

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, NOVEMBER 17, 2008

PRESENT: ROBERT K. TEBAY, PRESIDENT  
RICK MODESITT, COMMISSIONER  
DAVID BLAIR COUCH, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, the Wood County approved Erroneous Assessment Applications in regard to Real Property for Little Kanawha District – Slate (2007 and 2008).

At 10:00 A.M., the County Commission met with Mark Rhodes from the County Clerk's Office who asked that the County Commission certify the recent election.

The County Commission of Wood County, sitting ex-officio, as the Board of Canvassers, reconvened at 10:00 A.M., to ascertain the results of the Canvass for the General Election held on November 4, 2008, in the County of Wood. Having carefully and impartially examined the returns of the aforesaid Election, and there being no contests pending, the Board of Canvassers, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, do hereby CERTIFY the election results and do now declare the Canvass closed. The Clerk of the County Commission of Wood County is now directed to certify the results of said election to the Secretary of State, Charleston, West Virginia. An order was prepared regarding this matter. The County Commission, upon a motion made by Rick Modesitt,

seconded by David Blair Couch and made unanimous by Robert K. Tebay, does hereby adjourn as the Board of Canvassers, sine die. An order was prepared regarding this matter.

At 10:30 A.M., the County Commission met with Mary Ann Hollis, Director, who reported to the County Commission on the state of the shelter.

At 10:55 A.M., the County Commission met with Rich Shaffer, Administrative Assistant to the Assessor, who gave the County Commission a letter from the state notifying the Assessor's office that they have passed the appraisal ratio as determined by the Property Tax Division of the State of West Virginia.

At 11:00 A.M., the County Commission met with John Reed, Solid Waste Authority Director/Compliance Officer, who addressed the County Commission regarding a recycling program for Wood County buildings including the Courthouse and two Annexes.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE a recycling program to be initiated in the offices located in the Wood County Courthouse, the Holmes R. Shaver Annex and the Judge Donald F. Black Annex. Said recycling program is upon the recommendation of the Wood County Solid Waste Authority. An order was prepared regarding this matter.

John Reed also gave the County Commission an update on the Grandview Trailer Court. He stated the Compliance Department is working with the State Fire Marshall's Office and the Health Department to bring the court into compliance. Bill Brown, County Engineer and Ed Hupp, County Compliance Officer, were in attendance to report on the issue.

On this date, Carole Jones, Circuit Clerk, asked the County Commission to authorize her hiring a replacement employee. The County Commission signed the new employee hire form.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, APPOINTED Bob Buchanan to the Wood County Parks and Recreation Commission (Mountwood Park). Mr. Buchanan is to replace Ann Pifer who resigned. The appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The term will expire on December 16, 2011. An order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-154. The Request for Reimbursement is in the amount of one thousand nine hundred forty-five dollars and eighty-eight cents (\$1,945.88) for the month of October, 2008. The Request for Reimbursement from the Program Activity Report, the Project Financial Report, the time sheets for the Wood County Sheriff's Department and the Monthly Progress Report have been submitted. A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Advocate

Grant Number 08-VA-030. The Request for Reimbursement is in the amount of two thousand one hundred eighty-seven dollars and fifty cents (\$2,187.50) for the month of August, 2008. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Diana Williams; Daily Time Sheets for Assistant Victims Advocate, Crystal Parsons; Monthly Progress Reports, Monthly Statistical Report and Minutes of the County Commission of Wood County have been submitted. A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Advocate Grant Number 08-VA-030. The Request for Reimbursement is in the amount of nine hundred eight dollars and zero cents (\$908.00) for the month of September, 2008. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Diana Williams; Daily Time Sheets for Assistant Victims Advocate, Crystal Parsons; Monthly Progress Reports, Monthly Statistical Report and Minutes of the County Commission of Wood County have been submitted. A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 08-EUD-103. Said request is in the amount of two hundred thirty-two dollars and fifty cents (\$232.50) for the month of October, 2008. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Report, the Time Sheet for Kelly Shook, Grant Coordinator; the Monthly Project Director's Report; the Grant Progress Report and Contractual Agreements with Kelly Shook, Grant Coordinator and Joann Powell, Executive Director, Westbrook Health Services, Inc. A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof. Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf the County Commission, to sign the Request for Reimbursement in regard to the Strategic Prevention Framework State Incentive Grant Number 09-SIG-17. The Request for Reimbursement is in the amount of three thousand eight hundred ninety-three dollars and six cents (\$3,893.06) for the month of October, 2008, which represents payments to Tiano-Knopp Associates, Inc. for grant consulting services, Kelly Shook, Grant Coordinator for services, and Allison Bennett, Grant Coordinator for services. Along with the Request for Reimbursement Form, a Financial Recap Page, a Monthly Progress Report, and documentation supporting the above listed payments have

been submitted. A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Documentation pertaining to the strategic Prevention Framework State Incentive Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 07-EUD-83. Said request is in the amount of zero dollars and zero cents (\$0.00) for the month of September, 2008. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Report, the Time Sheet for Kelly Shook, Grant Coordinator; the Monthly Project Director's Report; the Grant Progress Report and Contractual Agreements with Kelly Shook, Grant Coordinator and Joann Powell, Executive Director, Westbrook Health Services, Inc. A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof. Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Robert K. Tebay, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 07-EUD-83. Said request is in the amount of zero dollars and zero cents (\$0.00) for the month of October, 2008. Along with the Request for

Reimbursement Form; a Financial Recap Page; the Project Financial Report, the Time Sheet for Kelly Shook, Grant Coordinator; the Monthly Project Director's Report; the Grant Progress Report and Contractual Agreements with Kelly Shook, Grant Coordinator and Joann Powell, Executive Director, Westbrook Health Services, Inc. A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof. Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator. An order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, announced that vacancies will exist on the Wood County Local Emergency Planning Committee effective December 31, 2008. The County Commission, upon a motion made by David Blair Couch, seconded by Rick Modesitt and made unanimous by Robert K. Tebay, placed the following names in nomination for reappointment upon the recommendation of Ed Hupp, Director of Wood County Emergency

Management:

Joyce Mather	United Way
Katy Sulfridge	Red Cross
Joe Long	Verizon
Mike Barrick	Fire Marshall's office
Sherri Christopher	Exel
Steve Stephens	Vienna Police Department
Randy Lowe	Wood County 9-1-1
Danny Goodwin	Vienna Fire Department
Kenny Harris	Wood County Emergency Communications
Doug Hess	Media
Kevin Campbell	Dept. of Environmental Protection
Larry Stephens	Camden Clark
Martha Lamp	Medical Reserve Corps
Tim Pingley	Allegheny Power
Kim Dixon	Westbrook
Wendy Tuck	Volunteer Action Center
Don Williams	Citizen
Lois Francisco	St. Josephs Hospital

Steve Simonton	Wood County Schools
John Rockhold	Funeral Directors
Suzi Gilmore	Coldwater Creek
Terry Moore	Airport
Christy Swisher	Grand Central Mall
Dave White	WVU – Parkersburg
Michael Daley	Department of Highways
Steve Johnk	Public Debt

The County Commission, upon same motion, placed the following new names in nomination for appointment:

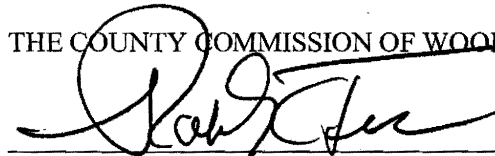
Paul Nicholes replacing Allan Ammons of Dominion Hope Gas  
Pat Barclay                      Suddenlink

Said nominations are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The terms will expire December 31, 2010. An order was prepared regarding this matter.

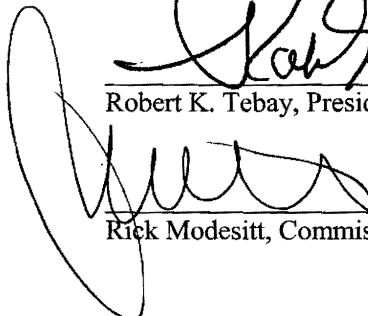
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

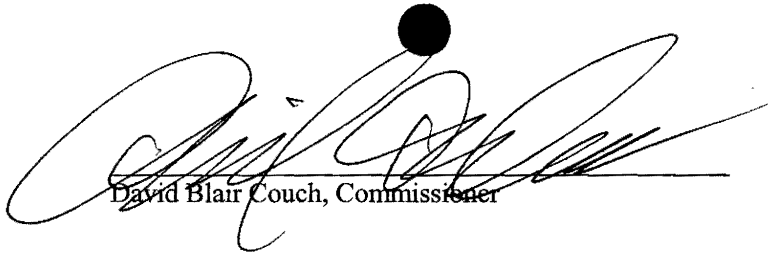


Robert K. Tebay, President



Rick Modesitt, Commissioner





David Blair Couch, Commissioner

To listen to this meeting, please refer to CD labeled November 17, 2008.

Wood County Commission Meeting  
Held November 17, 2008

Please Print

1.	Maryann Hollis, Exec Dir., Human Soc. of Parkersburg
2.	Rich Shaffir
3.	John Reed
4.	Bill Brown
5.	Ed Hupp
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