

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

October 2nd, 2014

Meeting Date
October 9th, 2014
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES FOR SEPT 25TH, 2014
2. APPROVAL OF THE CORRECTED MINUTES FOR SEPTEMBER 11TH, 2014
3. DISCUSSION OF DISTRICT HAPPENINGS
4. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
5. DISCUSSION OF POTENTIAL WASHINGTON BOTTOM SEWER MAIN EXTENSION
6. DISCUSSION OF RULE 42 SUBMISSION
7. DISCUSSION OF BELLEVILLE WATER PROJECT
8. ADJOURN

Cc:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES October 9th, 2014

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by Roger Martin that the minutes of the regular board meeting of September 25th, 2014 be approved. The motion carried unanimously.
- It was moved to accept the corrected minutes for the meeting of September 11th 2014. It was moved by Jerry Martin to accept the changes in the minutes, the motion was seconded by Roger Martin. The motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- Three water taps have been installed since the last board meeting. There are three water taps to be installed. Gives us thirty water taps installed for the year. There have been no sewer taps installed since the last board meeting and there are none to be installed. This gives the district four sewer taps for 2014.
- Completed work orders, set meters, turn offs, etc.
- Repaired three service line leaks and one main line leak
- Cleaned the backwash filters
- Turn offs and turn ons.

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Jerry Martin and seconded by Roger Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

Continuation of Minutes for the October 9th, 2014 meeting of the LPSD Board of Commissioners

- **WASHINGTON BOTTOM POTENTIAL SEWER MAIN EXTENSION**
Rick Roberts with EL. Robinson has been working to get some final drawings completed in preparation of a formal announcement from Braskem and funding from the state.
- **DISCUSSION OF RULE 42 SUBMISSION FOR WATER AND SEWER**
The manager discussed the hearing that was held on the rule 42 for the sewer. He reported that the hearing went well and that we are awaiting a ruling from the administrative law judge.
- **DISCUSSION OF BELLEVILLE WATER EXTENSION PROJECT**
The manager explained that the IJDC was going to consider re-instating the original terms that were discussed when the IJDC gave us the funding recommendation under the 2000 median household income census. It will be on the agenda of the IJDC for the November 7th meeting in Charleston.
- **ADJOURNMENT**
The meeting was adjourned at 7:29PM

 APPROVED  ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
FAX: 304-863-3791

October 17th, 2014

Meeting Date
October 23rd, 2014
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES FOR Oct 9TH, 2014
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF POTENTIAL WASHINGTON BOTTOM SEWER MAIN EXTENSION
5. DISCUSSION OF RULE 42 SUBMISSION
6. DISCUSSION OF BELLEVILLE WATER PROJECT
7. ADJOURN

Cc:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES

October 23rd, 2014

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by Roger Martin that the minutes of the regular board meeting of October 9th, 2014 be approved. The motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- Four water taps have been installed since the last board meeting. There are four water taps to be installed. Gives us thirty four water taps installed for the year. There have been no sewer taps installed since the last board meeting and there is one to be installed. This gives the district four sewer taps for 2014.
- Completed work orders, set meters, turn offs, etc.
- Repaired three service line leaks and one main line leak
- Turn offs and turn ons.

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Jerry Martin and seconded by Roger Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **WASHINGTON BOTTOM POTENTIAL SEWER MAIN EXTENSION**
Rick Roberts with E.L. Robinson has been working to get some final drawings completed in preparation of a formal announcement from Braskem and funding from the state.

This institution is an equal opportunity provider and employer

Continuation of Minutes for the October 23th, 2014 meeting of the LPSD Board
of Commissioners

- **DISCUSSION OF RULE 42 SUBMISSION FOR WATER AND SEWER**

The manager discussed where in the process each of the rule 42's are. The hearing for the sewer rule 42 was held the 29th and the ALJ hearing for that hearing is due November 21st. The new permanent rates will not go into effect until January 21st in order to provide a period of time for litigation.


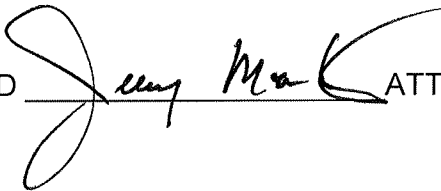
The water hearing will be held on November 6th in the Judge Black Annex at 1:30PM. The ALJ decision will be due on January 15th for this case. These rates are already in place. Depending on the ALJ decision, there may be a refund due the customers which will have to be refunded over the next several months through a credit on their accounts.

- **DISCUSSION OF BELLEVILLE WATER EXTENSION PROJECT**

The manager explained that the IJDC was going to consider re-instating the original terms that were discussed when the IJDC gave us the funding recommendation under the 2000 median household income census. It will be on the agenda of the IJDC for the November 7th meeting in Charleston. The design loan cannot be approved without an approved rule 42 to cover the additional cost of the debt service in the event that the project is not funded. Because only one rule 42 is permitted at any one time we cannot submit for the design loan until the water ongoing rule 42 is resolved.

- **ADJOURNMENT**

The meeting was adjourned at 7:29PM

 APPROVED  ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: 304-863-3341
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November 7, 2014

Meeting Date
November 13th, 2014
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES FOR Oct 23RD, 2014
2. DISCUSSION OF DISTRICT HAPPENINGS
3. DISCUSSION OF NOVEMBER SPECIAL MEETING
4. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
5. DISCUSSION OF POTENTIAL WASHINGTON BOTTOM SEWER MAIN EXTENSION
6. DISCUSSION OF RULE 42 SUBMISSION
7. DISCUSSION OF BELLEVILLE WATER PROJECT
8. ADJOURN

Cc:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES NOVEMBER 13, 2014

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by Roger Martin that the minutes of the regular board meeting of October 23rd, 2014 be approved. The motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- Four water taps have been installed since the last board meeting. There are no more water taps to be installed. Gives us thirty eight water taps installed for the year. There has been one sewer tap installed since the last board meeting and there are none to be installed. This gives the district five sewer taps for 2014.
- Completed work orders, set meters, turn offs, etc.
- Repaired two service line leaks and no main line leaks
- Turn offs and turn ons.
- Repaired yards

DISCUSSION OF NOVEMBER SPECIAL MEETING

- Chairman Sines discussed the need for a meeting to take care of the monthly bills and special business. It was decided to have a meeting November 25th at 5:00 PM.

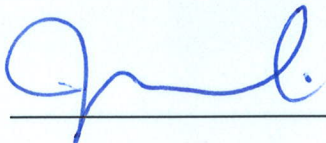
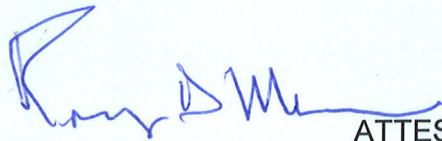
GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Jerry Martin and seconded by Roger Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

This institution is an equal opportunity provider and employer

*Continuation of Minutes for the November 13th, 2014 meeting of the LPSD
Board of Commissioners*

- **WASHINGTON BOTTOM POTENTIAL SEWER MAIN EXTENSION**
Rick Roberts with E.L. Robinson has been working to get some final drawings completed in preparation of a formal announcement from Braskem and funding from the state.
- **DISCUSSION OF RULE 42 SUBMISSION FOR WATER AND SEWER**
The manager discussed where in the process each of the rule 42's are. The hearing for the water system was held on the 6th. There is only to wait until the ALJ ruling comes down.
- **DISCUSSION OF BELLEVILLE WATER EXTENSION PROJECT**
The manager explained that the IJDC was going to consider re-instating the original terms that were discussed when the IJDC gave us the funding recommendation under the 2000 median household income census. It will be on the agenda of the IJDC for the December 3rd meeting in Charleston. The manager reported that he intended to be in attendance at that meeting.
- **ADJOURNMENT**
The meeting was adjourned at 7:42PM

 APPROVED  ATTESTED

Lubeck Public Service District

POST OFFICE BOX 700
301 OX JOHNSON LANE
WASHINGTON, WEST VIRGINIA 26181
PHONE: (304) 863-3341
FAX: (304) 863-3791

November 20th, 2014

SPECIAL BOARD MEETING

November 25th, 2013

5:00 P.M.
Lubeck PSD Offices

AGENDA:

1. Consideration of Bills and Transfers.
2. Discussion of end of year salary adjustments.
3. Discussion of ALJ Law Judge Decision.

CC: Jerry Martin Parkersburg News
Roger Martin Parkersburg Sentinel
John Sines Wood County Commission
Craig Richards WNUS
Tim Miller WTAP
Blaine Myers WXIL
Zack Dobbins

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES

**Special Board Meeting
NOVEMBER 25, 2014**

BUSINESS: Prayer by Jerry Martin. Pledge followed.

A. CALL TO ORDER

The meeting was called to order by Chairman John Sines, noting that there was a quorum with him and Jerry Martin present.

B. BILLS AND TRANSFERS

Jerry Martin made a motion to pay the bills and make the transfers. Motion was seconded by John Sines, Motion carried unanimously.

C. YEAR END SALARY ADJUSTMENTS

It was moved by Jerry Martin and seconded by John Sines to give each employee a \$500.00 end of year bonus. Motion carried unanimously.

D. RULE 42 ADMINISTRATIVE LAW JUDGE DISCUSSION

The ALJ ruled in the sewer rule 42 to deny approval of a requested loan to make needed repairs to the sewer system. Our attorney recommended that we appeal to the PSC Board of Commissioners to overturn the ALJ decision because he believes that it will likely have a favorable outcome. Jerry Martin made a motion to authorize him to make the appeal and the motion was seconded by John Sines. Motion carried unanimously.

E. MOTION TO ADJURN

Jerry Martin moved to adjourn the meeting and the motion was seconded by John Sines. Motion carried unanimously.

 APPROVED  ATTESTED

Lubeck Public Service District

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December 5th, 2014

Meeting Date
December 11th, 2014
7:00 P.M.

AGENDA:

1. APPROVAL OF REGULAR BOARD MEETING MINUTES FOR NOVEMBER 13TH AND THE SPECIAL MEETING FOR NOVEMBER 25TH, 2014
2. DISCUSSION OF DISTRICT HAPPENINGS
3. MILLER SUIT UPDATE
4. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
5. DISCUSSION OF POTENTIAL WASHINGTON BOTTOM SEWER MAIN EXTENSION
6. DISCUSSION OF RULE 42 SUBMISSION
7. DISCUSSION OF BELLEVILLE WATER PROJECT
8. ADJOURN

Cc:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES DECEMBER 11, 2014

Prayer by Jerry Martin. Pledge followed.

GENERAL BUSINESS:

- Moved by Jerry Martin and seconded by Roger Martin that the minutes of the regular board meeting of November 13th and the Special Board Meeting of November 25th, 2014 be approved. The motion carried unanimously.

DISCUSSION OF DISTRICT HAPPENINGS:

- No water taps have been installed since the last board meeting. There are no more water taps to be installed. Gives us thirty eight water taps installed for the year. There has been no sewer tap installed since the last board meeting and there are none to be installed. This gives the district five sewer taps for 2014.
- Completed work orders, set meters, turn offs, etc.
- Repaired two service line leaks and one main line leak
- Turn offs and turn ons.
- Made repairs to the influent shed at the waste water treatment plant.
- Cleared sewer line blockage at the Western Sizzlin
- Completed Tank Inspections

DISCUSSION OF MILLER LAW SUIT

- One of the accounts had an unusually large bill that amounted to over \$5,000.00 due to a leak. The house appeared to be vacant so we filed a lawsuit in order to be able to place a lien on the property. We were able to adjust the bill because it was clear that the water did not enter the sewer system. The owner indicated that he was selling the property and that he would pay the outstanding balance whenever the house was sold.

This institution is an equal opportunity provider and employer

Continuation of Minutes for the December 11th, 2014 meeting of the LPSD
Board of Commissioners

GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**
Moved by Roger Martin and seconded by Jerry Martin that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.

- **WASHINGTON BOTTOM POTENTIAL SEWER MAIN EXTENSION**
Rick Roberts with E.L. Robinson has completed some preliminary design and submitted to the district for review. Rick expressed concern that we would not be able to meet a construction deadline without some funding for soft costs.

- **DISCUSSION OF RULE 42 SUBMISSION FOR WATER AND SEWER**
The manager reported that everything that the district asked for with the sewer rule 42 had been granted except for the loan request for the needed repairs. The ALJ decision about that had been appealed to the Public Service Commission Commissioners. The water rule 42 ALJ is due on the 15th of January. This is a different ALJ than the sewer ALJ and our attorney was in high hopes that his decision would be more favorable.

- **DISCUSSION OF BELLEVILLE WATER EXTENSION PROJECT**
A lively discussion of the Belleville Project and the IJDC change in terms was discussed at length. It is still considered by the IJDC to change the terms back to the original funding recommendation.

- **ADJOURNMENT**
The meeting was adjourned at 8:01PM

 APPROVED  ATTESTED

Lubeck Public Service District

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PHONE: (304) 863-3341
FAX: (304) 863-3791

December 18, 2014

SPECIAL BOARD MEETING

Meeting Date

December 23rd, 2014

5:00 P.M.

Lubeck PSD Offices

AGENDA:

1. Consideration of Bills and Transfers.
2. Consideration of 2015 Board Meeting Schedule
3. Discussion of the IJDC funding committee
4. Consideration of Letter of understanding from Zack Dobbins CPA

CC:	Jerry Martin	Parkersburg News
	Roger Martin	Parkersburg Sentinel
	John Sines	Wood County Commission
	Craig Richards	WNUS
	Tim Miller	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

LUBECK PUBLIC SERVICE DISTRICT

BOARD MEETING MINUTES

**Special Board Meeting
December 23rd, 2014**

BUSINESS: Prayer by Jerry Martin. Pledge followed.

A. BILLS AND TRANSFERS

Jerry Martin made a motion to pay the bills and make the transfers. Motion was seconded by Roger Martin, Motion carried unanimously.

B. CONSIDERATION OF THE 2015 BOARD MEETING SCHEDULE

It was moved by Jerry Martin and seconded by Roger Martin to accept the meeting schedule as presented by management. Motion carried unanimously.

C. DISCUSSION OF THE IJDC FUNDING COMMITTEE MEETING

The IJDC meeting that was held on December 16th and attended by Commissioner John Sines and Manager Randall Atkinson was discussed at length. The IJDC is still in the process of deliberating about the request to grandfather the Belleville Project and it will be on the full council agenda for the February meeting to consider.

D. CONSIDERATION OF A LETTER OF UNDERSTANDING FROM BENNETT & DOBBINS CPA'S

Jerry Martin moved to accept and approve the letter of understanding from Bennett & Dobbins and the motion was seconded by Roger Martin. Motion carried unanimously.

E. MOTION TO ADJURN

It was moved by Jerry Martin and seconded by Roger Martin to adjourn the meeting. Motion carried unanimously.

 APPROVED  ATTESTED