

Lubeck Public Service District

May 24, 2012

Roger D. Martin, Chairman

John H. Sines, Treasurer

Jerry R. Martin, Secretary

Attending : Roger Martin, Jerry Martin, John Sines, Randall Atkinson, AJ Allen, Phil Postlewait,
Gary Brode, Judy Boston

NO. OF CUSTOMERS:	Section		Sewer	Water
	1 Lake Washington Road		321	526
	2 Lubeck		353	460
	3 Riverhill - Blenn Hgts		288	404
	4 DuPont Rd		298	320
	5 Larkmead Rd.		115	370
	6 LMH - Homewood Rd.		0	324
	7 Washington Bottom		301	405
	8 New England Ridge		184	337
	9 Lubeck South		205	331
	10 Larkmead Area - Marrtown		80	350
	11 Rt 68 South - Hopewell		0	265
	12 Mitchell's		92	96
	13 Westover & Wakefield		30	32
	14 Ball School/Wadesville		0	192
	Total Customers		2267	4412

TREASURER'S REPORT:

Revenue Fund WV Central	\$(134,988.22)
O & M Fund WV Central	\$ 2,395.30
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 49,300.00
Transfer From Revenue to O&M Checking Acct	\$ 900.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 15,625.25
Transfer From Revenue to WesBance Tax Acct	\$ 5,308.88
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES

May 24th, 2012

BUSINESS: Prayer by Jerry Martin. Pledge followed.

A.) Moved by Jerry Martin and seconded by John Sines that the minutes of the Board meeting of May 10, 2012 be approved. The motion passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

It was reported what has been going on in the District:

A) Randy Atkinson reported for Rocky McConnell the following crew activities.

- Installed 0 water taps since the last Board meeting. There are 2 water taps to be installed. This gives us 31 water taps for 2012. The District has installed no sewer taps since the last Board meeting. There are no sewer taps to be installed. This gives us a total of 1 sewer tap for 2012.
- Repaired 1 service line and 1 main line leaks.
- Completed work orders, set meters, vehicles repairs, etc.
- Working on Yard Repairs and mowing of property.
- Repaired creek crossing sewer line.
- Repaired concrete pad on Bobcat Hollow Rd.

GENERAL BUSINESS:

A.) Moved by Jerry Martin and seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion passed unanimously.

B.) It was moved by Jerry Martin and seconded by John Sines that the District approve the April 2012 financial statements as present by Phil Postlewait CPA. The motion passed unanimously.

C.) It was moved by John Sines seconded by Jerry Martin that the District approve the purchase of ASI budgetary and payroll software. The motion passed unanimously.

D.) Lake Washington Club Sewer-

- It was Moved by Jerry Martin seconded by John Sines that the board approve the notice of award pending PSC approval so there are no delays in the project. Passed unanimously.
 - It was moved by Jerry Martin seconded by John Sines that the board approve the Bond Purchase Agreement as prepared by Jackson and Kelly, PLLC. Passed unanimously.
 - It was moved by Jerry Martin seconded by John Sines that the board approve the first draw resolution for Payment to Jackson Kelly PLLC, El Robinson Engineering co., Lubeck PSD, Philip Postlewait, Jr., CPA, Municipal Bond Commission, and United Bank, Inc. totaling \$181,433.82. Passed unanimously.
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E.) Wadesville Water Project-

- Change order #4 for Locust Ridge was submitted to the state for approval and should be approved in less than two weeks.

G.) Belleville Water Project-

- No new news concerning Belleville project.

F.) Public discussion

G.) Meeting adjourned

 APPROVED  ATTESTED