Applicants interested in a position as a Deputy Sheriff you must complete this application and complete an application at <a href="https://www.personnel.wv.gov">www.personnel.wv.gov</a>

Search – available jobs

Search – Deputy Sheriff

Click on Deputy Sheriff Entry Level B

Click on the green APPLY button in the upper right-hand corner

Once you register with the Personnel Division you will receive an email link to take the test.

## DO NOT TAKE THE TEST UNTIL DATE, TIME AND PLACE DIRECTED BY CIVIL SERVICE COMMISSION

Make sure you have you email user name and password to the link when you report to the testing site.

# CIVIL SERVICE COMMISSION COUNTY OF WOOD OFFICE OF THE COUNTY CLERK 1 COURT SQUARE P.O. BOX 1474 PARKERSBURG, WV 26102

#### **APPLICATION FOR EXAMINATION**

Type or print legibly in ink. Applications not properly filled out will not be accepted. They may be rejected or returned for correction.

		(See Notice of Examination)		
Name:				
First		Middle	Last	
Sex: Circle One:	Male	Female		
Address:				
	Street and Num	nber		Phone Number
City		County		State
ate of Birth:		6. <b>Age</b> :	7. Height:	8. Weight
ace of Birth:			10. Are you a US ci	tizen?
			of filing this application:	
ength of residence in '	West Virginia imm	nediately prior to the date		
ength of residence in '	West Virginia imm	nediately prior to the date		
ength of residence in	West Virginia imm	nediately prior to the date	of filing this application:	
ength of residence in '	West Virginia imm	nediately prior to the date	of filing this application:	
ength of residence in Married:  ive the sex (M or F), a	West Virginia imm  OR Single:  ge, and relationsh	nediately prior to the date	of filing this application:	
Married:iive the sex (M or F), a	West Virginia imm  OR Single:  ge, and relationsh	nediately prior to the date	of filing this application:	

17. **EDUCATION**: (Circle the number indicating the length of time spent in each school)

(A) TYPE	YEARS IN SCHOOL	NAME AND LOCATION	DATE: FROM TO	DATE OF GRADUATION	DEGREE
Elementary	SCHOOL	NAME AND LOCATION	FROW TO	GRADUATION	DEGREE
School	5678				
	1 2 3 4				
High School	1 2 3 4				
	1 2 3 4				
	1 2 3 4				
College	1 2 3 4				
	1 2 3 4				
Post-	1 2 3 4				
Graduate	1 2 3 4				
Course	1 2 3 4				
	1 2 3 4				
Professional	1 2 3 4				
	1 2 3 4				
Business	1 2 3 4	·			
or	1 2 3 4	-			
Vocational	1 2 3 4				

	Outline additional training you may have received in a correspondence, night, summer, or other special school, or apprenticeship training for a particular trade or profession. Give the name of the school or firm, its location, the courses taken, and the length of time spent.
18.	Give the names of courses in your educational training which pertain to the position for which you are applying:
19.	Mention scholastic honors and affiliations with professional societies:
20.	State any special qualifications (knowledge of law, mechanical arts, reading, writing, or speaking knowledge of foreign languages, etc.) not brought out by the preceding questions:

21. EMPLO	YMENT: (Show present of	or last position first, and work bacl	(ward.)	
<u>DATE</u> : FROM T	NAME OF EMPLOYER	ADDRESS	JOB DUTIES	REASON FOR LEAVING
22. Are	you willing to have your pre	sent employer contacted regarding yo	our qualifications?	
23. If yo	ou have had fewer than thre	e employers, indicate below the nam	es of additional persons not r	elated to you who know of
23. If you you <u>NAN</u>	r qualifications.		es of additional persons not r	elated to you who know of
you	r qualifications.			
you	r qualifications.			
you	r qualifications.			
you	r qualifications.			
you	r qualifications.			
you	r qualifications.			
your NAM	r qualifications.  //E PH	ONE NUMBER		
your NAM	r qualifications.  //E PH			
your NAM	r qualifications.  //E PH	ONE NUMBER		
your NAM	r qualifications.  //E PH	ONE NUMBER		
your NAM	r qualifications.  //E PH	ONE NUMBER		
your NAM	r qualifications.  //E PH	ONE NUMBER		

25.	Have you ever filed an application with this department?			
	If so, indicate the last position and the date:			
26.	Are you now employed by the State?			
	If so, indicate your title, department, salary, and if temporary, the date your appointment expires:			
27.	If appointed, how soon could you report for work?			
28.	Would you accept temporary work?			
29.	Have you ever been arrested, indicted, or convicted for violation of any law other than minor traffic regulations?			
30.	If so, state the particulars in detail:			
31.	All applicants must sign the following certificate:			
	I hereby certify that there are no willful misrepresentations in and falsifications of the above statements and answers to questions. I am aware that should investigation disclose such misrepresentations and falsifications, my application will be rejected and I will be disqualified from applying in the future for any position under the jurisdiction of the Civil Service Commission for Wood County.			
	Signature of Applicant			
	Date			

#### **Wood County Sheriff's Department**

## Basic Law Enforcement Investigation Waiver

To: The Wood Cour	nty Sheriff's Department
l,	, do hereby authorize the release of any information
regarding a criminal h	nistory record with any law enforcement agency on file in my name as ion for employment with the Wood County Sheriff's Department.
	hereby give my authorization to the Wood County Sheriff's Department eck as well as a personnel check through previous employers.
	above information shall be held strictly confidential but will be used in ther I will be accepted for employment.
	Signature of Applicant
	Date:
	Date of Birth:
	Social Security Number:
	Operator's License Number:



(304) 424-1834 (304) 424-1832 fax 401 Second Street Suite# 11 Parkersburg, W.Va. 26101

Steve Stephens, Sheriff Robert G. Sims, Chief Deputy

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\*If Submit Button doesn't work, email form to tjwade@woodcountywv.com