

# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES November 14, 2013

Prayer by Jerry Martin. Pledge followed.

### GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by John Sines that the minutes of the regular board meeting of October 24<sup>th</sup>, 2013. The motion carried unanimously.
- It was moved by Jerry Martin and seconded by John Sines to approve the minutes of the special meeting that was held October 16. The motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- There have been two water taps installed since the last Board meeting. There is one water tap to be installed. This gives the district thirty four water taps for 2013. The District has installed two sewer taps since the last board meeting. There are none to be installed. There have been four new sewer taps for 2013, excluding Lake Washington Club taps.
- Completed work orders, set meters, turn offs, etc.
- Repaired one main line leak and two service line leaks.
- Turn offs and turn ons.
- Repaired yards, blacktop and concrete.
- Cleaned the second backwash sand filter.

### GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**  
Moved by Jerry Martin and seconded by John Sines that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

Continuation of Minutes for the November 14<sup>th</sup> 2013 meeting of the LPSD  
Board of Commissioners

- **DISCUSSION OF EMPLOYEE INSURANCE OPTIONS:**

The insurance that we currently have would be going up by 20% to correct a misunderstanding in the way that the policy is quoted. The new policy will provide the employees with the same insurance, more individual flexibility and optional insurance available at lower cost. It was moved by Jerry Martin to accept the move from Unum to Baltimore Life to provide this insurance coverage and seconded by John Sines. The motion carried unanimously.

- **DISCUSSION OF ACCOUNTING SERVICES**

It was moved by Jerry Martin and seconded by John Sines to accept the accounting proposal submitted by Bennett & Dobbins PLLC to complete the PSC report, submit the rule 42 for our going rates, and act as accountant for the Belleville Water Main Extension Project. The motion carried unanimously.

- **DISCUSSION OF LAKE WASHINGTON SEWER EXTENSION**

This project is complete except for working out some final details and the final draw down could be ready to submit later this month. Delivery of the generator was discussed and it appears that it will likely be delivered next week.

- **DISCUSSION OF BELLEVILLE WATER EXTENSION PROJECT**

The project funding application was tabled by the IJDC funding committee in order to give the district an opportunity to correct some accounting irregularities and discrepancies. The funding committee will take the application back up in the December Meeting and be presented to the full council in January.

- **ADJOURNMENT**

The meeting was adjourned at 7:35PM

 APPROVED  ATTESTED 