

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, DECEMBER 22, 2008

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

At 10:15 A.M. Toni Tiano, grant consultant, Larry Williams, Juvenile Probation Department, and Tammy Hardman from the Counseling and Wellness Center presented the Peace Grant contract between the Wood County Commission and the Counseling and Wellness Center.

After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt seconded by David Blair Couch, and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Contractual Agreement for the West Virginia Division of Criminal Justice Services Juvenile Justice and Delinquency Grant Program #08-JJP-236. Said Agreement is with The Counseling and Wellness Center. Said Agreement is effective December 1, 2008 through June 30, 2009. The aforementioned Grant Application and pertinent documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator. An order was prepared regarding this matter.

At 10:30 A.M. Steve Nicely and Dwight Marty from the Convention and Visitors Bureau addressed the commission. Mr. Nicely stated they have put up the first billboard in their new promotion. He also stated they have been approved for their 2009 grant program. Also, their new brochure is currently at the printers. Next they discussed the Civil War Trails program. They are

attempting to coordinate this with the 150th anniversary of the Civil War. They presented a budget for the event in the amount of \$16,300.00 for 2009. They are requesting funds from the commission in the amount of \$5,000.00 from the Innovative Programming Grant Fund. Commissioner Couch asked that they fill out an application for the funds and that would allow the commission time to look at the budget.

At 11:10 A.M. John Reed, Compliance Officer reported to the commission on the status of a potential lien being placed on properties owned by Robert Keltner. The properties were cleaned up in 2003. He is asking the commission to place a lien on the property.

David Blair Couch discussed the security card system to access the county buildings.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment and the Certification of Grant Completion in regard to the Governor's Community Partnership Grant Program funding in the amount of fifteen thousand dollars and zero cents (\$15,000.00) allocated to the United Way Alliance of Mid-Ohio Valley. An order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eight hundred fourteen dollars and sixty-five cents (\$814.65) which represents reimbursement to Wood County for expenses incurred during the month of August, 2008, in regard to the Homeland Security Grant Number 06-SHS-29. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 424 and bearing the date of November 20, 2008 at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Homeland Security Grant Number

06-SHS-29 is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of forty-six thousand one hundred eighty-three dollars and thirteen cents (\$46,183.13) of which twenty thousand five hundred fifty-three dollars and eighty-eight cents (\$20,553.88) represents reimbursement to Wood County for expenses incurred during the month of June, 2008, in regard to the Community Corrections Program Grant Number 09-CCF-270. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 363 and bearing the date of August 18, 2008 at which time Robert K. Tebay, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Community Corrections Program Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of forty-six thousand one hundred eight-three dollars and thirteen cents (\$46,183.13) of which twenty-one thousand ninety-three dollars and fifty-seven cents (\$21,093.57) represents reimbursement to Wood County for expenses incurred during the month of August 2008, in regard to the Community Corrections Program Grant Number 07-CC-73. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 392 and bearing the date of October 6, 2008 at which time Robert K. Tebay, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Community Corrections Program Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of forty-six thousand one hundred eighty-three dollars and thirteen cents (\$46,183.13) of which two thousand one hundred eighty-seven dollars and fifty cents (\$2,187.50) represents reimbursement to Wood County for expenses incurred during the month of August, 2008, in regard to the Victims of Crime Advocate Grant Number 08-VA-030. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 420 and bearing the date of November 17, 2008 at which time Robert K. Tebay, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of forty-six thousand one hundred eighty-three dollars and thirteen cents (\$46,183.13) of which nine hundred eight dollars and zero cents (\$908.00) represents reimbursement to Wood County for expenses incurred during the month of September, 2008, in regard to the Victims of Crime Advocate Grant Number 08-VA-030. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 420 and bearing the date of November 17, 2008 at which time Robert K. Tebay, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of forty-six thousand one hundred eighty-three dollars and thirteen cents (\$46,183.13) of which the amount of two hundred thirty-two dollars and fifty cents

(\$232.50) represents reimbursement to Wood County for expenses incurred during the month of October, 2008, in regard to the Enforcing the Underage Drinking Laws Grant Number 08-EUD-103. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 421, bearing the date of November 17, 2008 at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Enforcing the Underage Drinking Laws Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of forty-six thousand one hundred eighty-three dollars and thirteen cents (\$46,183.13) of which one thousand two hundred eight dollars and thirty-three cents (\$1,208.33) represents reimbursement to Wood County for expenses incurred during the month of September, 2008, in regard to the Juvenile Justice and Delinquency Prevention Grant Number 07-ABG-412. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 423 and bearing the date of November 20, 2008 at which time Robert K. Tebay, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-402. The Request for Reimbursement is in the

amount of three thousand four hundred sixteen dollars and forty-eight cents (\$3,416.48) for the month of October, 2008. The Request for Reimbursement from the Program Activity Report, the Project Financial Report, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-402. The Request for Reimbursement is in the amount of six thousand five hundred seventy dollars and twenty-three cents (\$6,570.23) for the month of November, 2008. The Request for Reimbursement from the Program Activity Report, the Project Financial Report, the time sheets for the Wood County Sheriff's Department, the Parkersburg Police Department, and the Vienna Police Department, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-154. The Request for Reimbursement is in the amount of seven hundred eight-nine dollars and forty-nine cents (\$789.49) for the month of November, 2008. The Request for Reimbursement from the Program Activity Report, the

Project Financial Report, the time sheets for the Jackson County Sheriff's Department, the Spencer Police Department, and the Grantsville Police Department, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in the amount of two thousand eight hundred sixty dollars and ninety-five cents (\$2,890.95) was requested for the month of October, 2008 for the Stop Violence Against Women Grant Number 07-VAW-015. In addition to the Request for Reimbursement, the Monthly Reports for the Wood County S.A.F.E. Team, the Time Sheets for the Wood County Sheriff's Department and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 09-CCF-270. Reimbursement is in the amount of twenty-six thousand two hundred twelve dollars and seventy-three cents (\$26,212.73) for the month of November, 2008. In addition to the Request for Reimbursement the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report and the Project Financial

Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 09-CC-T59. Reimbursement is in the amount of three hundred seventy-one dollars and ninety-eight cents (\$371.98) for the month of November, 2008. In addition to the Request for Reimbursement the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign a Partial Release on Lots Number Fifty-Seven (57) and Fifty-Nine (59) of Woodland Falls Subdivision. Said Subdivision is on record in the Office of the Clerk of the County Commission of Wood County, West Virginia, in Plat Book Number One A (1-A) at Page Five Hundred Sixty-Nine (569), to which Plat reference is hereby made and had for a more particular description. With the approval of said Partial Release, the County Commission does hereby release the lien in regard to Lots Number Fifty-Seven (57) and Fifty-Nine (59) of the certain Notice of Lien which is dated February 16, 1995, executed by Ronald J. Mullenix and Rita K.

Mullenix, as shown in Lien Book 639, at Page 482, which said Notice of Lien secures a bond in the amount of fifty thousand dollars and 00/100ths cents (\$50,000.00). In all other respects, the Notice of Lien shall remain and be a valid and subsisting lien on the premises described therein. Said Partial Release is to be shown of record in the Office of the Clerk of the County Commission of Wood County. An order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby ORDER Internal Revenue Service (IRS) Form 1099 be issued to all employees driving a county-owned vehicle to and from work and home. The exception to this policy will be any employee employed as a law enforcement officer, employed by emergency services or employed by The Central Telecommunication Center of Wood County (E-9-1-1). An order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a fully executed lease with The State of West Virginia. Said lease is for a 2.14 acre tract of land located at 907 Mission Drive, Parkersburg, West Virginia. Said property is being utilized as a recreational area by the Division of Juvenile Services. Said lease is effective from April 23, 2007 through March 31, 2032. An order was prepared regarding this matter.

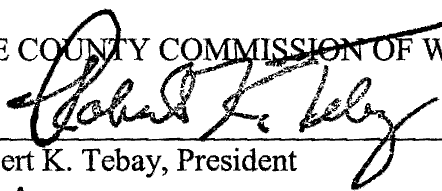
The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David Blair Couch and made unanimous by Rick Modesitt, did hereby AUTHORIZE that an application is to be completed and approved by the Wood County Commission on an annual basis for those requesting security cards for access to the Wood County Commission buildings. An annual fee of twenty-five dollars and zero cents (\$25.00) will be charged to all approved applicants. Funds generated from this fee will be set aside in a special Wood County Commission account to enhance current card system/security systems at the Wood

County Courthouse and buildings as well as to help defray the additional costs to heat and cool the Courthouse after hours. Fees are due and payable by January 31st of each year. Any application rejected by the County Commission of Wood County will result in inaccessibility to Wood County Commission buildings outside of normal operation hours. An order was prepared regarding this matter.

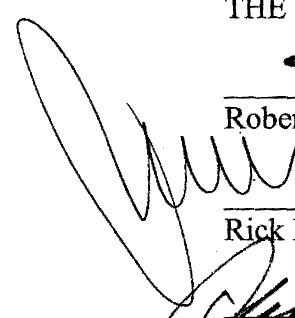
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled December 22, 2008.

Wood County Commission Meeting
Held December 22, 2008

Please Print

1.	Rosalie Parsons
2.	Larry Johnson
3.	Tammy HARDMAN
4.	Toni Tiano
5.	STEVE NICELY
6.	DWIGHT MARTY
7.	John REED
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