

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, FEBRUARY 9, 2009

PRESENT: RICK MODESITT, PRESIDENT
DAVID BLAIR COUCH, COMMISSIONER
WAYNE DUNN, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes from December 4, 11, 18, 30, 2008 and January 12, 2009.

At 9:30 A.M., Keith Burdette and Cam Huffman from the Wood County development Authority reported to the County Commission on their recent trip to Washington D.C. with officials from the City of Parkersburg. Mr. Burdette stated virtually all the proposed stimulus monies were going to be made available to municipalities for programs already in existence.

At 9:48 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, County Commissioners, upon prior adjournment of the regular session convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended: WHEREUPON, the said David Blair Couch, one of the Commissioners, Rick Modesitt, President of said Commission, and Wayne Dunn, Commissioner met with Jeff Sandy, Sheriff of Wood County and Matt Smith, Deputy with the Wood County Sheriff's Department. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by the West Virginia Code Chapter 6, Article 9 of 1931, as amended. The Commission having concluded said

discussion, the said EXECUTIVE SESSION adjourned at 9:54 o'clock A.M. An Order was prepared regarding this matter.

After adjourning said Executive Session, Commissioner Modesitt stated there was a question regarding the bids for vehicles recently received by the County Commission. He said there was a question that involved competition between dealers. Sheriff Sandy then discussed the need his department has for replacement of their weapons. Commissioner Couch stated he would like to see something in writing from the Sheriff stated that he is willing to auction off weapons currently in the evidence room that are no longer needed for court cases. Sheriff Sandy stated he has talked to the Chief Judge and he is willing to auction off the weapons and will turn the proceeds over to the County Commission. The Sheriff concluded by stating he would like some time in the future to discuss radio communications with the County Commission.

At 9:55 A.M., the County Commission met with Dave Ashley, Parkersburg/Wood County Visitors Bureau along with Dave Jeffrey to discuss the recent West Virginia Duals wrestling match. The match was sponsored by the County Commission through an innovative programming grant. They stated the event was a success in spite of the bad weather that weekend. They supplied a final report on the event to the County Commission.

At 10:45 A.M., the County Commission adjourned to sit as the Board of Review and Equalization.

At this time, they met with Jim Weigle to discuss the Holiday Inn and Millstone Subdivision properties. Also in attendance were Steve Sheppard, Andy Hartleben, Assessor's Office employees; Rich Shaffer, Assessor and Russell Skogstad, Assistant Prosecuting Attorney.

The 11:15 A.M. Board of Review and Equalization appointment with Tracy Walters was cancelled and rescheduled for a later date.

At 2:30 P.M., the Board met with Garner Norman to discuss his property in Parkersburg City District. Also in attendance were Ralph Gentz, Steve Sheppard, Assessor's Office; and Rich Shaffer, Assessor.

The County Commission adjourned as the Board of Review and Equalization.

The 6:30 P.M Board of Review and Equalization appointment with Rodney Emrick was cancelled and rescheduled for a later date.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-163-153. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of January, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of January, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted. Documentation pertaining to the

Governor's Highway Safety Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to Justice Assistance Grant Number 07-JAG-23. Reimbursement is in the amount of two thousand two hundred fifty dollars and seventy-five cents (\$2,250.75) for the month of January, 2009. In addition to the Request for Reimbursement, the Financial Recap Page, the Project Financial Report and supporting documentation for reimbursement for the Prevention Resource Officer are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Justice Assistance Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf the County Commission, to sign the Request for Reimbursement in regard to the Strategic Prevention Framework State Incentive Grant Number 09-SIG-17. The Request for Reimbursement is in the amount of three thousand eight hundred seventy-three dollars and fifty-eight cents (\$3,873.58) for the month of November, 2008, which represents payments to Tiano-Knopp Associates, Inc. for grant consulting services, Kelly Shook, Grant Coordinator for services, and Allison Bennett, Grant Coordinator for services. Along with the Request for Reimbursement Form, a Financial Recap Page, a Monthly Progress Report, and documentation supporting the above listed payments have been submitted. Documentation

pertaining to the strategic Prevention Framework State Incentive Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to Court Security Grant Number 07-CS-22. Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the months of October, November and December, 2008. In addition to the Request for Reimbursement, the Financial Recap Page, the Project Financial Report and supporting documentation for reimbursement are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Court Security Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 08-EUD-103. Said request is in the amount of one thousand seven hundred eighty-one dollars and sixty-nine cents (\$1,781.69) for the month of January, 2009. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Report, the Time Sheet for Kelly Shook, Grant Coordinator; the Monthly Project Director's Report; the Grant Progress Report and Contractual Agreements with Kelly Shook, Grant Coordinator and Joann Powell, Executive Director, Westbrook Health Services, Inc. Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-2011. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of January, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-406. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of January, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-410. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of January, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted. Documentation pertaining to the

Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 07-EUD-83. Said request is in the amount of seven thousand eight hundred dollars and eighty-six cents (\$7,800.86) for the month of December, 2008. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Report, the Time Sheet for Kelly Shook, Grant Coordinator; the Monthly Project Director's Report; the Grant Progress Report and Contractual Agreements with Kelly Shook, Grant Coordinator and Joann Powell, Executive Director, Westbrook Health Services, Inc. Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Marty Seufer, Director of the Wood County Planning Commission, presented to the County Commission of Wood County, a recommendation from the Wood County Compliance Officer to reduce the performance bond posted for Phase II of The Wakefield Addition Subdivision. Said reduction is for a total of nine thousand one hundred thirty-five dollars and zero cents (\$9,135.00). The original bond was in the amount of seventy-five thousand eight hundred fifty-five dollars and zero cents (\$75,855.00) and was posted in the form of an irrevocable letter of credit from Williamstown National Bank. The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby AUTHORIZE the bond reduction as recommended. An Order was prepared regarding this matter.

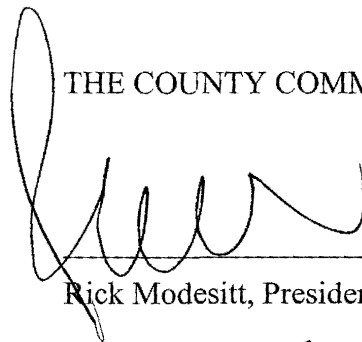
The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Purchase Order with the Mercer County Day Report Center for drug testing supplies. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Wayne Dunn and made unanimous by David Blair Couch, placed Greg Herrick in nomination for appointment to the Wood County Planning Commission to fill the vacancy of Randy Rapp. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The unexpired term will expire December 31, 2009. An Order was prepared regarding this matter.

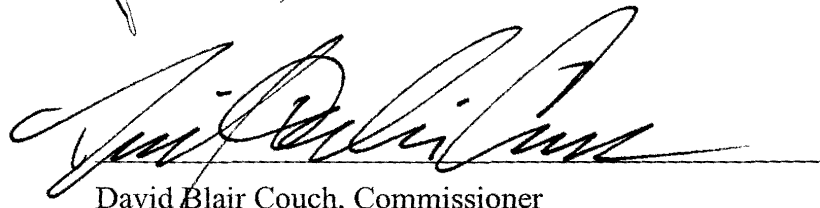
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

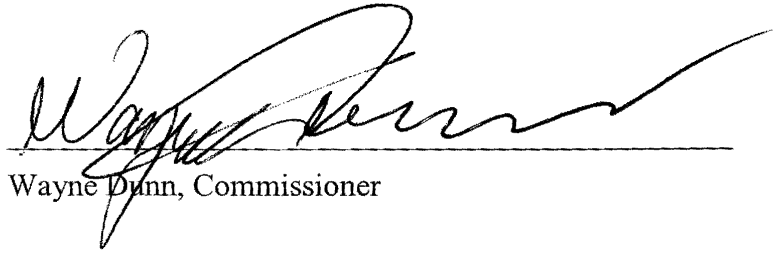
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



David Blair Couch, Commissioner



Wayne Dunn, Commissioner

To listen to this meeting please refer to DVD labeled February 9, 2009.

Wood County Commission Meeting
Held February 9, 2009

Please Print

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| 1. | Keith Burdette |
| 2. | Cam Huffman |
| 3. | Jeff Sandy |
| 4. | MJ Smith WESCO |
| 5. | David Jeffrey |
| 6. | Art Aslan |
| 7. | Steve Sheppard |
| 8. | Rich Shaffer |
| 9. | Andy Hartleben |
| 10. | Russell Skogstad |
| 11. | [scribble] |
| 12. | [scribble] |
| 13. | Garner Norman |
| 14. | Ralph A. Gentz |
| 15. | Steve Sheppard |
| 16. | Rich Shaffer |
| 17. | |
| 18. | |
| 19. | |
| 20. | |