

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MARCH 17, 2005

PRESENT: RICK MODESITT, PRESIDENT  
ROBERT K. TEBAY, COMMISSIONER  
GARY D. DEEM, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, approved minutes from February 8, 2005, February 14, 2005 and February 17, 2005. The County Commission, upon a motion made by Rick Modesitt, seconded by Gary D. Deem and passed, approved minutes from March 17, 2005.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Michael Hapchuck, Jr. – Union District (2003); Donald L. Shepherd – Parkersburg City District (2003 and 2004).

The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President, to sign a letter addressed to the West Virginia Regional Response Program, Department of Military Affairs and Public Safety, Charleston, West Virginia, asking for reimbursement in regard to the Wood County Commission Homeland Security Grant/Homeland Security Grant – Citizens Corps Grant Program. The request for the month of February, 2005 is in the amount of one hundred fifty-four dollars and seventy-four cents (\$154.74) and is for payment for ID's from the West Virginia Division of Motor Vehicles and payment for cell phone usage. Documentation pertaining to the aforementioned Citizens Corps

Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Certification of Project Completion and the Request for Payment in regard to the Governor's Community Partnership Grant Program for the downtown Parkersburg YMCA facility. The total amount of funds being requested is in the amount of fifty thousand dollars and 00/100ths cents (\$50,000.00) and will be utilized for the purchase of equipment, including cardio, aerobic, and strength training machines, to be utilized at the downtown Parkersburg YMCA facility located on Market Street. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirteen thousand eighty-three dollars and seven cents (\$13,083.07), of which the amount of nine thousand three hundred eighty-five dollars and nineteen cents (\$9,385.19) represents reimbursement to Wood County for expenses incurred during the months of November and December, 2004, in regard to the Enforcing the Underage Drinking Laws Program Grant Number 04-UD-131. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 467 and bearing the date of December 16, 2004, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for the month of November; and further pursuant to an ORDER appearing in Order Book 66, at Page 499 and bearing the date of January 13, 2005, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was

AUTHORIZED to EXECUTE the Request for Reimbursement for the month of December, 2004. Documentation pertaining to the Enforcing the Underage Drinking Laws Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Duane E. Jones, Mapping Coordinator with the Wood County Central Telecommunications Center, presented to the County Commission of Wood County, a New Road Name Request Form from Carl A. and Patricia A. Kelly, to name the road that provides access to their residence. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Carl A. and Patricia A. Kelly requested the road be named KELLY HILL ROAD. The road to be known as KELLY HILL ROAD is located off Route 47E, the next driveway after passing Honey Hill in Clay Taxing District, Tax Map 300, Parcel Number 0000. The request by Carl A. and Patricia A. Kelly is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Carl A. and Patricia A. Kelly, and the approval from the Wood County Central Telecommunications Center, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Robert K. Tebay, and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named KELLY HILL ROAD. The County Commission does further ORDER that a copy of the

ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of six thousand eight hundred ninety-nine twenty-one cents (\$6,899.21), of which the amount of six thousand forty-eight dollars and seventy-one cents (\$6,048.71) represents reimbursement to Wood County for expenses incurred during the month of January, 2005, in regard to the Mid-Ohio Valley Regional Highway Safety/Safe Communities Program Grant Number F04-163-1D-02. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 66, at Page 531 and bearing the date of February 14, 2005, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Mid-Ohio Valley Regional Highway Safety/Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of six thousand eight hundred ninety-nine dollars and twenty-one cents (\$6,899.21), of which the amount of eight hundred fifty dollars and fifty cents (\$850.50) represents reimbursement to Wood County for expenses incurred during the time period of October 1, 2004 through December 31, 2004, in regard to the Mid-Ohio Valley Regional Highway Safety/Safe Communities Program Grant Number F05-157/INV 4-14. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 66, at Page 500 and bearing the date of January 13, 2005, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the

Request for Reimbursement. Documentation pertaining to the Mid-Ohio Valley Regional Highway Safety/Safe Communities Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirteen thousand eighty-three dollars and seven cents (\$13,083.07), of which the amount of three thousand six hundred ninety-seven dollars and eighty-eight cents (\$3,697.88) represents reimbursement to Wood County for expenses incurred during the month of December, 2004, in regard to the Victims of Crime Act (VOCA) Program Grant Number 03-VA-034. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 508 and bearing the date of January 24, 2005, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. The total amount requested for the aforementioned month is in the amount of three thousand five hundred forty dollars and thirty cents (\$3,540.30); however, the amount of three thousand six hundred ninety-seven dollars and eighty-eight cents (\$3,697.88) was received which reflects the amount of one hundred fifty-seven dollars and fifty-eight cents (\$157.58) which was shorted in the last month's reimbursement. Documentation pertaining to the Victims of Crime Act (VOCA) Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the Division of Criminal Justice Services, Charleston, West Virginia, ACKNOWLEDGING receipt of the County's Grant Application requesting funds in the amount of forty-nine thousand seven hundred five dollars and 00/100ths cents (\$49,705.00) from the Victims of Crime Act (VOCA)

Assistance Program. Receipt of such ACKNOWLEDEMENT letter is pursuant to an ORDER appearing in Order Book 66, at Page 549 and bearing the date of February 28, 2005, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Grant Application. The Application and other pertinent documentation pertaining to the Victims of Crime Act (VOCA) Assistance Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of GRANT AWARD and the fully executed GRANT PROGRAM CONTRACT between the WEST VIRGINIA DEVELOPMENT OFFICE and the WOOD COUNTY COMMISSION in regard to the Governor's Community Partnership Program Grant funding for the Putnam-Houser House located on Blennerhassett Island. Receipt of the fully executed GRANT PROGRAM CONTRACT is pursuant to an ORDER appearing in Order Book 66, at Page 512 and bearing the date of January 31, 2005, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the aforementioned Grant Program Contract. Documentation pertaining to the Governor's Community Partnership Program Grant is on file in the office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby ORDER that Marty Seufer be named the Safety Director for Wood County as per the requirement of the Loss Control Department of the West Virginia Board of Risk and Insurance Management, Charleston, West Virginia. Wood County's Property and Liability Insurance coverage is

through the said West Virginia Board of Risk and Insurance Management. With the additional duties required in serving as the County's Safety Director, Marty Seufer is to be compensated an additional three thousand dollars and 00/100ths cents (\$3,000.00) per year. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check in the amount of four thousand five hundred ninety-five dollars and fifty-eight cents (\$4,595.58) from the State of West Virginia in regard to the Wood County Commission Homeland Security Grant/Homeland Security Planner Grant Program. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 66, at Page 528 and bearing the date of February 10, 2005, at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement for the month of January, 2005. Documentation pertaining to the Homeland Security Planner Grant Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of Proposal Request Number Four (4) from ZMM, Inc., Charleston, West Virginia, addressed to Silverheels, Inc., Marietta, Ohio, regarding an itemized proposal for all labor, materials, and equipment required for the installation of one (1) Da-Lite Board Room Electoral projection screen and for the installation of two (2) Conference Room dry erase boards. The aforementioned installations are in regard to the renovations being made to the Judge Donald F. Black Courthouse Annex. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a letter from the Governor of West Virginia, Joe Manchin III, ADVISING that a Records Management and Preservation

Board County Records Grant in the amount of twenty-seven thousand dollars and 00/100ths cents (\$27,000.00) had been AWARDED to Wood County. The aforementioned amount provides funding to purchase improved storage units for the Office of the Assessor of Wood County. Receipt of the aforementioned Grant Award is pursuant to a RESOLUTION bearing the date of November 1, 2004, at which time the Grant Application was EXECUTED and SUBMITTED to the Records Management and Preservation Board County Records Grant Program, Charleston, WV. An Order was prepared regarding this matter.

Duane E. Jones, Mapping Coordinator with the Wood County Central Telecommunications Center, presented to the County Commission of Wood County, a New Road Name Request Form from Michelle Fought, to name the road that provides access to residences. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. Michelle Fought, along with residents Ilene Burke, Jennifer Wix and Anthony West, requested the road be named LIMESTONE DRIVE. The road to be known as LIMESTONE DRIVE is located at the bottom of Limestone Hill on Route 21 in Steele Taxing District, Tax Map 610, Parcel Number 00D2. The request by Michelle Fought is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The County Commission does hereby find that the said request, made in writing, by Michelle Fought, and the approval from the Wood County Central Telecommunications Center, is in proper form and is hereby ORDERED to be filed. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D.

Deem and made unanimous by Rick Modesitt, does hereby ORDER that the aforementioned road be named LIMESTONE DRIVE. The County Commission does further ORDER that a copy of the ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Escrow Account - Expense Fund, the Expense Fund, the Rebate Fund, the Bond Fund and the Principal Prepayment Fund from The Bank of New York, Church Street Station, New York, New York, in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The said Cash Statements and Asset Lists are for the period ending February 28, 2005. Documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby ORDER that the amount of four thousand dollars and 00/100ths cents (\$4,000.00) be CONTRIBUTED to the Sheriff of Wood County, K.D. Merritt, for the County's K-9 unit. The aforementioned contribution is to be taken from funds received by the County from video lottery monies. An Order was prepared regarding this matter.

The County Commission met with Dave Roberts, Parkersburg Benefits, to discuss Blue Cross/Blue Shield health insurance for county employees. Mr. Roberts discussed the options that the Commission has to choose from. The Commission has copies of the two options. If insurance stays the same, there will be a 14% rate increase. The other option is to leave the

deductible the same and change the amount of the stop loss and increase the office visit co-pay from \$10.00 to \$20.00. Another option is a \$500.00 deductible and change the amount of the stop loss. More discussion took place. Mr. Roberts will work on more plans and bring the figures Friday or Monday.

At 10:30 A.M., the County Commission was to meet with Marie Modesitt and Debbie Douglass to discuss the House to Home (Day Shelter for the Homeless); however they did not show.

At 10:45 A.M., the County Commission met with Mike St. Clair, who requested funds to attend a coroner's conference. The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Robert K. Tebay and made unanimous by Gary D. Deem, did hereby give APPROVAL to the request of Michael St. Clair for up to three hundred fifty dollars and 00/100ths cents (\$350.00) to allow himself and the Assistant Coroner, Dan Nichols, to attend a Coroner's Conference. An Order was prepared regarding this matter.

Todd Baucher from WTAP News interviewed Commissioner Modesitt about the progress on the budget.

The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt in his official capacity as President, to sign a letter addressed to the West Virginia Regional Response Program, Department of Military Affairs and Public Safety, Charleston, West Virginia, asking for reimbursement in regard to the Wood County Commission Homeland Security Grant/Homeland Security Grant – Law Enforcement Terrorism Prevention Grant Program. The request for the month of February, 2005 is in the amount of two thousand two hundred nineteen dollars and fourteen cents (\$2,219.14) and represents the purchase of a Tescos Base Duplexer

and Streicher's Radio Holders as set forth in the aforementioned Grant. Documentation pertaining to the aforementioned Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the STOP Violence Against Women Grant Number 03-VAW-008. Wood County incurred expenditures in the amount of one thousand one hundred seven dollars and sixty-five cents (\$1,107.65) during the month of February, 2005. However, the Request for Reimbursement is in the amount of seven hundred thirty-four dollars and sixty-four cents (\$734.64) which represents payment of overtime compensation paid to law enforcement personnel of the Wood County Sheriff's Department and the City of Parkersburg in regard to the STOP Violence Against Women Program Grant. Funds in the amount of three hundred seventy-three dollars and one cent (\$373.01) were utilized as cash funds, as set forth in the aforementioned Grant. In addition to the Request for Reimbursement, the Monthly Reports for the Wood County S.A.F.E. Team; the Demographic Report of the City of Parkersburg Law Enforcement; the Demographic Report of the Wood County Sheriff's Law Enforcement; the Daily Time Records for law enforcement officials at the City of Parkersburg and the Wood County Sheriff; Financial Information for the City of Parkersburg Law Enforcement officials; Financial Information for the Wood County Sheriff Law Enforcement officials; and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the STOP Violence Against Women Program Grant is

on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Rick Modesitt in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Community Corrections Program Grant Number 05-CC-014. Expenditures in the amount of ten thousand two hundred seventy-four dollars and four cents (\$10,274.04) were incurred by Wood County during the month of February, 2004. However, the Request For Reimbursement is in the amount of five thousand eight hundred sixty-four dollars and thirty-three cents (\$5,864.33) which represents payment for services provided by Carrie Atkinson, Administrative Assistant, represents payment for services provided by Hernando Escandon, Counselor, and represents payment of supplies and materials as set forth in the said Grant. Expenditures in the amount of four thousand four hundred nine dollars and seventy-one cents (\$4,409.71) represents the cash match provided by the County and includes the salary and benefits of the Director of the Day Report Center. In addition to the Request for Reimbursement; The Financial Recap; the Daily Time Records for the Administrative Assistant, the Counselor, and the Director of the Day Report Center; the Monthly Progress Reports prepared by the Director, the Administrative Assistant and the Counselor; and the Project Financial Report are being submitted to the Division of Criminal Justice Services Offices, Charleston, West Virginia. Documentation pertaining to the Community Corrections Program Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and passed did hereby AUTHORIZE Rick Modesitt, in his official

capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement in regard to the Project Heavy Metal Grant Number 03-PSN-02. Expenditures in the amount of one thousand two hundred twenty-four dollars and 00/100ths cents (\$1,224.00) were incurred by Wood County during the month of February, 2005, which represents payment of contractual services provided by Greg Collins, Project Safe Neighborhoods Coordinator. In addition to the Request for Reimbursement; the Monthly Report; the Affidavit of Performance; the Daily Time Records for the Project Safe Neighborhood Coordinator; and the Project Financial Report are being submitted to the Criminal Justice Services Offices, Charleston, West Virginia. Documentation pertaining to the Project Heavy Metal Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Gary D. Deem, seconded by Rick Modesitt and passed, did hereby WITHDRAW the County's motion to purchase a building located on First Street, Parkersburg, WV, from United Bank, Parkersburg, WV. Such action by the County Commission of Wood County is pursuant to an ORDER appearing in Order Book 66, at Page 547 and bearing the date of February 24, 2005, at which time the County Commission of Wood County upon a motion duly made, seconded and passed, did hereby make an offer of forty thousand dollars and 00/100ths cents (\$40,000.00). Commissioner Robert K. Tebay ABSTAINED from voting on the aforementioned motion. An Order was prepared regarding this matter.

Greg Smith informed the Commission that a movie production company will be coming in to our area. He introduced Carlos Moore from New York. Mr. Moore stated he would like to film in the jail (holding center). They will be using local people in the movie. After

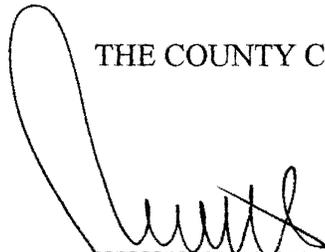
discussion, County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Gary D. Deem and made unanimous by Rick Modesitt, did hereby give tentative APPROVAL to the BUBBLE FILM COMPANY, LLC, 649 Seventh Street, Parkersburg, West Virginia, to allow filming to take place at the Wood County Holding Center, Parkersburg, West Virginia, pending approval by the Sheriff of Wood County. The aforementioned motion included the review of the Local Agreement by the Prosecuting Attorney of Wood County before the execution of any such Location Agreement. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission met with the Magistrates at Magistrate Court to tour the building.

Having no further scheduled appointments or business to attend to, the County Commission adjourned after their visit to Magistrate Court.

APPROVED:

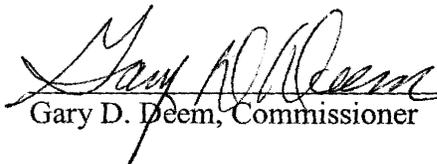
THE COUNTY COMMISSION OF WOOD COUNTY



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Rick Modesitt, President



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Robert K. Tebay, Commissioner



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Gary D. Deem, Commissioner

PURCHASE ORDERS APPROVED ON MARCH 17, 2005

30357	Casto & Harris	2,732.75
30395	Easton Printing	41.45
30417	Dayton Legal Blank	422.50
30429	Broadwaters Motorcar	44.83
30439	CDW-G	341.59
30449	Parkersburg Office Supply	8.28
30451	Assurance Business Forms	3,748.10
30453	Broadwaters Motorcar	45.95
32364	Parquesburg Office Supply	219.45
32724	Office Depot	1,262.96
32744	Golden Rule Creations	419.58
32806	WV Uniforms	20.45
32816	Office Depot	339.95
32862	Woodford Oil	13,345.33
32894	Broadwaters Motorcar	31.20
32896	Broadwaters Motorcar	7.98
32898	Astorg Motor	16.34
32900	Astorg Motor	58.51
32902	Parkersburg Office Supply	156.33
32906	Broadwaters Motorcar	90.49
32908	Office Depot	679.92
32912	Broadwaters Motorcar	12.62
32916	Parkersburg Office Supply	173.55
32918	Parks Hardware	10.99
32922	Oreck Floor Care	36.75
32924	WV State Police	26.00
32930	Allsteel	6,273.82
32932	CDW-G	133.18

To listen to this meeting, please refer to Tape #470.

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Wood County Commission Meeting  
Held March 17, 2005

Please Print

RON

1.	R.H. FRAME
2.	Wendy A. Hubert
3.	Mike St. Clair
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