 through May, 2007, in regard to the Project Safe Neighborhoods Anti-Gang Grant Number 06-AG-02. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 37 and bearing the date of May 17, 2007 at which time Robert K. Tebay, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. The Reimbursement is short one thousand five hundred twelve dollars and ninety-nine cents (\$1,512.99), which will be reimbursed at a later date. Documentation pertaining to the Project Safe Neighborhoods Anti-Gang Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby ORDER the EXECUTION of a PROCLAMATION declaring November 11, 2007 as Veterans Day in

Wood County. A copy of the RESOLUTION is attached to the ORDER that was prepared and should be made a part thereof.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F07-HS-03. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of October, 2007. The Request for Reimbursement Form, the Program Activity Report, the Project Financial Report, and the Monthly Progress Reports have been submitted. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE the Request for Reimbursement in regard to the Mid-Ohio Valley Regional Highway Safety Grant Number F06-HS-03. Expenditures in the amount of zero dollars and zero cents (\$0.00) were incurred by Wood County during the month of October 2007. In addition to the Request for Reimbursement, the Grant Progress Report and the Project Financial Report are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the ORDER that was prepared and should be made a part thereof. Documentation

pertaining to the Mid-Ohio Valley Regional Highway Safety Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission of Wood County to EXECUTE the Request for Reimbursement in regard to the Mid-Ohio Valley Regional Highway Safety Program Grant Number F06-HS-03. Expenditures in the amount of zero dollars and zero cents (\$0.00) were incurred by Wood County during the month of October 2007. In addition to the Request for Reimbursement, the Grant Progress Reports and the Project Financial Report are being submitted to the West Virginia Highway Safety Program, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the ORDER that was prepared and should be made a part thereof. Documentation pertaining to the Mid-Ohio Valley Regional Highway Safety Program Grant is on file in the Office of the County Administration.

The County Commission of Wood County upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement for the West Virginia Juvenile Justice and Delinquency Grant Number 07-JJP-217. Said Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of September 2007. Along with the Request for Reimbursement, the Financial Recap Report, the Project Financial Report, the Project Director's Monthly Report, the Demographic Form and applicable time sheets have been submitted to the West Virginia Division of Criminal Justice Services. A copy of the

Request for Reimbursement is attached to the ORDER that was prepared and should be made a part thereof. The aforementioned Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement for October, 2007 to the West Virginia Department of Transportation Division of Motor Vehicles for Grant #F07COPS-57. Said request is in the amount of zero dollars and zero cents (\$0.00). Also attached is the Project Financial Report and the Grant Progress Report. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. The aforementioned Request for Reimbursement and pertinent documentation pertaining to the aforementioned COPS Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Strategic Prevention Framework State Incentive Grant Number 08-SIG-17. The Request for Reimbursement is in the amount of four thousand seventy-two dollars and seventy-eight cents (\$4,072.78) for the month of October 2007, which represents payments to Tiano-Knopp Associates, Inc. for grant consulting services; Kelly Shook, Grant Coordinator for services; and Lori Ullmann, Grant Coordinator for services. Along with the Request for Reimbursement Form, a Financial Recap Page, a Monthly Progress Report and documentation supporting the above listed payments have been submitted. A copy of the Request for Reimbursement is

attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the Strategic Prevention Framework State Incentive Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F07-HS-03. The Request for Reimbursement is in the amount of three thousand seven hundred seventy-four dollars and forty-eight cents (\$3,774.48) for the month of September 2007. The Request for Reimbursement Form, the Program Activity Report, the Project Financial Report, the Monthly Progress Reports and time sheets for the Doddridge County Sheriff's Department and the Harrisville Police Department have been submitted. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement for October, 2007 to the West Virginia Division of Criminal Justice Services for Grant #07-EUD-83. Said request is in the amount of one thousand three hundred twenty-four dollars and zero cents (\$1,324.00). Also attached is the Financial Recap Report; the Project Financial Report; the Time Sheet for Kelly Shook, Grant Coordinator; the Monthly Project Director's Report; the Grant Progress Report



and Contractual Agreements with Kelly Shook, Grant Coordinator and Lori Ullman-Wright, Project Coordinator. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. The aforementioned Request for Reimbursement and pertinent documentation pertaining to the aforementioned Enforcing the Underage Drinking Grant Application is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and behalf of the County Commission of Wood County, to EXECUTE the Request for Reimbursement in regard to the Project Safe Neighborhoods Anti-Gang Grant Number 06-AG-02. Expenditures in the amount of four thousand nine hundred fifty-seven dollars and ninety-nine cents (\$4,957.99) were incurred by Wood County during the period of June, 2007, through August, 2007. In addition to the Request for Reimbursement, applicable invoices are being submitted to the West Virginia Division of Criminal Justice Services, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the Project Safe Neighborhoods Anti-Gang Grant is on file in the Office of the County Administrator.


The County Commission of Wood County was in receipt of a Funding Assistance Award Letter from the West Virginia Courthouse Facilities Improvement Authority. Said award is in the amount of eighty thousand dollars and zero cents (\$80,000.00) and will be used to replace the heating and cooling system on the first and second floors of the Wood County Courthouse. Information related to the WVCFIA Grant is on file in the Office of the County Administrator. An order was prepared.

Governor Joe Manchin has declared Monday, December 24, 2007 and Monday, December 31 as additional half (½) days off for State employees, without charge against accrued annual leave; therefore, the County Commission, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, Ordered that the Wood County Courthouse and its offices will be closing at 12:00 Noon on December 24, 2007 and December 31, 2007. Doing so is not intended to create and should not be construed in any manner as creating a legal holiday within the meaning of the West Virginia Code. Accordingly, this action should not be construed as creating a legal holiday that affects the Civil Service, State or County employees; it is simply additional ½ days off. Those employees that work on these ½ days will receive equal time off. An order was prepared.

With no further scheduled appointments or business to attend to, the County Commission adjourned.

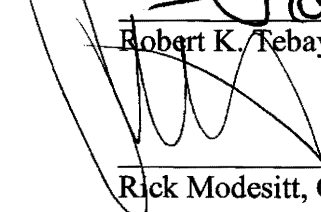
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



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Robert K. Tebay, President



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Rick Modesitt, Commissioner



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David Blair Couch, Commissioner

PURCHASE ORDERS APPROVED ON NOVEMBER 8, 2007

62052	Aloha Batteries	465.00
62167	Kustom Signals Inc.	10,142.98

To listen to this meeting, please refer to Tape dated 11-08-07

Wood County Commission Meeting  
Held November 8, 2007

**Please Print**

1.	John & Martha Robbins
2.	Joseph P. Alight, Jr
3.	Eugene J. Hascus Jr
4.	Ed Supps
5.	Sue Patilano
6.	Larry D. Deere
7.	Amy Church
8.	Erin Lente
9.	Toni Tiano
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