

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, SEPTEMBER 15, 2008

PRESENT: ROBERT K. TEBAY, PRESIDENT  
RICK MODESITT, COMMISSIONER  
DAVID BLAIR COUCH, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, approved minutes from September 8 and September 11, 2008.

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to real property for Broadway Church of the Nazarene.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Heather Zetterberg – Parkersburg City District (2007); Kenneth Newlon – Slate District (2008); Carl D. Ford, Jr. – North Hills (2008); James L. Hershberger – Slate District (2008); Carolyn VanMeter – Slate District (2008); Nancy L. Board – Tygart District (2003, 2004 and 2005) and for Thomas A. Lauderman – Lubeck District (2008).

At 10:00 A.M., the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, did hereby ORDER the EXECUTION of a PROCLAMATION naming September 17, 2008 “Constitution Day” in

honor of the 221<sup>st</sup> Anniversary of the signing of The U.S. Constitution. An Order was prepared regarding this matter.

At 10:05 A.M., the County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE a Scope Definition Letter to be sent to ZMM, Inc., architects for the proposed Wood County Justice Center. Said letter defines the following offices to be incorporated in the center, The Law Enforcement Division of the Wood County Sheriff's Office, Project Lifesaver, The Wood County Holding Center, The Wood County Magistrate's Office, The Wood County Coroner, The Wood County Home Confinement and The Wood County Day Report Center. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Bill Brown, Engineer for the Abandoned and Dilapidated Building Enforcement Agency to discuss the Clara Balser property. Mr. Brown recommended the property be demolished, as well as the garage. He further recommended the box truck be removed and the property be seeded and reclaimed. Commissioner Tebay stated the contractor recommended the storage building be moved up the hill rather than be removed from the property. Mr. Brown stated he visited the property yesterday and the box truck is gone. Commissioner Modesitt asked if Mr. Brown had deemed this an emergency situation. Mr. Brown stated because of the neighborhood, he is making that recommendation and if the building should fall, it could harm someone. The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE the emergency removal of a house and a garage located at 163 Dempsey Avenue, Parkersburg, West Virginia, owned by Clara M. Balser and children. Said emergency removal is upon the recommendation of Wood County Engineer,

William M. Brown. Removal of the structures and reclamation of the land is to be performed by Empire Builders, 101 Empire Lake Drive, Parkersburg, West Virginia. An Order was prepared regarding this matter.

At 11:15 A.M., the County Commission met with Dick Wittberg and Jamie Barton from the Mid-Ohio Valley Health Department to discuss the "Biggest Loser Program" that the newly formed Employee Wellness Committee previously proposed to the County Commission. Rhea Guice stated there are sixty-two employees currently interested in participating in the contest. Mr. Wittberg stated his experience tells him the numbers will continue to increase and the money is non-refundable once the program starts. Commissioner Modesitt stated they would require the employee to reimburse the County if they don't participate and asked if any other government agencies are doing the program. Mr. Wittberg stated Public Debt and the City of Parkersburg are currently running the program. Commissioner Modesitt stated they are responsible for spending taxpayer dollars and a result of savings needs to occur in the end. He stated he is in favor of a healthier workforce. Rich Shaffer, Assessor's Office, stated a contract could be constructed with the employee to require them to participate in the program. Sonni Wallace asked about spouses and the Commission told her as long as they are willing to pay the full amount, they have no problem with them participating.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE the Employee Wellness Committee to sponsor a "Biggest Loser Contest" through The Mid-Ohio Valley Health Department. Said contest is a weight-loss program designed to address reduction in the overall Body Mass Index. Said contest is run at a cost of twenty-five dollars and zero cents (\$25.00) per employee. The County Commission has agreed to fund twenty dollars and zero cents

(\$20.00) per employee with the remaining five dollars and zero cents (\$5.00) to be paid by the participating employee. Any employee signing up for the contest but failing to complete the program, will be required to reimburse the County's share of the fee. Spouses will be permitted to participate at their own expense. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F08-HS-03-154. The Request for Reimbursement is in the amount of nine thousand one hundred seventy-eight dollars and twenty-three cents (\$9,178.23) for the month of August, 2008. The Request for Reimbursement from the Program Activity Report, the monthly time sheets and reports for the City of St. Marys Police Department, the City of Grantsville Police Department, the City of Pennsboro Police Department, the City of Harrisville Police Department, the City of Williamstown Police Department, the City of Spencer Police Department, the Jackson County Sheriff's Department, the City of Vienna Police Department, the Ritchie County Sheriff's Department, the Doddridge County Sheriff's Department and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F08-HS-

03-406. The Request for Reimbursement is in the amount of ten thousand one hundred fourteen dollars and seventy-three cents (\$10,114.73) for the month of August, 2008. The Request for Reimbursement from the Program Activity Report, the Project Financial Report and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F08-HS-03-1906. The Request for Reimbursement is in the amount of four hundred eighty-two dollars and twenty-one cents (\$482.21) for the month of August, 2008. The Request for Reimbursement from the Program Activity Report, the Project Financial Report and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F08-HS-03-2011. The Request for Reimbursement is in the amount of five thousand eight hundred eighty-one dollars and seven cents (\$5,881.07) for the month of August, 2008. The Request for Reimbursement from the Program Activity Report, the Project Financial Report and the

Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty-seven thousand four hundred seventeen dollars and three cents (\$37,417.03) which represents reimbursement to Wood County for expenses incurred during the period of October, 2007 through June, 2008, in regard to the Homeland Security Emergency Management Planning Grant Number 97.042. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 326 and bearing the date of June 30, 2008 at which time Robert K. Tebay, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Homeland Security Emergency Management Planning Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, reappointed Peggy Merinar to the Vienna Public Library Board. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Ms. Merinar's new term will expire on June 30, 2013. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt and passed, announced that two vacancies exist on the Mid-Ohio Valley Regional Airport Authority. Said vacancies are due to the fact that the terms of Chad

Mildren and Mike King expire September 24, 2008. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire September 24, 2011. An Order was prepared regarding this matter.

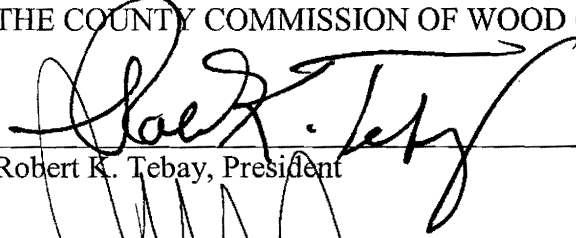
The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, announced that a vacancy exists on the Wood County Recreation Commission. Said vacancy is due to the fact that the term of Sean Andrews expires on this date. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire September 15, 2011. The County Commission, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and passed, placed Sean Andrews in nomination for reappointment. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Rick Modesitt, and passed, placed Greg Smith in nomination for appointment to the Mid-Ohio Valley Board of Health. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire June 23, 2013. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



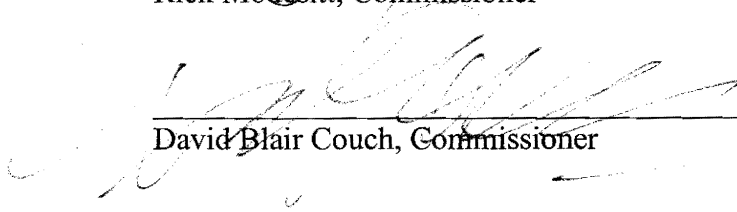
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Robert K. Tebay, President



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Rick Modesitt, Commissioner



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David Blair Couch, Commissioner

To listen to this meeting, please refer to CD labeled September 15, 2008.



Wood County Commission Meeting  
Held September 15, 2008

Please Print

1.	Burt Brown
2.	Michelle Cole
3.	Sandi Wall
4.	Alu Peterson
5.	Dede Tranquill
6.	Edith
7.	Diana Darrett
8.	Richard Hatcher
9.	Jamie Barton
10.	Ricky Spill
11.	Ghea Linn
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