

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, DECEMBER 11, 2008

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to personal property for Christina Wyatt – Parkersburg City District (2008).

At 9:53 A.M., the newly elected sheriff, Jeff Sandy, introduced his new Chief Deputy, Don Daugherty and new Chief Tax Deputy, Dennie Huggins to the County Commission. Mr. Daugherty requested Rick Modesitt to swear him in and Dennie Huggins asked if Judge Waters could swear him in. All oaths of office will be administered on December 30, 2008 at 12:30 P.M. Mr. Sandy stated Rick Woodyard has agreed to serve as Chief Executive Officer. He also advised the Commission there will be two divisions within the Sheriff's Office, the uniform division and the major crimes division. He stated at this time he has not decided how the Holding Center and the Home Confinement Programs will be structured. Mr. Sandy requested the Commission appoint a Commissioner to be a liaison with his department. Commissioner Modesitt informed him that appointments such as that will be made at the first meeting of the New Year.

At 10:01 A.M. Toni Tiano, Grant Consultant and Patricia Lynch appeared before the County Commission to have a contract agreement signed with Ms. Lynch. Ms. Lynch is

serving as Assistant Victims Advocate for the VOCA Grant. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt seconded by David Blair Couch, and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Contractual Agreement for the West Virginia Division of Criminal Justice Services Victims of Crime Act (VOCA) Grant Program. Said Agreement is for Patricia Lynch to Contract as Assistant Victim Advocate for said grant. Said Agreement is effective October 1, 2008 through May 31, 2009. An Order was prepared regarding this matter.

At 10:20 A.M., Commissioner Couch gave a financial report on the West Virginia Association of Counties Insurance Pool for this year.

At 10:30 A.M., the County Commission met with Dave Ashley, Greater Parkersburg Convention & Visitors Bureau and Tom Riddle, West Virginia State Honey Festival. They discuss an Innovative Programming Grant Application for the 2009 West Virginia State Honey Festival in the amount of \$3,000.00. Commissioner Modesitt asked if the Honey Festival has a website. Mr. Riddle stated they do and can advertise the event on the page. The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the donation of three thousand dollars and zero cents (\$3,000.00) to the West Virginia State Honey Festival to be used towards expenses incurred during the 2009 State Honey Festival to be held from August 29 through August 30, 2009. Said donation will be paid out of the General Fund Lottery Line Item of the County. An Order was prepared regarding this matter.

Alan Hardway, Vice President of Wingate and the Holiday Inn Express and Pam Helman, Manager of the Holiday Inn Express joined Dave Ashley in reporting on the West

Virginia Duals event as well as several other area events that have resulted in overnight stays in the local motels. The hoteliers stated the Innovative Programming Grant Program has been a very successful program for them.

At 11:02 A.M., the County Commission held a hearing in regard to the Vera B. Maybury estate. Tom Santer, Attorney for Thomas Maybury and William Richardson, Attorney for David Maybury were present. Mr. Santer was to present a petition; however, he attorneys informed the Commission that a settlement of the issues in the petition has been reached. Information in regard to this estate is on file in the Probate Office.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, announced that vacancies exist on the Wood County Parks and Recreation Commission (Mountwood Park). Said vacancies are due to the fact that the terms of John Swarr and Kim Matheny expire on December 16, 2008 and James "Jim" Reed resigned. Mr. Reed's term will expire on December 16, 2008 as well. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire December 16, 2011. The County Commission, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, placed John Swarr and Kim Matheny in nomination for reappointment. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, announced that a vacancy exists on the Parkersburg/Wood County Convention and Visitors Bureau. Said vacancy is due to the fact that the term of Louis Haer expires on December 31, 2008. Said

vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire December 31, 2009. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, announced that vacancies exist on the Wood County Planning Commission. Said vacancies are due to the fact that the terms of Ralph Blair and Richard "Dick" Schaffer expire on December 31, 2008. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire December 31, 2011. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, placed Art Oliver in nomination for reappointment to the Wood County Building Commission. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire December 20, 2013. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, placed Chad Mildren and Mike King in nomination for reappointment to the Mid-Ohio Valley Regional Airport Authority. Said nominations are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for

appointments to Boards and Authorities. The new terms will expire September 24, 2011. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, reappointed Sean Andrews to the Wood County Recreation Commission. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Andrews' new term will expire on September 15, 2011. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, announced that vacancies exist on the Fort Boreman Historical Park Commission. Said vacancies are due to the fact that the terms of Philip Sturm, Logan Hovis, Bob Tebay and Justin Hardman expire on December 31, 2008. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire December 16, 2012. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 07-ABG-412. The Request for Reimbursement is in the amount of one thousand two hundred eight dollars and thirty-three cents (\$1,208.33) for the month of October, 2008. In addition to the Request for Reimbursement; the Monthly

Project Director's Report, the Financial Recap, the Project Financial Report, the Demographic Report and the Time sheets for the Liaison are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Accountability Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-2011. The Request for Reimbursement is in the amount of one hundred thirty-eight dollars and ten cents (\$138.10) for the month of November, 2008. The Request for Reimbursement from the Program Activity Report, the Project Financial Report, the time sheets for the Wood County Sheriff's Department and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf the County Commission, to sign the Request for Reimbursement in regard to the Strategic Prevention Framework State Incentive Grant Number 09-SIG-17. The Request for Reimbursement is in the amount of three thousand eight hundred seventy-three dollars and fifty-eight cents (\$3,873.58) for the month of November, 2008, which represents payments to Tiano-Knopp

Associates, Inc. for grant consulting services, Kelly Shook, Grant Coordinator for services, and Allison Bennett, Grant Coordinator for services. Along with the Request for Reimbursement Form, a Financial Recap Page, a Monthly Progress Report, and documentation supporting the above listed payments have been submitted. Documentation pertaining to the strategic Prevention Framework State Incentive Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-406. The Request for Reimbursement is in the amount of one thousand three hundred then dollars and ninety-nine cents (\$1,310.99) for the month of November, 2008. The Request for Reimbursement from the Program Activity Report, the Project Financial Report, the time sheets for the Wood County Sheriff's Department and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 07-EUD-83. Said request is in the amount of one thousand seven hundred sixty-four dollars and fourteen cents (\$1,764.14) for the month of

November, 2008. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Report, the Time Sheet for Kelly Shook, Grant Coordinator; the Monthly Project Director's Report; the Grant Progress Report and Contractual Agreements with Kelly Shook, Grant Coordinator and Joann Powell, Executive Director, Westbrook Health Services, Inc. Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Homeland Security Grant Number 06-SHS-29. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of November, 2008. Along with the Request for Reimbursement Form, the Sub-Grantee Progress Report and a Project Financial Report have been submitted. Documentation pertaining to the Homeland Security Grant is on file in the Office of the County Commission. An Order was prepared regarding this matter.

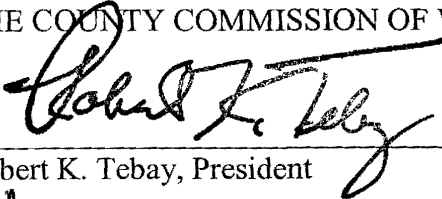
The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 08-EUD-103. Said request is in the amount of one thousand nine hundred nineteen dollars and forty-six cents (\$1,919.46) for the month of November, 2008. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Report, the Time Sheet for Kelly Shook, Grant Coordinator; the Monthly

Project Director's Report; the Grant Progress Report and Contractual Agreements with Kelly Shook, Grant Coordinator and Joann Powell, Executive Director, Westbrook Health Services, Inc. Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

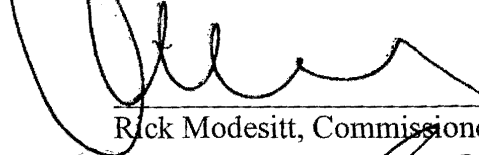
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

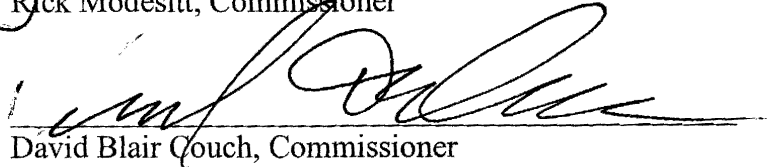
THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



David Blair Couch, Commissioner

To listen to this meeting, please refer to CD labeled December 11, 2008.

Wood County Commission Meeting
Held December 11, 2008

Please Print

1.	DONALD W. DOUGHEELEY
2.	DENNIE HUGHINS
3.	Patricia Lynch
4.	Toni Tiano
5.	Tom Riddle
6.	DAOE ASHLEY
7.	Alan Hardway
8.	Ram HELMAN
9.	W. B. RUTLEY
10.	THOMAS F. SANTER
11.	THOMAS M. MAYBURY
12.	
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