

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JANUARY 31, 2008

PRESENT: ROBERT K. TEBAY, PRESIDENT  
RICK MODESITT, COMMISSIONER  
DAVID BLAIR COUCH, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence. Upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, the Wood County Commission approved the minutes of October 1, 2007; December 10, 2007; December 17, 2007; December 13, 2007; December 20, 2007; December 27, 2007; January 7, 2008; January 10, 2008; January 14, 2008 and January 17, 2008.

At 10:30 A.M., George and Terry Fries met with the County Commission to request that the County Commission accept the resignation of Kay M. Fluharty, Trustee, and appoint George Steven Fries and Terry Allen Fries, as Co-Trustees to the Esther Irene Fries estate, deceased, estate. After discussion, upon a motion of the County Commission the request was granted upon the qualification of George Steven and Terry Allen Fries, as Co Trustees for the Ester Fries Estate.

At 10:45 A.M., the meeting with Ken Rawlings to discuss out of state license was cancelled.

At 11:15 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby ORDER that the bid in regard to the HVAC System for the first and second floors of the

Wood County Courthouse be AWARDED to Tri-State Roofing & Sheet Metal Company, 101 South Meadeville Road, Davisville, West Virginia. AWARDING of such bid is pursuant to an ORDER appearing in Order Book 68, Page 194 and bearing the date of January 7, 2008, at which time sealed bids were opened by the County Commission of Wood County and taken under advisement upon a motion duly made, seconded and passed. The aforementioned bids and other pertinent documentation pertaining to the HVAC System in the Wood County Courthouse are on file in the Office of the County Administrator.

At 11:30 A.M., Shawn Graham, Wood County Deputy Sheriff's Association, President, met with the County Commission to request a heating system for the Wood County Sheriff's Association gun range. After discussion, the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the purchase of a heating unit to be placed in the building located at the Wood County Gun Range. Said Gun Range is owned by the Deputy Sheriff's Association. Said unit is being purchased at a price of two thousand one hundred thirty-seven dollars and eighty-one cents (\$2,137.81) upon the request and recommendation of Sgt. Shawn Graham. An order was prepared.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the replacement of the piping and drains for the Sprinkler System located at the Mid-Ohio Valley Health Department. Said work is being performed at a cost of four thousand two hundred dollars and zero cents (\$4,200.00) by Simplex Grinnell, Charleston, West Virginia. An order was prepared.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the donation of two thousand five hundred dollars and zero cents (\$2,500.00) to Mountwood Park to be used towards expenses incurred during the Civil War Reenactment "Battle for Volcano" to be held May 23, 2008 through May 25, 2008. Said donation will be paid out of the Innovative Programming Grant Fund of the County. An order was prepared.

The County Commission of Wood County, upon a motion made by Rick Modesitt seconded by David Blair Couch and made unanimous by Robert K. Tebay, adopted a Resolution in reference to Budget Revision No. 6 in the General County Fund Budget for the fiscal year 2007/2008. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor – Chief Inspector Division, Charleston, West Virginia, was signed by Robert K. Tebay, President of the Wood County Commission. A copy of the Resolution and Request for Revision are attached to the Order that was prepared and should be made a part thereof.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Advocate Grant Number 07-VA-018. The Request for Reimbursement is in the amount of three thousand three hundred sixty-eight dollars and fifty-six cents (\$3,368.56) for the month of December, 2007. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Diana Williams; Daily Time Sheets for Assistant Victims Advocate, Crystal Parsons; Monthly Progress Reports,

Monthly Statistical Report and Minutes of the County Commission of Wood County have been submitted. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Notices to be sent of the possible issuance of Internal Revenue Service Form 1099 to all affected employees driving Wood County vehicles to home and to work. An order was prepared.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the lease of a copier to be placed in the Wood County Sheriff's Office. Said copier is being obtained from Ricoh off the State bid pricing. An order was prepared.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the purchase of a heating unit for the Mid-Ohio Valley Health Department at a cost of five thousand one hundred seventy-six dollars and zero cents (\$5,176.00). Said purchase was made upon the recommendation of Melvin Swiger, Wood County Maintenance Superintendent. An order was prepared.

The County Commission of Wood County was in receipt of a Grant Closeout Letter from the West Virginia Development Office regard to the Small Cities Block Grant Number 02SCBG0068-01SCBG113. The aforementioned Closeout Letter does hereby CLOSE said

grant. Documentation pertaining to the Small Cities Block Grant listed is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check in the amount of forty-three thousand three hundred twenty-four dollars and thirty-eight cents (\$43,324.38), which represents reimbursement to Wood County for expenses incurred during the months of July 1, 2007 through September 30, 2007, in regard to the COPS Technology Grant Number 2006-CK-WX-0193. Documentation pertaining to the COPS Technology Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty thousand six hundred dollars and sixty-one cents (\$30,600.61) of which twenty-three thousand three hundred seventy dollars and zero cents (\$23,370.00) represents reimbursement to Wood County for expenses incurred during the month of November, 2007, in regard to the West Virginia Department of Transportation Division of Motor Vehicles Grant Number F07COPS-57. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 178 and bearing the date of December 13, 2007 at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the COPS Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty thousand six hundred thirteen dollars and sixty-one cents (\$30,613.61) of which one hundred sixty-one dollars and twenty-eight cents (\$161.28) represents reimbursement to Wood County for expenses incurred during the month of

December, 2007, in regard to the Governor's Highway Safety Program Grant Number F08-HS-03-2011. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 192 and bearing the date January 7, 2008 at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty thousand six hundred dollars and sixty-one cents (\$30,600.61) of which one thousand seventy-nine dollars and ninety-two cents (\$1,079.92) represents reimbursement to Wood County for expenses incurred during the month of October, 2007, in regard to the Governor's Highway Safety Program Grant Number F08-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 181 and bearing the date December 17, 2007 at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty thousand six hundred dollars and sixty-one cents (\$30,600.61) of which forty dollars and zero cents (\$40.00) represents reimbursement to Wood County for expenses incurred during the month of November, 2007, in regard to the Governor's Highway Safety Program Grant Number F08-HS-03-2011. Receipt of the aforementioned

check is pursuant to an ORDER appearing in Order Book 68, at Page 176 and bearing the date December 10, 2007 at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty thousand six hundred dollars and sixty-one cents (\$30,600.61) of which five thousand nine hundred forty-nine dollars and forty-one cents (\$5,949.41) represents reimbursement to Wood County for expenses incurred during the month of November, 2007, in regard to the Governor's Highway Safety Program Grant Number F08-HS-03-402. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 181 and bearing the date December 17, 2007 at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand three hundred sixty-eight dollars and fifty-six cents (\$3,368.56) which represents reimbursement to Wood County for expenses incurred during the month of October, 2007, in regard to the Victims of Crime Advocate Grant Number 07-VA-018. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 162 and bearing the date of November 26, 2007 at which time Robert K. Tebay, in his official capacity as President, and on behalf of the County Commission, was

AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of twenty-eight thousand four hundred forty-eight dollars and eighty-eight cents (\$28,448.88) of which four thousand seven hundred seventy-six dollars and six cents (\$4,776.06) represents reimbursement to Wood County for expenses incurred during the month of November, 2007, in regard to the Strategic Prevention Framework State Incentive Grant Number 08-SIG-17. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 179 and bearing the date of December 3, 2007 at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Strategic Prevention Framework State Incentive Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of twenty-eight thousand four hundred forty-eight dollars and eighty-eight cents (\$28,448.88), of which twenty thousand seven hundred twenty-six dollars and eighty-two cents (\$20,726.82) represents reimbursement to Wood County for expenses incurred during the month of November, 2007, in regard to the Community Corrections Grant Number 07-VA-018. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 187 and bearing the date of December 17, 2007, at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Requests for Reimbursement. Documentation pertaining to



the Community Corrections Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of twenty-eight thousand four hundred forty-eight dollars and eighty-eight cents (\$28,448.88), of which two thousand one hundred dollars and zero cents (\$2,100.00) represents reimbursement to Wood County for expenses incurred during the month of November, 2007, in regard to the West Virginia Juvenile Justice and Delinquency Grant Number 07-JJP-217. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 187, and bearing the date of December 27, 2007 at which time Robert K. Tebay, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the West Virginia Juvenile Justice and Delinquency Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of twenty-eight thousand four hundred forty-eight dollars and eighty-eight cents (\$28,448.88) of which eight hundred forty-six dollars and zero cents (\$846.00) represents reimbursement to Wood County for expenses incurred during the month of November, 2007, in regard to the Enforcing the Underage Drinking Laws Grant Number 07-EUD-83. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 179 and bearing the date of December 13, 2007 at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to

the Enforcing the Underage Drinking Laws Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby authorize Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment and the Certification of Grant Completion in regard to the GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM funding in the amount of ten thousand dollars and zero cents (\$10,000.00) allocated to The Greater Parkersburg Area Chamber of Commerce. A copy of the Request for Reimbursement and the Certification of Grant Completion are attached to the Order that was prepared and should be made a part thereof. With no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



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Robert K. Tebay, President



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Rick Modesitt, Commissioner



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David Blair Couch, Commissioner

PURCHASE ORDERS APPROVED ON JANUARY 31, 2008

62370	Office Depot	1,048.80
62371	Kesterson Cleaners	36.00
62372	Sam's Club	95.36
62376	State Electric Supply Co.	87.27
62378	Miller Communications Inc.	205.00
62379	Parks Hardware & Supply	15.10
62380	Johnstone Supply	160.62
62381	CDW-G	775.32
62383	Best One Tire	15.99
62383	Best One Tire	15.99
62391	Avaya Inc.	390.00
62393	Carquest	457.80
62395	Casto & Harris Inc.	1,526.25
62396	Cogent Systems	2,500.00
62397	Parks Hardware & Supply	10.93
62051	Valley Supply Company	118.04
62055	Valley Supply Company	21.88
62227	Office Depot	120.41
62283	Tri-State Roofing & Sheet Metal Co.	140.00
62307	Office Depot	42.50
62334	Office Depot	673.11
62337	Runyon Lock Service	4.50
62339	Walmart Community BRC	163.93
62349	Parks Hardware & Supply	7.99
62350	Intoximeters	387.50
62355	Lowe's Companies, Inc.	658.28
62358	Carquest	48.61
62359	S/W Resources	438.00
62364	Parks Hardware & Supply	88.90
62369	Noe Office Equipment	14.00
62400	Astorg Motor Co.	122.94
62404	Walmart Community BRC	42.94
62406	Grainger	45.85
62407	Parkersburg Office Supply	27.90
62411	Lowe's Companies Inc.	239.88
62413	State Electric Supply Co.	311.86

To listen to this meeting, please refer to Tape dated 01-31-08

Wood County Commission Meeting  
Held January 31, 2008

Please Print

1.	George S. Fina
2.	Tony [Signature]
3.	Shawn [Signature]
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