

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JULY 17, 2008

PRESENT: ROBERT K. TEBAY, PRESIDENT
RICK MODESITT, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Donna E. Weekley – Vienna District (2007) and Neopost Leasing, Inc. – Parkersburg District (2008).

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to real property for Norman Smith – Parkersburg City District (2008).

At 9:45 A.M., the County Commission met with Cecil Childress, Keith Burdette and Ann Conageski to discuss the Farmer's Market. Commissioner Couch proposed a lease be given to the City of Parkersburg on the property owned in the are of the Market. In exchange for the lease he would like to see the City of Parkersburg lease "Old Tom", the cannon that is in the City Park and was originally located at Fort Boreman.

After discussion, County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby APPROVE the "General Space Rules for the Downtown Farmer's Marketplace" for a period of thirty (30) days. Said Rules were presented to the Commission by representatives of the City of Parkersburg. These rules do not exclude the two vendors currently located in the area of the Market. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE an offer for exchange of Lease Agreements to be made to the City of Parkersburg. The Commission would offer a long-term lease for the County-owned portion of Bicentennial Park located off Third and Market Streets in exchange for the City agreeing to provide the Commission with a long-term lease for the "Long Tom" Cannon. Said cannon would be returned from Parkersburg City Park to its original location, Fort Boreman Hill to be placed on display in the Historic Fort Boreman Park. An Order was prepared regarding this matter.

The 10:30 A.M., meeting with Tom Riddle and Carolyn Beckett to discuss the WV State Honey Festival was cancelled.

At 10:45 A.M., the County Commission met with John Badgley who requested funds for the Hank Greenburg Field. Commission Tebay stated he would personally donate a tractor he has.

At 11:00 A.M., the County Commission met with Bob Enoch who addressed the Commission regarding the lack of care for several Wood County rural cemeteries. He stated he is not looking for funding, just support for the cause of taking care of these areas. Commissioner Tebay asked Mr. Enoch to get some information on surrounding states to find out any tax breaks or taxes collected by them to support cemeteries. Enoch stated there will e a public meeting held in the future to increase awareness of the problem.

At 11:15 A.M., the County Commission met with Bill Brown, County Engineer to discuss abandoned and dilapidated buildings. Mr. Brown stated the property owned by Juanita Foggin in Happy Valley has been cleaned up. The Commission agreed that Mr. Brown can

mark this property as complete. He then discussed the Clara Balser property. He stated some work has been completed but there is still more cleanup that needs to be completed. The Commission has previously given her sixty days to clean up the property. Mr. Brown asked that a letter be sent to them to encourage them to continue the cleanup.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, does hereby ORDER that Clara M. Balser owner of property located at 101 Empire Lake Drive, Parkersburg, West Virginia, be given a thirty (30) day extension for the CLEAN-UP of said property. In the event the owner fails to comply with this ORDER by the aforementioned time period, the County Commission of Wood County reserves the right to advertise and seek a contractor to clean up and repair the facilities, remove debris from the property to an approved landfill, and initiate a civil proceeding in the Circuit Court of Wood County, West Virginia, to subject the private land described above to a lien to satisfy the costs incurred by the County Commission of Wood County in making the order of clean-up and removal to a landfill, along with reasonable attorney fees and court costs expended, and any such other relief as the County Commission of Wood County deems appropriate in order to enforce the Abandoned Building Ordinance of Wood County. An Order was prepared regarding this matter.

Pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County, the County Commission, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by David Blair Couch placed Marty Seuffer in nomination to be appointed to the Wood County Solid Waste Authority. The new term will expire December 31, 1012. An Order was prepared regarding this matter.

The County Commission of Wood County upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Grant Contract for the Victims Advocate Grant with the West Virginia Division of Criminal Justice Services. Said Contract is for thirty-five thousand one hundred seventy-five dollars and zero cents (\$35,175.00) for the fiscal year 2008/2009. The aforementioned Grant Contract and pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Grant Contract for the Justice Assistance Grant with the West Virginia Division of Criminal Justice Services. Said Contract is for twenty-seven thousand nine dollars and zero cents (\$27,009.00) for the fiscal year 2008/2009. The aforementioned Grant Contract and pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Grant Application for the Community Corrections Grant with the West Virginia Division of Criminal Justice Services. Said Contract is for two

hundred ninety-two thousand eight hundred twelve dollars and zero cents (\$292,812.00) for the fiscal year 2008/2009. The aforementioned Grant Contract and pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Grant Contract for the Community Corrections Grant with the West Virginia Division of Criminal Justice Services. Said Contract is for sixty-two thousand five hundred dollars and zero cents (\$62,500.00) for the fiscal year 2008/2009. The aforementioned Grant Contract and pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Grant Contract for the Juvenile Accountability Block Grant with the West Virginia Division of Criminal Justice Services. Said Contract is for fourteen thousand five hundred dollars and zero cents (\$14,500.00) for the fiscal year 2008/2009. The aforementioned Grant Contract and pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of twenty-one thousand seven hundred forty-six dollars and

seventy-three cents (\$21,746.73) of which one thousand five hundred sixty-five dollars and eighty-eight cents (\$1,565.88) represents reimbursement to Wood County for expenses incurred during the month of May, 2008, in regard to the Homeland Security Grant Number 06-SHS-30. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 311 and bearing the date of June 29, 2008 at which time Rick Modesitt, in his official capacity as President Pro-Tem and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Homeland Security Grant Number 06-SHS-30 is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of twenty-one thousand seven hundred forty-six dollars and seventy-three cents (\$21,746.73) of which twenty thousand one hundred eighty dollars and eighty-five cents (\$20,180.85) represents reimbursement to Wood County for expenses incurred during the month of May, 2008, in regard to the Homeland Security Grant Number 06-SHS-29. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 311 and bearing the date of June 9, 2008 at which time Rick Modesitt, in his official capacity as President Pro-Tem and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Homeland Security Grant Number 06-SHS-29 is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the

County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 08-CC-90. Reimbursement is in the amount of twenty-one thousand three hundred sixty-seven dollars and sixty-one cents (\$21,367.61) for the month of June, 2008. In addition to the Request for Reimbursement the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Strategic Prevention Framework State Incentive Grant Number 08-SIG-17. The Request for Reimbursement is in the amount of six thousand seven hundred fifty-four dollars and eighty-eight cents (\$6,754.88) for the month of May, 2008, which represents payments to Tiano-Knopp Associates, Inc. for grant consulting services, Kelly Shook, Grant Coordinator for services; and Lori Ullman, Grant Coordinator for services. Along with the Request for Reimbursement Form, a Financial Recap Page, a Monthly Progress Report and documentation supporting the above listed payments have been submitted. Documentation pertaining to the Strategic Prevention Framework State Incentive Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby

AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in the amount of three thousand nine hundred eighty-one dollars and fifty-three cents (\$3,981.53) was requested for the month of June, 2008. In addition to the Request for Reimbursement, the Monthly Reports for the Wood County S.A.F.E. Team, the Time Sheets for the Wood County Sheriff's Department and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Homeland Security Grant Number 06-SHS-11. The Request for Reimbursement is in the amount of five thousand eight hundred dollars and zero cents (\$5,800.00) for the month of June, 2008. Along with the Request for Reimbursement Form, the Sub-Grantee Progress Report and a Project Financial Report have been submitted. Documentation pertaining to the Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Homeland Security Grant Number 06-SHS-30. The Request for Reimbursement is in the amount of

thirty-four thousand five hundred thirty-three dollars and sixty-eight cents (\$34,533.68) for the month of June, 2008. Along with the Request for Reimbursement Form, the Sub-Grantee Progress Report and a Project Financial Report have been submitted. Documentation pertaining to the Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Homeland Security Grant Number 06-SHS-29. The Request for Reimbursement is in the amount of twenty-two thousand eight hundred sixty-seven dollars and forty cents (\$22,867.40) for the month of June, 2008. Along with the Request for Reimbursement Form, the Sub-Grantee Progress Report and a Project Financial Report have been submitted. Documentation pertaining to the Homeland Security Grant is on file in the Office of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F08-HS-03-1906. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of June, 2008. The Request for Reimbursement from the Program Activity Report, the Project Financial Report and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's

Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F08-HS-03-408. The Request for Reimbursement is in the amount of two hundred thirteen dollars and seventeen cents (\$213.17) for the month of June, 2008. The Request for Reimbursement from the Program Activity Report, the Project Financial Report and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F08-HS-03-410. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of June, 2008. The Request for Reimbursement from the Program Activity Report, the Project Financial Report and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 07-EUD-83. Said request is in the amount of zero dollars and zero cents (\$0.00) for the month of June, 2008. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Report, the Time Sheet for Kelly Shook, Grant Coordinator; the Monthly Project Director's Report; the Grant Progress Report and Contractual Agreements with Kelly Shook, Grant Coordinator and Lori Ullman-Wright, Project Coordinator. Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F08-HS-03-2011. The Request for Reimbursement is in the amount of one thousand two hundred forty-seven dollars and fifty-seven cents (\$1,247.57) for the month of June, 2008. The Request for Reimbursement from the Program Activity Report, the Project Financial Report and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Advocate Grant Number 07-VA-018. The Request for Reimbursement is in the amount of two thousand six hundred fifty-four dollars and sixteen cents (\$2,654.16) for the month of June, 2008. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Diana Williams; Daily Time Sheets for Assistant Victims Advocate, Crystal Parsons; Monthly Progress Reports, Monthly Statistical Report and Minutes of the County Commission of Wood County have been submitted. Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 05-ABG-317. The Request for Reimbursement is in the amount of one thousand three hundred ninety-nine dollars and twelve cents (\$1,399.12) for the month of June, 2008. In addition to the Request for Reimbursement; the Monthly Project Director's Report, the Financial Recap, the Project Financial Report, the Demographic Report and the Time Sheets for the Liaison are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and

Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to Court Security Grant Number 07-CS-22. Reimbursement is in the amount of three hundred forty-eight dollars and zero cents (\$348.00) for the months of April, May and June, 2008. In addition to the Request for Reimbursement, the Financial Recap Page, the Project Financial Report and supporting documentation for reimbursement are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Court Security Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 05-ABG-317. The Request for Reimbursement is in the amount of one thousand three hundred ninety-nine dollars and twelve cents (\$1,399.12) for the month of May, 2008. In addition to the Request for Reimbursement; the Monthly Project Director's Report, the Financial Recap, the Project Financial Report, the Demographic Report and the Time Sheets for the Liaison are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Juvenile Justice and

Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

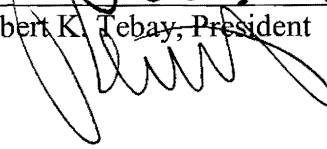
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:00 Noon.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President



Rick Modesitt, Commissioner



David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD marked July 17, 2008.

Wood County Commission Meeting
Held July 17, 2008

Please Print

1.	CELL CHILDRESS
2.	ANN CONAGRSKI
3.	Keith Burdett
4.	JOHN BRADLEY
5.	Matt Neill
6.	Bill Brown
7.	BOB Enoch
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