

Lubeck Public Service District

POST OFFICE BOX 700
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WASHINGTON, WEST VIRGINIA 26181
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March 11th, 2013

Meeting Date
March 14th, 2013
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF LAKE WASHINGTON CLUB SEWER EXTENSION
5. DISCUSSION OF BELLEVILLE WATER PROJECT
6. ADJOURN

Cc:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Tim Miller	WTAP
	Blaine Myers	WXIL
	Phil Postlewait	

3/05/13

Lubeck Public Service District

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C H E C K R E G I S T E R

** DUE DATE: 3/18/13; CHECK DATE: 3/05/13; FUND:SEL; BANK: 3 131 202 00 **

BATCH: 3/05/13 - 00001471

** POSTING DATE: 3/05/13 - THIS YEAR - CURRENT PERIOD **

VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#
1,120	MONPOWER	16178	19,306.26	6,165
			19,306.26	1

Lubeck Public Service District

March 14, 2013

Roger D. Martin, Chairman
 John H. Sines, Treasurer
 Jerry R. Martin, Secretary

Attending : Roger Martin, Jerry Martin, John Sines, Randy Atkinson, Phil Postlewaite Jr., Gary Brode, Craig Richards, Larry Pyles.

NO. OF CUSTOMERS:	Section	Sewer	Water
	1 Lake Washington Road	321	523
	2 Lubeck	351	456
	3 Riverhill - Blenn Hgts	288	403
	4 DuPont Rd	292	312
	5 Larkmead Rd.	114	364
	6 LMH - Homewood Rd.	0	335
	7 Washington Bottom	298	401
	8 New England Ridge	179	333
	9 Lubeck South	206	334
	10 Larkmead Area - Marrtown	80	347
	11 Rt 68 South - Hopewell	0	266
	12 Mitchell's	89	92
	13 Westover & Wakefield	31	33
	14 Ball School/Wadesville	0	226
	Total Customers	2249	4425

TREASURER'S REPORT:

Revenue Fund WV Central	\$ 222,521.89
O & M Fund WV Central	\$ 20,874.18
RUS Construction Acct	\$0.00
IJDC Construction Acct	\$0.00

Transfer From Revenue to O&M Checking Acct	\$ 40,000.00
Transfer From Revenue to O&M Checking Acct	\$ -
Transfer From Revenue to O&M Checking Acct	\$0.00

The following transfers were made to cover payroll since the last board meeting:

Transfer From Revenue to O&M Checking Acct	\$ 16,069.78
Transfer From Revenue to WVCCU Tax Acct	\$ 5,455.08
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WVCCU Tax Acct	\$0.00
Transfer From Revenue to O&M Checking Acct	\$0.00
Transfer From Revenue to WesBance Tax Acct	\$0.00

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES March 14TH, 2013

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by John Sines that the minutes of the Board meeting of February 28th, 2013 be approved. The motion passed unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- There has been 1 water tap installed since the last Board meeting. There are no water taps to be installed. This gives the district 4 water taps for 2013. The District has installed no sewer taps since the last Board meeting. There are none to be installed. There has been 1 new sewer tap for 2013.
- Repaired 3 service line and 2 main line leaks.
- Completed work orders, set meters, turn offs, etc.
- Ran the sewer jetter along Rt. 68 to assist a customer.

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Jerry Martin and seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **LAKE WASHINGTON CLUB SEWER:**
It was reported that the Lake Washington Club Project is progressing satisfactorily. All three of the pumping station vaults have been installed and there remains 19 manholes to be installed.

This institution is an equal opportunity provider and employer

Continuation of Minutes for the March 13th 2013 meeting of the LPSD Board of Commissioners

- **DISCUSSION OF BELLEVILLE WATER PROJECT:**

It was reported that an entourage consisting of Randall Atkinson, Phil Postlewait, Craig Richards, and Fred Rader went to the IJDC council meeting on the 6th and met with Jim Ellers to discuss the various options available for funding the Belleville Water Project. The meeting was encouraging and Jim Ellers suggested that we apply for funding from RUS and IJDC.

- It was moved by Jerry Martin and seconded by John Sines to adjourn. Motion carried unanimously.

 APPROVED  ATTESTED

C H E C K R E G I S T E R

** DUE DATE: 4/05/13; CHECK DATE: 3/14/13; FUND:SEL; BANK: 3 131 202 00 **

BATCH: 3/14/13 - 00001523

** POSTING DATE: 3/14/13 - THIS YEAR - CURRENT PERIOD **

VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#
1,080	AFLAC	16659	154.06	6,166
1,260	AUTOZONE	16661	377.76	6,167
1,310	ALLIED ADMINISTRATORS	16664	552.32	6,168
2,040	BADGER LUMBER CO. INC.,	16665	81.24	6,169
3,020	CANON FINANCIAL SERVICES	16666	209.91	6,170
3,060	CI THORNBERG CO. INC.	16667	1,326.37	6,171
3,200	CM & I PRODUCTS	16669	70.14	6,172
4,080	DOMINION HOPE	16670	1,200.14	6,173
4,100	DIGITAL CONNECTIONS	16673	44.04	6,174
6,040	FERGUSON ENTERPRISES, INC.	16674	1,170.18	6,175
7,080	GRAINGER	16675	553.81	6,176
11,070	KAPPE ASSOCIATES INC	16679	2,696.24	6,177
12,020	LUBECK TIRE SERVICE	16680	15.00	6,178
12,045	LESLIE EQUIPMENT CO.	16681	69.30	6,179
12,080	LOWE'S BUSINESS ACCOUNT	16682	441.55	6,180
12,100	LUBECK PSD	16683	2,717.98	6,181
12,140	LLOYD HOFF	16865	200.00	6,182
13,130	MINERAL WELL TIRE CENTER	16867	496.00	6,183
13,140	MISS UTILITY OF WV	16868	29.90	6,184
14,020	NEWARK ELECTRONICS	16869	25.34	6,185
15,020	OFFICE DEPOT CREDIT PLAN	16870	320.52	6,186
16,140	PARKERSBURG SANITARY BOARD	16871	18,213.00	6,187
16,160	PHIL POSTLEWAIT CPA	16872	2,200.00	6,188
16,180	POSTMASTER	16873	1,400.00	6,189
18,020	REAGLE & PADDEN, INC.	16874	835.00	6,190
19,020	SAM'S CLUB	16875	254.28	6,191

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VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#
19,180	STUART OIL COMPANY	16876	120.86	6,192
20,010	HAROLDS REFUSE REMOVAL	16877	180.49	6,193
20,160	TEK COLLECT, INC.	16878	22.50	6,194
20,180	VERIZON WIRELESS	16879	271.29	6,195
21,020	UNIFIRST CORPORATION	16880	130.48	6,196
21,080	RURAL DEVELOPMENT	16882	1,320.47	6,197
23,140	JAMES C WRIGHT	16883	441.00	6,198
23,180	WVDEP WATER & WASTE DIVISION	16900	1,050.00	6,199
23,360	HD SUPPLY WATERWORKS	16902	671.37	6,200
			39,862.54	35

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C H E C K R E G I S T E R

** DUE DATE: 4/06/13; CHECK DATE: 3/15/13; FUND:SEL; BANK: 3 131 202 00 **

BATCH: 3/15/13 - 00001537

** POSTING DATE: 3/15/13 - THIS YEAR - CURRENT PERIOD **

VENDOR#	CHECK NAME	TRAN#	CHECK AMOUNT	CHECK#
23,360	HD SUPPLY WATERWORKS	17551	671.37	6,201
			671.37	1