

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, MARCH 31, 2008

PRESENT: ROBERT K. TEBAY, PRESIDENT  
RICK MODESITT, COMMISSIONER  
DAVID BLAIR COUCH, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence. Upon a motion made by Robert K. Tebay, seconded by David Blair Couch, made unanimous by Rick Modesitt, the Wood County Commission approved the minutes of February 4, 2008; February 7, 2008; February 14, 2008; February 21, 2008; February 25, 2008; February 28, 2008; March 6, 2008 and January 31, 2008.

At 11:00 A.M., the County Commission of Wood County, opened sealed bids for two (2) Tandem Axle Round Top Trailers to be utilized by Homeland Security. Such sealed bids were received pursuant to a LEGAL NOTICE appearing in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on March 17, 2008 and March 24, 2008. Sealed bids were received from the following.

1. Steve's Vans Truck and Trailer  
211 South 8<sup>th</sup> Street  
Marietta, Ohio 45750  
  
Bid Price - \$ 8,821.09 each  
Options Bid Price - 692.00 each
2. Verde, Inc.  
2300 North Scenic Highway  
Lake Wales, Florida 33898  
  
Bid Price - \$10,966.00 each

3. The Home Depot  
Store 4803 Parkersburg  
Vienna, WV 26105

Bid Price - \$10,323.82 each

4. Stephan L. Green Trailers  
74 Squankum Yellowbrook Road  
Farmingdale, NJ 07727

Trailer #1 Bid Price - \$12,227.00 each  
Trailer #2 Bid Price - 8,095.00 each

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did RECEIVE and TAKE UNDER CONSIDERATION the aforementioned bids. An order was prepared.

At 11:15 A.M., Steve Nicely and Tom Crooks met with the County Commission to discuss Fort Boreman Park becoming a location for the West Virginia Civil War Trails Program. After discussion, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the Submission of the Fort Boreman Historical Park as a site location to the West Virginia Civil War Trails Program. Said submission is upon the recommendation of Steve Nicely, Director of the Greater Parkersburg Convention and Visitors Bureau. If approved, an annual commitment of two hundred dollars and zero cents (\$200.00) will be required as an annual sign maintenance fee. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission met with Toni Tiano, Grant Consultant, to discuss a grant application for the Day Report Center. Erin Marte and Gary Deem from the Day Report Center were in attendance. After discussion, the County Commission of Wood County upon a motion made by Rick Modesitt, seconded by David Blair Couch and made

unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Grant Application for the Community Corrections Grant Number with the West Virginia Division of Criminal Justice Services. Said Grant Application is in the amount of three hundred thirty-six thousand eight hundred eighteen dollars and zero cents (\$336,818.00). A copy of said Application is attached to the ORDER that was prepared and should be made a part thereof. The aforementioned Grant Application and pertinent documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator.

At 11:45 A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of Rick Modesitt seconded by David Blair Couch and made unanimous by Robert K. Tebay, County Commissioners, upon prior adjournment of the regular session convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended: WHEREUPON, the said Rick Modesitt, one of the Commissioners, Robert K. Tebay, President of said Commission, and David Blair Couch, Commissioner met with Attorney C. Blaine Myers, Jr., Marty Seufer, County Administrator, Sheriff Ken Merritt and Chief Deputy Tom Smith. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by the West Virginia Code Chapter 6, Article 9A-4, Section 2, of 1931, as amended. Said session also contained items of discussion that are considered attorney/client privileged. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 12:16 o'clock P.M. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of seven thousand three hundred seventy-nine dollars and twenty-

seven cents (\$7,379.27) of which the amount of four thousand ten dollars and seventy-one cents (\$4,010.71) represents reimbursement to Wood County for expenses incurred during the months of December, 2007 and January, 2008, in regard to the Stop Violence Against Women Grant Number 06-VAW-008. Receipt of the aforementioned check is pursuant to Orders appearing in Order Book 68, at Pages 225 and 231 bearing the dates of February 21, 2008 and February 25, 2008 at which time Robert K. Tebay, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Requests for Reimbursement. Documentation pertaining to the Stop Violence Against Women Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of seven thousand three hundred seventy-nine dollars and twenty-seven cents (\$7,379.27) of which three thousand three hundred sixty-eight dollars and fifty-six cents (\$3,368.56) represents reimbursement to Wood County for expenses incurred during the month of January, 2008, in regard to the Victims of Crime Advocate Grant Number 07-VA-018. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 233 and bearing the date of February 28, 2008 at which time Robert K. Tebay, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator. An order was prepared.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the

County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 08-CC-90. Reimbursement is in the amount of twenty-one thousand three hundred eleven dollars and forty-four cents (\$21,311.44) for the month of February, 2008. In addition to the Request for Reimbursement the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the ORDER that was prepared and should be made a part thereof. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Advocate Grant Number 07-VA-018. The Request for Reimbursement is in the amount of three thousand three hundred sixty-eight dollars and fifty-six cents (\$3,368.56) for the month of February, 2008. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Diana Williams; Daily Time Sheets for Assistant Victims Advocate, Crystal Parsons; Monthly Progress Reports, Monthly Statistical Report and Minutes of the County Commission of Wood County have been submitted. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

The County Commission of Wood County upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement for the West Virginia Juvenile Justice and Delinquency Grant Number 07-JJP-217. Said Request for Reimbursement is in the amount of two thousand one hundred dollars and zero cents (\$2,100.00) for the month of February, 2008. Along with the Request for Reimbursement, the Financial Recap Report, the Project Financial Report, the Project Director's Monthly Report, the Demographic Form and applicable time sheets have been submitted to the West Virginia Division of Criminal Justice Services. A copy of the Request for Reimbursement is attached to the ORDER that was prepared and should be made a part thereof. The aforementioned Grant is on file in the Office of the County Administrator.

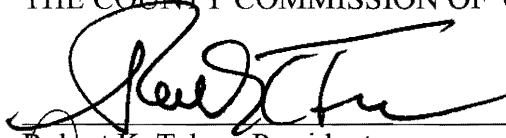
The County Commission of Wood County upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in the amount of two thousand three hundred eighty-four dollars and twenty-five cents (\$2,384.25) was requested for the month of February, 2008. In addition to the Request for Reimbursement, the Monthly Reports for the Wood County S.A.F.E. Team and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. A copy of the Request for Reimbursement is attached to the Order that was prepared and should be made a part thereof. Documentation pertaining to the STOP Violence Against Women Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE the purchase of three (3) vehicles to be utilized by the Wood County Sheriff's Office and the Wood County Home Confinement. Said vehicles are being purchased off the State Bid Contract. An order was prepared.

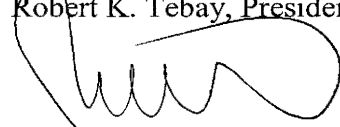
With no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Robert K. Tebay, President

Rick Modesitt, Commissioner

David Blair Couch, Commissioner

PURCHASE ORDERS APPROVED ON MARCH 31, 2008

62591	Office Depot	146.06
62608	Dell Computer Corp.	14,331.20

To listen to this meeting, please refer to Tape dated 03-31-08

Wood County Commission Meeting  
Held March 31, 2008

Please Print

1.	Ed Hupp
2.	STEVE NICELY
3.	Erin Marte
4.	Toni Tiano
5.	Loary D. Deem
6.	<del>Ken</del> Ken Merritt
7.	T.P. Smith
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