

# Lubeck Public Service District

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JANUARY 19<sup>th</sup>, 2013

Meeting Date  
JANUARY 24<sup>TH</sup>, 2013  
7:00 P.M.

## AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES
2. APPROVAL OF ANNUAL MEETING SCHEDULE
3. DISCUSSION OF DISTRICT HAPPENINGS
4. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
5. DISCUSSION OF LAKE WASHINGTON CLUB SEWER EXTENSION
6. DISCUSSION OF BELLEVILLE WATER PROJECT
7. ADJOURN

Cc:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Tim Miller	WTAP
	Blaine Myers	WXIL
	Phil Postlewait	

Lubeck Public Service District

January 24, 2013

Roger D. Martin, Chairman

John H. Sines, Treasurer

Jerry R. Martin, Secretary

**Attending :** Roger Martin, John Sines, Jerry Martin, Randy Atkinson, Phil Postlewait, Gary Brode, Tim Mecks, Jim and Louann Wilson, Rick Roberts, Judy Boston.

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	321	521
	2 Lubeck	350	455
	3 Riverhill - Blenn Hgts	288	403
	4 DuPont Rd	292	312
	5 Larkmead Rd.	113	366
	6 LMH - Homewood Rd.	0	332
	7 Washington Bottom	297	400
	8 New England Ridge	183	337
	9 Lubeck South	203	331
	10 Larkmead Area - Marrtown	79	350
	11 Rt 68 South - Hopewell	0	266
	12 Mitchell's	92	95
	13 Westover & Wakefield	30	32
	14 Ball School/Wadesville	0	218
	<b>Total Customers</b>	<b>2248</b>	<b>4418</b>

**TREASURER'S REPORT:**

Revenue Fund WV Central	\$ 222,191.76
O & M Fund WV Central	\$ 13,173.24
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 42,000.00
Transfer From Revenue to O&M Checking Acct	\$ -
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 15,781.88
Transfer From Revenue to WVCCU Tax Acct	\$ 5,971.39
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WVCCU Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00

# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES JANUARY 24<sup>TH</sup>, 2013

Prayer by Jerry Martin. Pledge followed.

### GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by John Sines that the minutes of the Board meeting of January 10<sup>th</sup>, 2013 be approved. The motion passed unanimously.

### APPROVAL OF BOARD MEETING DATES:

- It was moved by Jerry Martin that the board meeting date schedule for 2013 be approved. The motion was seconded by John Sines, motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- There have been no water taps installed since the last Board meeting. There is one water tap to be installed. This gives the district no water taps for 2013. The District has installed no sewer taps since the last Board meeting. There are none to be installed. This gives us no sewer taps for 2013.
- Repaired 2 service lines and 1 main line leak.
- Completed work orders, set meters, turn offs, etc.
- Worked on testing meters.
- Vehicle maintenance

### GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**  
Moved by Jerry Martin and seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

Continuation of Minutes for the January 24<sup>th</sup> 2013 meeting of the LPSD Board  
of Commissioners

- **LAKE WASHINGTON CLUB SEWER:**

Rick Roberts PE provided an update on the Lake Washington Sewer Project and Tim Meeks with the Mid-Ohio Valley Regional Council presented the board with another pay estimate. Jerry Martin made a motion to accept the pay estimate as presented and the motion was seconded by John Sines, Motion Carried Unanimously.

- **DISCUSSION OF BELLEVILLE WATER PROJECT:**

Phillip Postlewait reported that there was a possibility of funding from other sources. There is a phone conference scheduled with Sammie Gee, to explore other funding possibilities.

- It was moved by Jerry Martin and seconded by John Sines to adjourn. Motion carried unanimously.

 APPROVED  ATTESTED

## C H E C K R E G I S T E R

\*\* DUE DATE: 2/14/13; CHECK DATE: 1/24/13; FUND:SEL; BANK: 3 131 202 00 \*\*

BATCH: 1/24/13 - 00001255

\*\* POSTING DATE: 1/24/13 - THIS YEAR - CURRENT PERIOD \*\*

VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#
1,065	ADVANCED BEDLINERS	13444	425.00	6,038
1,120	MONPOWER	13445	21.99	6,039
1,140	APPALACHIAN SOFTWARE, INC	13446	1,227.25	6,040
1,260	AUTOZONE	13447	34.54	6,041
2,080	BB&T GOVERNMENT FINANCE	13448	4,597.03	6,042
2,120	C. BLAINE MYERS	13449	495.00	6,043
2,160	BP	13450	1,281.42	6,044
3,060	CI THORNBERG CO. INC.	13451	1,959.56	6,045
3,080	CAS CABLE	13454	517.06	6,046
3,200	CM & I PRODUCTS	13455	32.25	6,047
4,060	DOWLER'S TRACTOR SALES	13456	24.88	6,048
4,080	DOMINION HOPE	13457	906.50	6,049
7,040	GOPF BROTHERS MACHINE	13460	168.00	6,050
7,080	GRAINGER	13461	45.01	6,051
12,140	LLOYD HOFF	13535	200.00	6,052
13,140	MISS UTILITY OF WV	13537	38.40	6,053
14,020	NEWARK ELECTRONICS	13538	160.00	6,054
16,040	PEIA	13539	8,473.50	6,055
16,080	LUBECK PUBLIC SERVICE DISTRICT	13540	201.41	6,056
16,240	PREMIER CHEMICALS, LLC	13541	8,466.72	6,057
18,040	REI CONSULTANTS, INC.	13542	124.08	6,058
18,100	RETIREE HEALTH BENEFIT	13543	1,958.00	6,059
20,040	TESA COMPANY, INC.	13544	567.37	6,060
20,121	TRIMBLE & ASSOCIATES	13545	525.00	6,061
21,020	UNIFIRST CORPORATION	13546	130.48	6,062
21,050	UNUM LIFE INS.CO.OF AMERICA	13548	609.18	6,063

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VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#
22,040	CARDMEMBER SERVICES	13549	344.66	6,064
23,040	WESTFIELD INSURANCE	13550	3,930.51	6,065
23,180	WVDEP WATER & WASTE DIVISION	13563	2,050.00	6,066
23,200	WV DEPT OF HEALTH &	13564	45.00	6,067
23,340	WV DEPT OF TAX & REVENUE	13569	2,081.00	6,068
			41,640.80	31