

# Lubeck Public Service District

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POST OFFICE BOX 700  
301 OX JOHNSON LANE  
WASHINGTON, WEST VIRGINIA 26181  
PHONE: 304-863-3341  
FAX: 304-863-3791

October 4, 2019

**Meeting Date**  
**October 10, 2019**  
1:00 P.M.

## AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR SEPTEMBER 26, 2019<sup>TH</sup>
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF BELLEVILLE WATER PROJECT
5. SEWER GENERATOR
6. ELI LOCUST
7. WELLFIELD GENERATOR
8. SOURCE WATER PROTECTION PLAN
9. PUBLIC COMMENT
10. NEXT MEETING: OCTOBER 24TH AT 1:00 P.M.
11. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES

October 10, 2019

Prayer by Dave Lawson. Pledge followed.

### GENERAL BUSINESS:

- A motion was made by Dave Lawson and seconded by James Eaton to approve the minutes of September 26th as sent out. Motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- There has been 1 water tap installed since the last Board meeting. There are 3 taps to be installed. This gives us a total of 25 water taps for 2019. The District has installed 0 sewer taps since the last Board meeting. There is 0 to be installed. This gives us a total of 4 sewer taps for 2019.
- Completed work orders, set meters, etc.
- Turn on/Turn offs
- Repaired 10 service line leaks and 4 main line leaks
- Repaired blacktop
- Fixed yards

### GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**  
Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **DISCUSSION OF BELLEVILLE WATER PROJECT**  
Bill McGee from Stonegate started working on the CSX portal, having some troubles but have not heard from him since.
- **SEWER GENERATORS**  
Everything is complete but the fencing.

Continuation of Minutes for the October 10, 2019 meeting of the LPSD Board of Commissioners

- **ELI LOCUST**  
Waiting on the guys to get caught up to begin work on the project.
- **WELLFIELD GENERATOR**  
Still waiting on funding information.
- **SOURCE WATER PROTECTION PLAN**  
Alex from Potesta gave an update on the plan.
- **PUBLIC COMMENT**  
No comments to record

**NEXT MEETING**

October 24, 2019 at 1:00 P.M.

**ADJOURNMENT**

Meeting was adjourned at 1:13 P.M.

David H. Janson APPROVED Jan D. Eck ATTESTED

# Lubeck Public Service District

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POST OFFICE BOX 700  
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PHONE: 304-863-3341  
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October 18, 2019

**Meeting Date**  
**October 24, 2019**  
1:00 P.M.

## AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR OCTOBER 10, 2019
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF BELLEVILLE WATER PROJECT
5. SEWER GENERATOR
6. ELI LOCUST
7. WELLFIELD GENERATOR
8. PUBLIC COMMENT
9. NEXT MEETING: NOVEMBER 14TH AT 1:00 P.M.
10. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES October 24, 2019

Prayer by Dave Lawson. Pledge followed.

### GENERAL BUSINESS:

- A motion was made by Dave Lawson and seconded by James Eaton to approve the minutes of October 10th as sent out. Motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 5 water taps installed since the last Board meeting. There are 3 taps to be installed. This gives us a total of 30 water taps for 2019. The District has installed 0 sewer taps since the last Board meeting. There is 0 to be installed. This gives us a total of 4 sewer taps for 2019.
- Completed work orders, set meters, etc.
- Turn on/Turn offs
- Repaired 2 service line leaks and 1 main line leak
- Repaired blacktop
- Fixed yards

### GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**  
Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **DISCUSSION OF BELLEVILLE WATER PROJECT**  
Nothing to discuss
- **SEWER GENERATORS**  
Project is complete.

Continuation of Minutes for the October 24, 2019 meeting of the LPSD Board of Commissioners

- **ELI LOCUST**  
The materials are on site. All the miss utilities are called in. We are just waiting to get caught up.
- **WELLFIELD GENERATOR**  
Nothing to report
- **PUBLIC COMMENT**  
No comments to record

**NEXT MEETING**

November 14, 2019 at 1:00 P.M.

**ADJOURNMENT**

Meeting was adjourned at 1:18 P.M.

James D. Latta APPROVED David H. Dawson ATTESTED

# Lubeck Public Service District

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November 8, 2019

**Meeting Date**  
**November 14, 2019**  
1:00 P.M.

## AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR OCTOBER 24, 2019
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF BELLEVILLE WATER PROJECT
5. ELI LOCUST
6. WELLFIELD GENERATOR
7. PUBLIC COMMENT
8. NEXT MEETING: NOVEMBER 21<sup>st</sup> AT 1:00 P.M.
9. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES November 14, 2019

Prayer by Dave Lawson. Pledge followed.

### GENERAL BUSINESS:

- A motion was made by Dave Lawson and seconded by James Eaton to approve the minutes of October 24th as sent out. Motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 2 water taps installed since the last Board meeting. There are 6 taps to be installed. This gives us a total of 32 water taps for 2019. The District has installed 0 sewer taps since the last Board meeting. There is 2 to be installed. This gives us a total of 4 sewer taps for 2019.
- Completed work orders, set meters, etc.
- Turn on/Turn offs
- Repaired 1 service line leak and 0 main line leaks
- Worked on sewer line in Lakewood Circle
- Cleaned off right of way for communications at College Hill tank site
- Cleared right of way on Eli Locust for water line extension

### GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**  
Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **DISCUSSION OF BELLEVILLE WATER PROJECT**  
Nothing to discuss



*Continuation of Minutes for the November 14, 2019 meeting of the LPSD Board  
of Commissioners*

- **ELI LOCUST**  
Right of ways have been cleared. We will begin work when will are all caught up and weather permitting.
- **WELLFIELD GENERATOR**  
Haven't heard from the bank yet.
- **PUBLIC COMMENT**  
No comments to record

**NEXT MEETING**

November 21, 2019 at 1:00 P.M.

**ADJOURNMENT**

Meeting was adjourned at 1:14 P.M.

 APPROVED  ATTESTED

# Lubeck Public Service District

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November 15, 2019

**Meeting Date**  
**November 21, 2019**  
1:00 P.M.

## AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR NOVEMBER 14, 2019
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF BELLEVILLE WATER PROJECT
5. ELI LOCUST
6. WELLFIELD GENERATOR
7. PUBLIC COMMENT
8. NEXT MEETING: DECEMBER 12<sup>TH</sup> AT 1:00 P.M.
9. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES

November 21, 2019

Prayer by Dave Lawson. Pledge followed.

### GENERAL BUSINESS:

- A motion was made by Dave Lawson and seconded by James Eaton to approve the minutes of November 14th as sent out. Motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- Nothing to report

### GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**  
Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **DISCUSSION OF BELLEVILLE WATER PROJECT**  
Nothing to discuss
- **ELI LOCUST**  
DJ was able to get out and do some clearing.
- **WELLFIELD GENERATOR**  
Haven't heard from the bank yet.
- **PUBLIC COMMENT**  
No comments to record

### NEXT MEETING

December 12, 2019 at 1:00 P.M.

### ADJOURNMENT

Meeting was adjourned at 1:06 P.M.

 APPROVED  ATTESTED

This institution is an equal opportunity provider and employer

# Lubeck Public Service District

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December 6, 2019

**Meeting Date**  
**December 12, 2019**  
1:00 P.M.

## AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR NOVEMBER 21, 2019
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. DISCUSSION OF BELLEVILLE WATER PROJECT
5. ELI LOCUST
6. WELLFIELD GENERATOR
7. PUBLIC COMMENT
8. NEXT MEETING: DECEMBER 26<sup>TH</sup> AT 1:00 P.M.
9. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES December 12, 2019

Prayer by Dave Lawson. Pledge followed.

### GENERAL BUSINESS:

- A motion was made by Dave Lawson and seconded by James Eaton to approve the minutes of November 21st, as sent out. Motion carried unanimously.

### DISCUSSION OF DISTRICT HAPPENINGS:

- There have been 6 water taps installed since the last Board meeting. There are 4 taps to be installed. This gives us a total of 38 water taps for 2019. The District has installed 1 sewer tap since the last Board meeting. There are 1 to be installed. This gives us a total of 5 sewer taps for 2019.
- Completed work orders, set meters, etc.
- Turn on/Turn offs.
- Repaired 0 service line leaks and 0 main line leaks.
- Serviced equipment
- Installing gate at River Hill tank site
- A motion was made by James Eaton and seconded by David Lawson to approve the board meeting dates for 2020. Motion carried unanimously. (See attachment)

### GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**  
Moved by James Eaton and seconded by David Lawson that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **DISCUSSION OF BELLEVILLE WATER PROJECT**  
Bernie said tentatively January 20<sup>th</sup>, 2020 will be the start date.

Continuation of Minutes for the December 12, 2019 meeting of the LPSD Board  
of Commissioners

- **ELI LOCUST**  
No change. Waiting for weather to improve.
- **WELLFIELD GENERATOR**  
No change.
- **PUBLIC COMMENT**  
No comment.

**NEXT MEETING**

December 26, 2019 at 1:00 pm.

**ADJOURNMENT**

Meeting was adjourned at 1:15 pm.

James D. Eads APPROVED David H. Jensen ATTESTED

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December 20, 2019

**Meeting Date**  
**December 26, 2019**  
1:00 P.M.

## AGENDA:

1. APPROVAL OF BOARD MEETING MINUTES FOR DECEMBER 12, 2019
2. DISCUSSION OF DISTRICT HAPPENINGS
3. APPROVAL OF PAYMENT OF BILLS AND TRANSFERS
4. PUBLIC COMMENT
5. NEXT MEETING: JANUARY 9<sup>TH</sup> AT 1:00 P.M.
6. ADJOURNMENT

Cc:	Jerry Martin	Parkersburg News
	Dave Lawson	Parkersburg Sentinel
	James Eaton	Wood County Commission
	Craig Richards	WNUS
	Elizabeth Green	WTAP
	Blaine Myers	WXIL
	Zack Dobbins	

# LUBECK PUBLIC SERVICE DISTRICT

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## BOARD MEETING MINUTES December 26, 2019

Prayer by Dave Lawson. Pledge followed.

### GENERAL BUSINESS:

- A motion was made by David Lawson and seconded by James Eaton to approve the minutes of December 12<sup>th</sup>, as sent out. Motion carried unanimously.

### GENERAL BUSINESS:

- **APPROVAL OF BILLS AND TRANSFERS:**  
Moved by David Lawson and seconded by James Eaton that all bills be approved as reviewed by management and the Board, in addition to all fund transfers as presented. The motion carried unanimously.
- **PUBLIC COMMENT**  
No comment.

### NEXT MEETING

January 9, 2020 at 1:00 pm.

### ADJOURNMENT

Meeting was adjourned at 1:02 pm.

David H. Lawson APPROVED      James D. Eaton ATTESTED