

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 11, 2009

PRESENT: RICK MODESITT, PRESIDENT
DAVID BLAIR COUCH, COMMISSIONER
WAYNE DUNN, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

At 10:00 A.M., Commission President Rick Modesitt explained that the Commission is looking at all their financial options for the proposed Justice Center. Dan Marshall from the Wood County Building Commission and Greg Isaacs from Crews and Associates addressed the Commission regarding financing options. They stated the shorter the loan term, the better chance the local banks will be willing to work with the Commission. Mr. Isaacs stated this company writes bonds and loans for several entities across the State of West Virginia.

At 10:39 A.M., the County Commission met with Jack Mathers from Mountwood Park who discussed the upcoming "Moon Over Mountwood Fishing and Outdoor Festival. He stated there are several outdoor vendors who have been invited to attend the event. He stated several of them have inquired about local hotels. No decision regarding potential financial assistance was made.

At 11:05 A.M., the County Commission met with Jason Wharton, Prosecuting Attorney for Wood County. Mr. Wharton started with his meeting with Wood County Compliance Officer John Reed regarding property in the county that has debris. Two letters have been sent to the property owner. Communications with the property owner have ceased. Mr. Wharton stated the property owner should be given two weeks to comply with the Abandoned and Dilapidated Building Ordinance. At the end of that time he believes the County has the right to

clean up the property in conjunction with the Mid-Ohio Valley Health Department. Mr. Reed, who was present, stated they are at a standstill and thus sought the advice of the Prosecuting Attorney. Mr. Wharton stated they also had discussed a property located in Mineral Wells off Interstate 77. He suggested the Wood County Sheriff's Department become involved in the possible resolution of that property.

Next, Mr. Wharton discussed the recent West Virginia Legislature passing of SB528 and the establishment of an account for the County Clerk. Mr. Wharton stated he felt the fee established over the past fiscal year should be set up as a separate line item in the County General Fund. He stated he believed this statute has been in effect for the entire current fiscal year. Jamie Six, Clerk of the County Commission and Mark Rhodes from the County Clerk's Office were in attendance. Mr. Six stated he is willing to keep his expenditures out of this fund within the current purchasing guidelines of the County. He stated he intends to use these funds in the same manner as his current budget dictates.

Next Mr. Wharton addressed the Commission regarding the procedure the County Commission should be using to select professional services. He stated that West Virginia Code 5g-1-3 covers the selection process for any project in excess of \$250,000.00. He provided the Commissioners with a copy of the code.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby ORDER that a Nepotism Policy be adopted for all employees of the Wood County Commission and all those persons whose employment is supported by funds or contributed by funds at the direction of the Wood County Commission. Said Nepotism Policy is effective immediately. A copy of said Nepotism Policy is on file in the Probate Office and the County Administrator's Office.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of May, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from Wesbanco Bank, Inc. in the amount of four thousand two hundred twenty-nine dollars and forty cents (\$4,229.40) which represents the remaining balance in savings account number 31030406. Said account was for the Wood County Commission Rehab Program. Said funds are being transferred to the City of Parkersburg, West Virginia, to be utilized in their low-income housing project. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand four hundred eighty dollars and thirty-eight cents (\$5,480.38) of which three thousand sixty-three dollars and thirty-five cents (\$3,063.35) represents reimbursement to Wood County for expenses incurred during the month of March, 2009, in regard to the Victims of Crime Advocate Grant Number 08-VA-030. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 544 and bearing the date of May 7, 2009 at which time Rick Modesitt, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Victims of Crime Advocate

Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand four hundred eighty dollars and thirty-eight cents (\$5,480.38) of which one thousand two hundred eight dollars and seventy cents (\$1,208.70) represents reimbursement to Wood County for expenses incurred during the month of March, 2009, in regard to the Juvenile Justice and Delinquency Prevention Grant Number 07-ABG-412. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 545 and bearing the date of May 7, 2009 at which time Rick Modesitt, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five thousand four hundred eighty dollars and thirty-eight cents (\$5,480.38) of which one thousand two hundred eight dollars and seventy cents (\$1,208.33) represents reimbursement to Wood County for expenses incurred during the month of February, 2009, in regard to the Juvenile Justice and Delinquency Prevention Grant Number 07-ABG-412. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 515 and bearing the date of March 26, 2009 at which time Rick Modesitt, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 07-ABG-412. The Request for Reimbursement is in the amount of two hundred thirty-six dollars and sixty-two cents (\$236.62) for the month of April, 2009. In addition to the Request for Reimbursement; the Monthly Project Director's Report, the Financial Recap, the Project Financial Report, the Demographic Report and the Time sheets for the Liaison are being submitted to the Criminal Justice Services, Charleston, West Virginia. An Order was prepared regarding this matter..

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE the purchase of a road sign for WHITEBERRY HOLLOW. Said sign was requested by Wayne White. An Order was prepared regarding this matter.

The County Commission of Wood County upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement for the West Virginia Juvenile Justice and Delinquency Grant Number 08-JJP-236. Said Request for Reimbursement is in the amount of two thousand four hundred dollars and zero cents (\$2,400.00) for the month of April, 2009. Along with the Request for Reimbursement, the Financial Recap Report, the Project Financial Report, the Project Director's Monthly Report, the Demographic Form and applicable time

sheets have been submitted to the West Virginia Division of Criminal Justice Services. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of ten thousand three hundred ninety-one dollars and four cents (\$10,391.04) of which one thousand two hundred dollars and zero cents (\$1,200.00) represents reimbursement to Wood County for expenses incurred during the month of January, 2009, in regard to the West Virginia Juvenile Justice and Delinquency Grant Number 08-JJP-236. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 513 and bearing the date of March 23, 2009 at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the West Virginia Juvenile Justice and Delinquency is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of ten thousand three hundred ninety-one dollars and four cents (\$10,391.04) of which four hundred ninety-one dollars and four cents (\$491.04) represents reimbursement to Wood County for expenses incurred during the month of January, 2009, in regard to the West Virginia Juvenile Justice and Delinquency Grant Number 08-JJP-236. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 503 and bearing the date of March 5, 2009 at which time David Blair Couch, in his official capacity as President Pro-Tem and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to

the West Virginia Juvenile Justice and Delinquency is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of ten thousand three hundred ninety-one dollars and four cents (\$10,391.04) of which four thousand eight hundred dollars and zero cents (\$4,800.00) represents reimbursement to Wood County for expenses incurred during the month of February, 2009, in regard to the West Virginia Juvenile Justice and Delinquency Grant Number 08-JJP-236. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 540 and bearing the date of May 4, 2009 at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the West Virginia Juvenile Justice and Delinquency is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of ten thousand three hundred ninety-one dollars and four cents (\$10,391.04) of which three thousand nine hundred dollars and zero cents (\$3,900.00) represents reimbursement to Wood County for expenses incurred during the month of February, 2009, in regard to the West Virginia Juvenile Justice and Delinquency Grant Number 08-JJP-236. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 540 and bearing the date of May 4, 2009 at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the West Virginia

Juvenile Justice and Delinquency is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to Justice Assistance Grant Number 07-JAG-23. Reimbursement is in the amount of two thousand two hundred fifty dollars and seventy-five cents (\$2,250.75) for the month of May, 2009. In addition to the Request for Reimbursement, the Financial Recap Page, the Project Financial Report and supporting documentation for reimbursement for the Prevention Resource Officer are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Justice Assistance Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-410. The Request for Reimbursement is in the amount of two thousand twenty-seven dollars and thirty cents (\$2,027.30) for the month of May, 2009. The Request for Reimbursement from the Program Activity Report, the time sheets for the Vienna Police Department and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-410. The Request for Reimbursement is in the amount of seven hundred dollars sixty-nine dollars and six cents (\$769.06) for the month of May, 2009. The Request for Reimbursement from the Program Activity Report, the time sheets for the Wood County Sheriff's Department and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.


The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 08-EUD-103. Said request is in the amount of eight thousand ninety-five dollars and twenty-six cents (\$8,095.26) for the month of May, 2009. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Report, the Time Sheet for Kelly Shook, Grant Coordinator; the Monthly Project Director's Report; the Grant Progress Report and Contractual Agreements with Kelly Shook, Grant Coordinator and Joann Powell, Executive Director, Westbrook Health Services, Inc. Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf the County Commission, to sign the Request for Reimbursement in regard to the Strategic Prevention Framework State Incentive Grant Number 09-SIG-17. The Request for Reimbursement is in the amount of four thousand two hundred forty-two dollars and fifty seven cents (\$4,242.57) for the month of May, 2009, which represents payments to Tiano-Knopp Associates, Inc. for grant consulting services, Kelly Shook, Grant Coordinator for services, and Allison Bennett, Grant Coordinator for services. Along with the Request for Reimbursement Form, a Financial Recap Page, a Monthly Progress Report, and documentation supporting the above listed payments have been submitted. Documentation pertaining to the strategic Prevention Framework State Incentive Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

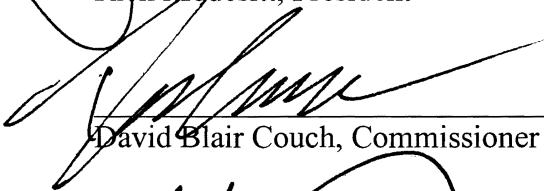
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



David Blair Couch, Commissioner



Wayne Dunn, Commissioner

To listen to this meeting, please refer to DVD labeled June 11, 2009.

Wood County Commission Meeting
Held June 11, 2009

Please Print

1.	DAN MARSHALL
2.	Greg Isaacs
3.	Jack Mathers
4.	Jasa Lharke
5.	John Reed
6.	Joyce Oker
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