

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, FEBRUARY 21, 2008

PRESENT: ROBERT K. TEBAY, PRESIDENT  
RICK MODESITT, COMMISSIONER  
DAVID BLAIR COUCH, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The Wood County Commission, upon a motion duly made, seconded and passed, approved erroneous assessment applications in regard to personal property for Christine Deem, Clay Taxing District (2004); James E. Hicks, Union Taxing District (2006, 2007); Dennis McAtee, Union Taxing District (2006, 2007); Shirley Bernstein, Parkersburg City Taxing District (2006) and Richard D. Gray, Williams Taxing District (2006).

The Wood County Commission, upon a motion duly made, seconded and passed, approved erroneous an assessment applications in regard to real property for Donald W. Lindsey Jr., Union Taxing District (2007).

At 10:00 A.M., Randy Lowe, Wood County 911 Director, met with the County Commission to discuss a personnel issue. The County Commission upon motion of Rick Modesitt seconded by David Blair Couch and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended: WHEREUPON, the said Rick Modesitt, one of the Commissioners, Robert K. Tebay, President of said Commission, and David Blair Couch, Commissioner met with 9-1-1

Director Randy Lowe, Emergency Services Director Ed Hupp and Marty Seufer, County Administrator. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by the West Virginia Code Chapter 6, Article 9A-4, Section 2, of 1931, as amended. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:41 o'clock A.M.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and made unanimous by David Blair Couch, did hereby AUTHORIZE the formation of a committee to investigate the restructuring of personnel at the Wood County 9-1-1 Emergency Management Center. Said committee will consist of County Commissioner Rick Modesitt and Emergency Services Director, Ed Hupp. An order was prepared

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the restructuring of personnel in the Wood County 9-1-1 Emergency Management Center and further AUTHORIZED the Wood County Administrator to post the job vacancy being created in the Wood County Compliance Office. An order was prepared.

At 10:30 A.M., the County Commission of Wood County, did hereby OPEN sealed bids for a Waterless Restroom Facility and a Plumbed Restroom Facility. Such sealed bids were received pursuant to a LEGAL NOTICE appearing in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on January 28, 2008 and February 4, 2008. Sealed bids were received from the following:

1. Specialty Piping Corporation  
1230 South Meadeville Road  
Davisville, WV 26142

Waterless Restroom Bid Price - \$76,773.00  
Plumbed Restroom Bid Price - \$82,683.00

2. Carr Concrete  
P.O. Box 265  
Waverly, WV 26184-0265

Waterless Restroom Bid Price - \$25,987.00  
Plumbed Restroom Bid Price - \$32,018.00

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did RECEIVE and TAKE UNDER CONSIDERATION the aforementioned bids. An order was prepared.

At 10:45 A.M., Gerald W. Townsend, Attorney for Emma Jean Dobbins, Executrix of the last will and testament of Robert Moore Dobbins, deceased, presented a motion to approve the Final Settlement, to close said estate and discharge her from further duty as Executrix. After discussion, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby approve the Final Settlement and that all claims against said estate be disallowed. An order was prepared.

At 11:00 A.M., the County Commission of Wood County, did hereby OPEN sealed bids for a Radio Repeater System for the Wood County Emergency Services. Such sealed bids were received pursuant to a LEGAL NOTICE appearing in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on January 29, 2008. Sealed bids were received from the following:

1. Miller Communications  
1 Wireless Way, Suite 100  
Parkersburg, WV 26101  
Bid Price - \$33,620.16
2. Lloyd Hoff Holding Corp.  
Parkersburg, WV 26101  
Bid Price - \$42,840.00

3. Kenwood  
2201 E. Dominguez Street  
P.O. Box 22745  
Long Beach, CA 90801-5745  
Bid Price - \$29,990.18

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did RECEIVE and TAKE UNDER CONSIDERATION the aforementioned bids. An order was prepared.

At 11:05 A.M., Toni Tiano, Wood County Grant Consultant and Ed Hupp, Wood County Emergency Services Director, met with the County Commission to discuss the Volunteer Mobilization Grant. After discussion, the County Commission of Wood County upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Grant Application in regard to the Wood County Emergency Planning Committee for the funding of a Volunteer Mobilization Center. Said Application is being submitted to the Parkersburg Area Community Foundation. A copy of the Grant Application is attached to the Order that was prepared and should be made a part thereof.

At 11:15 A.M., Richard Hayhurst, Attorney for United Bank Inc., and Scott E. Carpenter, Administrator of the estate of Stephanie G. Black, deceased, met with the County Commission to request the petition of United Bank, Inc., to require filing of accounting and setting hearing thereon. After discussion, the Wood County Commission, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby Order, Adjudge and decree that the Petition of United Bank, Inc., to require filing of Accounting be, and it is hereby, sustained and granted. An order was prepared.

At 11:30 A.M., the Board of Review and Equalization meeting with Gerald Shaffer to discuss his application for review of property assessment for Williams District, Map 492 Parcels 67, 74, 72, 71, 70, 69, 68, 75, 66 and 64.

At 11:45 A.M., Tim Henson with Henson Communications, met with the County Commission to discuss the current telephone services for Wood County. Mr. Henson after collecting information from the County Commission on the current telephone services, stated that he would return back to the County Commission at a later date with his results.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of nineteen thousand two hundred fifty-seven dollars and seventy-three cents (\$19,257.73) of which twelve thousand nine hundred thirty-four dollars and forty-five cents (\$12,934.45) represents reimbursement to Wood County for expenses incurred during the month of December, 2007, in regard to the Governor's Highway Safety Program Grant Number F08-HS-03-402. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 205 and bearing the date January 24, 2008 at which time Rick Modesitt, in his official capacity as President Pro-Tem and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of nineteen thousand two hundred fifty-seven dollars and seventy-three cents (\$19,257.73) of which six thousand three hundred twenty-three dollars and twenty-eight cents (\$6,323.28) represents reimbursement to Wood County for expenses incurred during the month of December, 2007, in regard to the Governor's Highway Safety Program

Grant Number F08-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 200 and bearing the date January 14, 2008 at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F08-HS-03-402. The Request for Reimbursement is in the amount of five thousand seven hundred five dollars and forty-four cents (\$5,705.44) for the month of January, 2008. The Request for Reimbursement Form, the Program Activity Report, the Project Financial Report, the Time Sheets for the Parkersburg Police Department and the Monthly Progress Reports have been Submitted. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in the amount of one thousand nine hundred ninety-six dollars and eighty-one cents (\$1,996.81) was requested for the month

of December, 2007. In addition to the Request for Reimbursement, the Monthly Reports for the Wood County S.A.F.E. Team, the Time Sheets for the Wood County Sheriff's Department and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F08-HS-03-154. The Request for Reimbursement is in the amount of seven thousand nine hundred ninety-three dollars and sixty-seven cents (\$7,993.67) for the month of January, 2008. The Request for Reimbursement Form, the Program Activity Report, the Project Financial Report, the Time Sheets for the Wood County Sheriff's Department, the Vienna Police Department, the Spencer Police Department, the Harrisville Police Department, the Doddridge County Sheriff's Department, the Ritchie County Sheriff's Department, the Parkersburg Police Department, the St. Marys Police Department, the Roane County Sheriff's Department, the Ripley Police Department, the West Union Police Department and the Jackson County Sheriff's Department; and the Monthly Progress Reports have been submitted. A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign a Request for Reimbursement to RESA V for items to be used by the Mid-Ohio Valley Regional Highway Safety Program. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the Mid-Ohio Valley Regional Highway Safety Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Strategic Prevention Framework State Incentive Grant Number 08-SIG-17. The Request for Reimbursement is in the amount of four thousand two hundred forty-one dollars and eighty-three cents (\$4,241.83) for the month of January, 2008, which represents payments to Tiano-Knopp Associates, Inc. for grant consulting services; Kelly Shook, Grant Coordinator for services; and Lori Ullmann, Grant Coordinator for services. Along with the Request for Reimbursement Form, a Financial Recap Page, a Monthly Progress Report and documentation supporting the above listed payments have been submitted. A copy of the Request for Reimbursement is attached to the order that was prepared and should be made a part thereof. Documentation pertaining to the Strategic Prevention Framework State Incentive Grant is on file in the Office of the County Administrator.



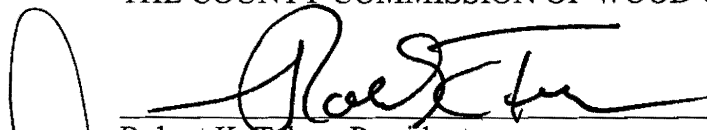
Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County, the County Commission, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, placed Terry Hefner in nomination for appointment to the Enforcement Agency for the Abandoned Building Ordinance. The new term will expire July 23, 2009. An order was prepared.

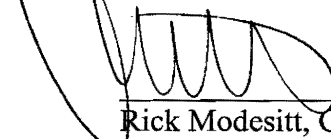
The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the Wood County Administrator to obtain Requests for Proposals for a digital recording device and digital monitoring devices. Said units would be placed on the first and second floors of the Wood County Courthouse. An order was prepared.

With no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Robert K. Tebay, President

  
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Rick Modesitt, Commissioner

  
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David Blair Couch, Commissioner

PURCHASE ORDERS APPROVED ON FENRUARY 21, 2008

62368	Office Depot	192.84
62367	Office Depot	643.92

To listen to this meeting, please refer to Tape dated 02-21-08

Wood County Commission Meeting  
Held February 21, 2008

Please Print

KEITH BURDETTE

1.	Randy Lowe
2.	Ed Nupp
3.	Jerry Townsend
4.	Scott Carpenter
5.	RANDY KINSOLING
6.	Scott Carpenter
7.	Wendy Tuck
8.	Doug Hess
9.	Annika Hansen
10.	Jerry Shaffer
11.	Jim Hansen
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