

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

June 24TH, 2013

Meeting Date
June 27th, 2013
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENTS OF BILLS AND TRANSFERS
4. APPROVAL OF 2013-2014 BUDGET
5. APPROVAL OF FINANCING AND PURCHASE OF MOWER
6. DISCUSSION OF LAKE WASHINGTON CLUB SEWER EXTENSION
7. DISCUSSION OF BELLEVILLE WATER PROJECT
8. ADJOURN

Cc:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Tim Miller	WTAP
	Blaine Myers	WXIL
	Phil Postlewait	

Lubeck Public Service District

JUNE 27, 2013

Roger D. Martin, Chairman

John H. Sines, Treasurer

Jerry R. Martin, Secretary

Attending : Jerry Martin, Roger Martin, John Sines, Fred Rader, Rick Roberts, Randy Atkinson, Rocky McConnell, Gary Brode, Judy Boston

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	327	525
	2 Lubeck	356	460
	3 Riverhill - Blenn Hgts	291	409
	4 DuPont Rd	297	320
	5 Larkmead Rd.	112	360
	6 LMH - Homewood Rd.	0	337
	7 Washington Bottom	302	408
	8 New England Ridge	179	333
	9 Lubeck South	204	332
	10 Larkmead Area - Marrtown	76	350
	11 Rt 68 South - Hopewell	0	266
	12 Mitchell's	94	97
	13 Westover & Wakefield	31	33
	14 Ball School/Wadesville	0	227
	Total Customers	2269	4457

TREASURER'S REPORT:

Revenue Fund WV Central	\$ 207,086.20
O & M Fund WV Central	\$3,072.64
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 62,000.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$16,645.29
Transfer From Revenue to WVCCU Tax Acct	\$ 5,851.76
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WVCCU Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES June 27th, 2013

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by John Sines and seconded by Jerry Martin that the minutes of the Board meeting of June 13th, 2013 be approved. The motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There has been one water tap installed since the last Board meeting. There are three water taps to be installed. This gives the district fifteen water taps for 2013. The District has installed no sewer taps since the last board meeting. There are none to be installed. There has been 3 new sewer taps for 2013.
- Repaired no main line leaks and no service line leaks.
- Repaired a sewer line
- Located valves and marked
- Turn on and turn offs.
- Worked on 1000 gallon fuel tank from the waste water treatment plant.
- Ran work orders and set meters.
- Had another power emergency requiring the use of generators.

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Jerry Martin and seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

Continuation of Minutes for the June 27th 2013 meeting of the LPSD Board of Commissioners

- **APPROVAL OF 2013-14 BUDGETS:**

It was moved by John Sines and seconded by Jerry Martin to approve the Water Budget as submitted. John Sines moved that the Sewer Budget be approved as presented seconded by Jerry Martin, Both motions approved unanimously.

- **APPROVAL OF PURCHASE AND FINANCING OF MOWER:**

The manager requested the purchase of a new mower to replace the waste water treatment plant mower to be financed through WV Central Credit Union. Jerry Martin moved to approve the purchase as presented and John Sines seconded the motion, Motion approved unanimously.

- **LAKE WASHINGTON CLUB SEWER:**

Change order #1 has been executed and the new generators will be on their way to us shortly.

We are awaiting a price from the contractor for the Hi-View Terrace Sewer Cleaning and video project so that a change order can be presented to the board.

There remains asphalt work to be done on Hi-View Terrace and DERC.

- **DISCUSSION OF BELLEVILLE WATER PROJECT:**

A draft of the engineering agreement was presented to the board. It was discussed and tabled until a special meeting planned on the 9th of July for approval of the engineering agreement, funding application and design loan for the Belleville Water Project.

- **ADJOURNMENT**

It was moved by Jerry Martin and seconded by John Sines to adjourn. Motion carried unanimously.

 _____ APPROVED  _____ ATTESTED

C H E C K R E G I S T E R

** DUE DATE: 7/27/13; CHECK DATE: 7/27/13; FUND:SEL; BANK: 3 131 202 00 **

BATCH: 6/27/13 - 00002274

** POSTING DATE: 6/27/13 - THIS YEAR - CURRENT PERIOD **

VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#
1,020	ACTION TELECOM, LLC	27749	85.00	6,438
1,040	ADT SECURITY SERVICES	27750	135.26	6,439
1,120	MONPOWER	27751	25.73	6,440
1,140	APPALACHIAN SOFTWARE, INC	27752	3,524.54	6,441
1,240	AUTO FLEET & INDUSTRIAL SUPPLY	27753	33.92	6,442
1,260	AUTOZONE	27756	205.88	6,443
2,080	BB&T GOVERNMENT FINANCE	27760	4,597.03	6,444
2,160	BP	27761	2,535.72	6,445
2,180	BRENNTAG MID-SOUTH, INC.	27762	1,248.23	6,446
3,060	CI THORNBERG CO. INC.	27763	2,683.35	6,447
3,080	CAS CABLE	27767	629.11	6,448
3,200	CM & I PRODUCTS	27768	139.90	6,449
4,020	DREIER & MALLER OF WV, INC.	27770	2,311.17	6,450
4,040	DAVISVISION	27773	128.36	6,451
4,055	DESERT DIAMOND INDUSTRIES, LLC	27774	199.00	6,452
4,080	DOMINION HOPE	27775	107.08	6,453
7,040	GOFF BROTHERS MACHINE	27778	152.00	6,454
7,080	GRAINGER	27779	250.77	6,455
8,020	HACH COMPANY	27781	942.71	6,456
8,060	HURST TRACTOR &	27784	274.93	6,457
12,020	LUBECK TIRE SERVICE	27786	29.95	6,458
12,140	LLOYD HOFF	27787	200.00	6,459
13,140	MISS UTILITY OF WV	27789	59.80	6,460
13,150	MICHAEL BRADLEY APPARATUS, LLC	27790	593.75	6,461
14,060	WASTE MANAGEMENT	27791	489.04	6,462
15,045	OHIO VALLEY POWER	27792	8,535.95	6,463

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VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#	
15,070	OESTERLE AUTO GLASS & PAINT	27793	267.02	6,464	
16,040	PEIA	27794	10,183.50	6,465	
16,048	PETERSON INDUSTRIES	27795	165.70	6,466	
16,255	PUBLIC EMPLOYEES RETIREMENT	27796	50.00	6,467	
16,260	PUBLIC SERVICE COMMISSION	27797	10,193.57	6,468	
18,100	RETIREE HEALTH BENEFIT	27798	2,314.00	6,469	
19,160	STATE ELECTRIC SUPPLY	27799	208.62	6,470	
19,180	STUART OIL COMPANY	27801	1,743.50	6,471	
21,020	UNIFIRST CORPORATION	27802	215.54	6,472	
21,045	UNITED RENTALS (N.AMERICA) INC.	27804	196.05	6,473	
21,050	UNUM LIFE INS.CO.OF AMERICA	27806	639.70	6,474	
22,040	FIRST BANKCARD	27807	540.23	6,475	
23,360	HD SUPPLY WATERWORKS	27808	3,499.46	6,476	
26,020	ZZZIP.NET,LLC	27812	89.50	6,477	
700,000	CHANDANA SIMANAPALLI 7593 CLOVERHILL DR	27813	14.89	6,478	HIGHLAND CA 92346-6851
700,000	CHANDANA SIMANAPALLI 7593 CLOVERHILL DR	27814	14.11	6,479	HIGHLAND CA 92346-6851
700,000	RONALD D WINES 424 WINDING HGTS RD	27815	49.28	6,480	PARKERSBURG WV 26101-7803
700,000	BRENDA K VANHORN 456 MOODY RIDGE RD	27816	86.97	6,481	BELPRE OH 45714-8126
700,000	BRENDA K VANHORN 456 MOODY RIDGE RD	27817	50.59	6,482	BELPRE OH 45714-8126
700,000	DAVID FULL 857 HARRIS HWY APT 101	27818	58.38	6,483	PARKERSBURG WV 26101-7682
700,000	TIFFANY J MORRIS 261 RIGGS RUN RD	27819	117.84	6,484	ELIZABETH WV 26143-7058
700,000	JAMES M MORGAN 2100 CAPITAL CIR	27820	126.75	6,485	PARKERSBURG WV 26101-6823

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700,000	SCOTT K RICHARDS 906 4TH ST	27821	143.48	6,486 ST MARYS WV 26170-1102
700,000	ERIN L. RUBLE 1311 GREAT VIEW DR	27822	42.09	6,487 FAIRBANKS AK 99712-2136
700,000	KIMBERLY D. UPPOLE 4112 13TH AVE	27823	68.63	6,488 PARKERSBURG WV 26101-6704
700,000	LYNDSAY N RICHARDS 200 W CIRCLE DR APT 101	27824	16.87	6,489 PARKERSBURG WV 26101-7692
700,000	COREY A. SCARBERRY 268 E LUBECK HILLS DR	27825	129.06	6,490 WASHINGTON WV 26181-6201
700,000	JANSEN D JEFFREY 124 HOOVER ROAD	27826	44.37	6,491 PARKERSBURG WV 26101-7180
700,000	ANDREW W. LILLY 321 MINERAL WAY	27827	50.00	6,492 PARKERSBURG WV 26101-8688
700,000	ANDREW W. LILLY 321 MINERAL WAY	27828	63.00	6,493 PARKERSBURG WV 26101-8688
700,000	CHERYL L YETTER 217 GRAYHAWK DR	27829	132.39	6,494 MADISON MS 39110-4010
700,000	DEREK E MCCRADY 92-430 LEIOLE ST	27830	34.19	6,495 KAPOLEI HI 96707-1008
700,000	DANIEL R SHACKLEFORD 310 MARIE LANE	27831	16.34	6,496 WASHINGTON WV 26181-8726
700,000	JAMES P REESE JR 5644 WADESVILLE RD	27832	22.49	6,497 BELLEVILLE WV 26133-8145
			61,706.29	60